



Summer Village of Crystal Springs

Box 6C Village Drive, Westeros, AB T0C 2V0

Tel: 780-360-7000

Email: info@crystalsprings.ca

www.crystalsprings.ca

Minutes

Regular Council Meeting

May 24, 2017

Pigeon Lake Regional Library Board Room

Present:

Grant Churchill, Mayor

Denise Thompson, Chief Administrative Officer

Doris Bell, Deputy Mayor

Kevin Pratt, Councillor

A. CALL TO ORDER

Mayor Churchill called the meeting to order at 10:00 am.

Mayor Churchill welcomed everyone to the meeting and briefly explained delegation protocols.

B. DELEGATIONS/PRESENTATIONS

Ms. Darlene Bouclin gave a brief presentation regarding waste water systems that have failed and been troublesome in other communities.

Ms. Linda Kerr gave a brief presentation regarding waste water systems that have failed in other communities and urged Council to reconsider the system that MPE Engineering is recommending.

Mr. Ian Rawlinson and Ron Lajeunesse gave a presentation speaking on the merits of proceeding with the proposed waste water project.

Mr. Chris George of MPE Engineering Ltd and Graeme Langford, consulting engineer for the Summer Village of Crystal Springs discussed the tender process, the criteria of which bidders must meet and the four tender summaries. Mr. George recommended that Council consider awarding the Contract to the lowest bidder, Fusion Pipe Solutions Inc. for \$936,271.11

Break –

Grant introduced the newly appointed CAO, Denise Thompson.

C. ADDITIONS/ADOPTION OF THE AGENDA

Res. # 17-120

Moved by Councillor Pratt to accept the agenda as amended.

CARRIED

ADOPTION OF THE MINUTES OF A PREVIOUS COUNCIL MEETING – not available.



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Res. # 17-121

Moved by Deputy Mayor Bell to accept the minutes of the Regular Council meeting of April 27th, 2017 as amended. TABLED

D. READING OF BYLAWS & POLICIES

CAO Thompson presented the proposed Bylaw RATES OF TAXATION FOR 2017 BYLAW NO. 226 and gave a brief update on the readiness and ability to administer the tax notices. Final calculations of the Residential and Non-Residential for Assessments and the Alberta School Foundation and completion of the 2017 Budget into the financial software, CAO Thompson assured Council that once the Bylaw presented received third and final reading, tax notices can be mailed out.

Res. #17-122

Moved by Deputy Mayor Bell that the Summer Village of Crystal Springs bring forward a new bylaw to change the 2017 Date for Taxation for the Summer Village of Crystal Springs to July 31st, with tax payments due on August 31, 2017

**In Favour: Deputy Mayor Bell
Opposed: Mayor Churchill, Councillor Pratt
DEFEATED**

Res. # 17-123

Moved by Deputy Mayor Bell that the Summer Village of Crystal Springs postpone the first, second and/or third reading of this bylaw. DEFEATED

Res. # 17-124

Moved by Councillor Pratt to give first reading to Bylaw 226 Rates of Taxation for 2017. CARRIED

Res. # 17-125 Moved by Councillor Pratt to give second reading to Bylaw 226 Rates of Taxation for 2017.

CARRIED

Res. # 17-126

Moved by Councillor Pratt to move to third reading to Bylaw 226 Rates of Taxation for 2017. CARRIED

Deputy Mayor Bell asked that the proceeding motion have a recorded vote.

Res. # 17-127

Moved by Councillor Pratt to approved Bylaw 226 Rates of Taxation for 2017.

**In Favour: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell**



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E. COUNCIL & CAO REPORTS

CAO Thompson reviewed the Follow up sheet and provided a brief report to Council.

Res. # 17-128

Moved by Councillor Pratt to accept the reports as presented.

CARRIED

CAO Thompson read her report on the finding of the Petition of May 2nd, 2017, deeming the petition insufficient.

Recess: 12:15 pm

IN-CAMERA

Res. # 17-129

Moved by Mayor Churchill to go in-camera at 12:25 pm

CARRIED

Res. # 17-130

Councillor Pratt made a motion to come out of in camera at 1:00 pm

CARRIED

Deputy Mayor Bell asked that the proceeding motion have a recorded vote.

Res. # 17-131

Moved by Mayor Churchill to approve the recommendation of MPE Engineering Ltd. to accept the lowest tender for the South Side Wastewater Collection System Contract 3 for \$936,271.11 awarding the contract to Fusion Pipe Solutions.

In Favour: Mayor Churchill, Councillor Pratt

Opposed: Deputy Mayor Bell

F. DISCUSSION/ACTION ITEMS

Res. # 17-132

Moved by Councillor Pratt to accept the recommendations as presented and purchase the financial software license for Muniware for \$6,800 plus GST.

CARRIED

Res. # 17-133

Moved by Councillor Pratt to accept the recommendation as presented and enter into a contract with Civic Solutions to assist with the accounting/financial functions for the Summer Village of Crystal Springs.

CARRIED

Res. #17-134

Moved by Mayor Churchill to direct administration to write a letter to West Central Planning, seeking clarification of the procedure to rezone property, commonly known as "the store".

CARRIED

Res. # 17-135

Moved by Mayor Churchill to appoint Denise Thompson as the Returning Officer for the upcoming 2017 Municipal Election.

CARRIED



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Res. # 17-136

Moved by Councillor Pratt to table setting the date for Nomination Day for the 2017 Municipal Election until the special council meeting on June 1, 2017. **CARRIED**

Res. # 17-137

Moved by Mayor Churchill to pay the outstanding amount for Deputy Mayor Bell's expenses of \$6,796.11 **CARRIED**

G. FINANCIAL REPORT – Nothing to report

H. CORRESPONDENCE/INFORMATION

Moved by Councillor Pratt to accept the correspondence for information as presented.

CARRIED

I. IN CAMERA – was moved up earlier in the meeting

J. MEETING DATES

Res. # 17-138

Moved by Councillor Pratt to accept the date of June 1st, 2017 10:00 am for the Inspection Report, and for the meeting to be held at the Ma-Me-O Hall and the public presentation to begin at 11:30 am. **CARRIED**

Res. # 17-139

Moved by Councillor Pratt to table setting the date for the next council meeting until the special council meeting on June 1st, 2017 **CARRIED**

Res. # 17-140

Moved by Councillor Pratt to table setting the date for the Annual Information Meeting until the special council meeting of June 1st. 2017

Res. # 17-141

Moved by Councillor Pratt to adjourn. 1:45 pm.

CARRIED

Grant Churchill, Mayor
Summer Village of Crystal Springs

Denise Thompson, C.A.O.
Summer Village of Crystal Springs