

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
WEDNESDAY, APRIL 26, 2017 at 10:00 A.M.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Grant Churchill, Mayor
Doris Bell, Deputy Mayor
Kevin Pratt, Councillor

Sylvia Roy, CAO
Gail Coleman, A/CAO

A. CALL TO ORDER

Mayor Churchill called the Meeting to Order at 10:01a.m.

Res. # 17-80

Moved by Deputy Mayor Bell to record the Council Meeting.

DEFEATED

B. DELEGATIONS / PRESENTATIONS

1. Mr. Mike Seniuk, Seniuk & Company Chartered Accountants

At 10:03 am Council welcomed Mr. Mike Seniuk of Seniuk & Company Chartered Accountants. Mr. Seniuk reviewed the 2016 audited financial statements with Council. Council thanked Mr. Seniuk and he concluded his presentation at 10:45 am.

2. Mr. Frank Dyck and Mr. Robert Dyck, Crystal Springs Ratepayers

At 10:45 am Council welcomed Mr. Frank Dyck and Mr. Robert Dyck, Crystal Springs Ratepayers. Mr. Frank Dyck expressed support for the wastewater system The delegation concluded their presentation at 11:02 am.

3. Mr. Don Davidson, Forecasting of Cyanobacterial Blooms Request

At 11:02 am Council welcomed Mr. Don Davidson. Mr. Davidson indicated that he requested to be a delegation at the Council Meeting in order to solicit support for a research project by University of Alberta's Dr. Rolf Vinebrook research on cyanobacteria (blue-green algae).

Mr. Davidson indicated that the weed Tansy is becoming abundant around the lake, and spoke of lawn fertilizers bylaw.

Mr. Davidson concluded his presentation at 11:10 am.

Recess: 11:10 am
Reconvene 11:21 am.

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 17-81

Moved by Councillor Pratt to approve the agenda as amended.

CARRIED

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Minutes of February 15, 2017 (Already Approved)

Res. # 17-82

Moved by Mayor Churchill to table the discussion of the Regular Council Minutes of February 15, 2017 (already approved) to a future Council Meeting.

CARRIED

2. Regular Council Minutes of March 15, 2017

Res. # 17-83

Moved by Councillor Pratt to approve the Regular Council Meeting Minutes of March 15, 2017 as amended.

CARRIED

3. Special Council Minutes of April 5, 2017

Res. # 17-84

Moved by Councillor Pratt to approve the Special Council Meeting Minutes of April 5, 2017 as amended..

CARRIED

E. READING OF BYLAWS & POLICIES

1. Amendment to Policy 13-2011 Code of Ethics and Conduct

Deputy Mayor Bell read a letter from Janice Agrios, QC into the Minutes (attached)

Res. # 17-85

Moved by Deputy Mayor Bell to table the reading of Policy 13-2011, Code of Ethics and Conduct.

CARRIED

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet

The follow up sheet was reviewed.

2. CAO Report

No questions arose from review of the CAO report.

Res. # 17-86

Moved by Councillor Pratt that the Follow Up Sheet and CAO Report be approved as information.

CARRIED

G. DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

2. South Side Wastewater Committee

There is nothing to report at this time.

3. Local Wastewater Project

a. Alberta Municipal Affairs – Small Communities Grant Fund

4. Shoreline Cleanup

a. Pigeon Lake Renewal League re: Project IMAGINE

Res. # 17-87

Moved by Councillor Pratt that the Pigeon Lake Renewal League letter be received as information.

CARRIED

b. Crystal Springs Water Act Application

5. CAO Recruitment

Res. # 17-88

Moved by Mayor Churchill that the Summer Village of Crystal Springs approve the expenditure of \$3,000 for office supplies.

CARRIED

Res. # 17-89

Moved by Deputy Mayor Bell to appoint Ms. Denise Thompson as the transition consultant for Crystal Springs effective April 10-30, 2017 and as Chief Administrative Officer effective May 1, 2017.

CARRIED

Res. # 17-90

Moved by Mayor Churchill that the Summer Village of Crystal Springs appoint Ms. Denise Thompson as development officer.

CARRIED

Res. # 17-91

Moved by Mayor Churchill that authorized contact for the Summer Village of Crystal Springs for the Alberta Treasury Branch bank accounts is Denise Thompson, Chief Administrative Officer.

CARRIED

Res. 17-92

Moved by Mayor Churchill to approve the signing authority for the Summer Village of Crystal Springs for Denise Thompson, Chief Administrative Officer and Crystal Springs Council Members; Doris Bell, Kevin Pratt, Grant Churchill.

CARRIED

Res. 17-93

Moved by Deputy Mayor Bell that to facilitate Ms. Thompson's role as consultant and Chief Administrative Officer, that Council provides all necessary authority for making arrangements for new office furnishings, fittings and equipment including phone, and provides authority for CAO Roy to facilitate and cooperate with the transfer of all records involving the Summer Village of Crystal Springs effective immediately.

CARRIED

6. New Crystal Springs Mailing Address/ Office Location

Res. 17-94

Moved by Councillor Pratt that the new mailing address for the Summer Village of Crystal Springs is P.O. Box 6C, Village Drive, Westeros, Alberta T0C 2V0.

CARRIED

The new office location is in the Village at Pigeon Lake Office. New signage has been ordered.

7. Office Lease

Res. 17-95

Moved by Councillor Pratt that the Summer Village of Crystal Springs sign a six month lease for the office space in the Village at Pigeon Lake Office.

CARRIED

8. GFL – Waste Collection Service Agreement

Res. 17-96

Moved by Councillor Pratt that the Summer Village of Crystal Springs enter into the waste collection service agreement with GFL as presented.

CARRIED

9. Legal Counsel

Res. 17-97

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. 17-98

Moved by Deputy Mayor Bell that the Summer Village of Crystal Springs not provide personal legal advice for Mayor Churchill at this time.

In Favor: Deputy Mayor Bell
Opposed: Mayor Churchill, Councillor Pratt
DEFEATED

Res. 17-99

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. 17-100

Moved by Councillor Pratt that Mayor Churchill obtain free legal advice through AUMA/AMSC (RMRF) and if further advice is required, further advice will be sought.

In Favor: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED

10. Storage Lease

Res. 17-101

Moved by Mayor Churchill that Administration rent a storage locker with Village Storage.

CARRIED

H. **FINANCIAL REPORTS**

1. Cheque Listing

Res. # 17-102

Moved by Councillor Pratt to accept the cheque listing as information.

CARRIED

2. 2017 Crystal Springs Budget

Res. 17-103

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. 17-104

Moved by Deputy Mayor Bell to table the 2017 Crystal Springs Budget to the next Council Meeting.

In Favor: Deputy Mayor Bell
Opposed: Mayor Churchill, Councillor Pratt
DEFEATED

Recess: 12:17 pm

Reconvene: 12:28 pm

Res. 17-105

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. 17-106

Moved by Deputy Mayor Bell to remove \$20,000 from Transfer to Capital and remove \$43,641 from Wastewater Reserve for the 2017 Crystal Springs budget.

In Favor: Deputy Mayor Bell
Opposed: Mayor Churchill, Councillor Pratt
DEFEATED

Res. 17-107

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. 17-108

Moved by Councillor Pratt to approve the 2017 Crystal Springs budget as presented.

In Favor: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED

3. Transfer of Operating Surplus to Reserves

Res. 17-109

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. 17-110

Moved by Deputy Mayor Bell that Council leave the unrestricted surplus as is in case it was required for the office move.

In Favor: Deputy Mayor Bell
Opposed: Mayor Churchill, Councillor Pratt
DEFEATED

Res. 17-111

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. 17-112

Moved by Mayor Churchill to move \$75,000 from unrestricted surplus to the wastewater reserve.

In Favor: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED

4. 2016 Audited Financial Statements

Res. 17-113

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. 17-114

Moved by Councillor Pratt to approve the 2016 audited financial statements as amended.

In Favor: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED

I. CORRESPONDENCE / INFORMATION ITEMS

1. Alberta Municipal Affairs – MSI 2016 Operating Allocation
2. Service Alberta – SuperNet
3. Yellowhead Regional Library 2016 Annual Report
4. Kennedy Agrios LLP Representing Deputy Mayor Doris Bell

Res. # 17-115

Moved by Deputy Mayor Bell to approve the above four items as information.

DEFEATED

Res. # 17-116

Moved by Mayor Churchill that above items 1-3 be accepted as information.

CARRIED

With Mayor Churchill's agreement, Deputy Mayor Bell read item # 4 a letter from Janice Agrios, QC into the Minutes (attached)

Res. # 17-117

Moved by Mayor Churchill that above item #4 be retained on file as requested.

CARRIED

J. IN CAMERA

K. ADJOURNMENT

Res. # 17-118

Moved by Councillor Pratt to adjourn the meeting at 12:46 pm.

DEFEATED

Res. # 17-119

Moved by Councillor Pratt to adjourn the meeting at 12:50 pm.

CARRIED

Grant Churchill, Mayor
Summer Village of Crystal Springs

Sylvia Roy, C.A.O.
Summer Village of Crystal Springs

Next meeting: Legion hall at Summer Village of MaMeO Beach, at 10 am May 24