

**TOWN OF OXBOW  
MINUTES  
REGULAR MEETING OF COUNCIL  
MAY 23, 2017**

**In attendance:** Mayor R. Goodward; Councillors D. Pierce, R. Lamontagne, N. Shier, D. Dunnigan, W. Nordin, C. Mercer and, CAO L. Pierce

**Call to Order:** A quorum being present, the Mayor called the meeting to order; 7:00 pm.

**1. Agenda**

**110-17**

**Lamontagne/Pierce**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the agenda as circulated.

**Carried**

**2. Minutes**

**111-17**

**Dunnigan/Shier**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the May 8, 2017 regular meeting minutes as circulated.

**Carried**

**3. Correspondence**

- a. FCM – Membership Request; Not this year
- b. Oxbow Minor Ball – Request for Sponsorship support for ball tournament July 7-9, 2017; non-monetary support is provided
- c. Amal Transit Union Local – Request for support to save STC; dispatched
- d. Oxbow Arts and Cultural Committee – Request for Sponsorship for Jamboree, verbal request for Council member to speak at Welcome; non-monetary support provided, July/August Deputy Mayor Nordin will speak
- e. Oxbow Business Association – Request for Newsletter Sponsorship

**112-17**

**Dunnigan/Nordin**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow contribute \$500 to the OBA in support of postage costs of distributing quarterly newsletter.

**Carried**

- f. Brenda King (letter attached) regarding spring and fall flowers and maintenance; municipal staff will assist.
- g. Southeast Connection – Planning. Policy and Procedure Workshop in Estevan; CDO is attending
- h. Bow Valley Revitalization Committee – Request for liquor permit for June 11, 2017 grand opening of ball diamonds

**113-17**

**Shier/Lamontagne**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow supports the application of the Bow Valley Revitalization Committee for a liquor permit on June 11, 2017, from 11 am – 11 pm, in conjunction with the Grand Opening of the Ball Diamonds.

**Carried**

**4. Delegations**

Carl and Becky Hodgeson re: subdivision proposal and service agreement. CAO to summarize items discussed and follow-up.

**5. Old Business**

**a. Bow Valley Campground**

114-17

**Pierce/Dunnigan**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow offer the position of Campground Manager to Landon Dyer for \$2500/month.

**Carried**

\*negotiated to \$3000/month upon offer and position description\*

- b. Coldridge Road;** work was done 2016 by Oxbow Trenching; cannot complete drainage works until dugout is sorted. CAO to contact stakeholders for next steps.
- c. Cleanup at sewer tank installations south of town;** stakeholder agreements Clause 6 provides that property owners are responsible for cleanup. Black dirt and grass seed are available from the Town.
- d. East Property Lines;** These are errors from past developments. Issues will have to be cleaned up at time of sale or through mutual agreement between adjacent property owners. The Town staff will no longer do pin locates with the metal detector as this is well beyond their scope of work and expertise. A policy regarding this is forthcoming.
- e. SaskEnergy easement error, 106 Spruce Dr;** need to rescind 298-16 to adjust for calculation error.

115-17

**Mercer/Shier**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow rescinds motion 298-16 in order to correct a calculation error.

**Carried**

116-17

**Dunnigan/Nordin**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow agrees to pay 1/3 of the cost of moving the SaskEnergy pipeline around the garage at 106 Spruce Dr. in the amount of \$1609.49 + 80.48 GST; total \$1689.89.

**Carried**

- f. Richard Sawyer re: RC Racetrack;** Has had no luck in securing a location for the track. Council is willing to allow usage of the northeast industrial Lot 1 Block 2 Plan 102030624, a.k.a. 709 Odgers Street, and he will be given first option to purchase should it become advantageous to sell. CAO to follow up.
- g. Third Summer Student;** Not this year. Public Works department can be utilized to make up for shortfalls in resources.

**6. Financial Statement and Accounts**

a) Payment of Accounts

117-17

**Mercer/Pierce**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow approves payment of accounts totaling \$32,877.31

**Carried**

b) April 2017 financial statement

**118-17**

**Lamontagne/Nordin**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts the April 2017 financial statement as presented.

**Carried**

7. **New Business**

a) **Set budget meeting;** May 31, 2017 at 7:00 PM

b) **Recreation Grant Amount;** Will review at budget meeting

c) **Insurance;** Received policy renewals. Needs to be amended, then clear to pay. Memorial Hall is insured for contents only, a policy for the building is forthcoming.

8. **Reports**

a) **General Government**

**Protection**

**Health and Economic Development**

**Transportation**

**Sanitation**

**Recreation**

i. Received Sun Country Health Region report on deficiencies at Bow Valley Park (attached)

ii. Canada Day 150 Celebration plans are underway

b) **Foreman Report** (attached)

i. Request for check valves – Place two this year

ii. Park issues GR (report attached)

c) **Administrator Report**

i. Days away – May 26, June 7

ii. Laptop request for CAO

**119-17**

**Mercer/Dunnigan**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow permits the CAO to purchase a laptop for up to \$2000.00

**Carried**

d) **Ratepayer Concerns**

i. Property on Oxbow Cres is pumping water onto lawn resulting in puddling at low spot near drain.

ii. Gave permission to pile gravel on the boulevard south of the tree line on Galloway Drive with the condition that it be returned to prior state.

iii. Concern regarding the retention ponds south of Galloway Drive, appears they are eroding around culverts. Offered on-site surplus riprap to use for this purpose.

**120-17**

**Nordin/Shier**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts department reports as presented.

**Carried**

**9. Adjourn**

**121-17**

**Dunnigan/Pierce**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adjourns; 10:24 PM.

**Carried**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER