

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
April 25, 2017
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLOR	Rex Nielsen
CHIEF ADMINISTRATIVE OFFICER	June Boyda
GUESTS	Jon Timms, Seniuk & Company Chartered Accountants Darren Fee, Audubon Society David Alton, Audubon Society

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 7:03 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following item is hereby added to the agenda:
9.12 Pigeon Lake Renewal Group – Shoreline Cleanup
10.6 Service Alberta - Supernet
10.7 Councillor Redl - Resignation

Res. #012/17 Moved by Councillor Nielsen that the Regular Council Meeting agenda is
Agenda hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #013/17 Moved by Councillor Nielsen that the Regular Council Meeting Minutes of
Minutes February 8, 2017 are hereby approved as presented.

CARRIED

DELEGATIONS:

Darren Fee – Audubon Society

Darren Fee and David Alton, representing the Audubon Society, were in attendance to speak with Council.

Mayor Johnston welcomed Darren and David and thanked them for attending the meeting.

The Audubon is looking for open communication – if there is something the Summer Village wants to do, then let them know.

Darren discussed the benefits of forests, including cleaning the rainfall, reducing noise, wind and dust.

Councillor Nielsen discussed having a secondary exit – to allow a vehicle to get out, or emergency vehicles to get in during an emergency. This has been brought up from the Fire Chief, the Wildfire Mitigation Strategy, and the Emergency Management Plan. David said that they are not interested in exploring that option and that until it becomes illegal to have a dead-end road, they do not want to look into the topic. They felt that during a fire people could go onto their piers.

Mayor Johnston discussed the donation of the 3 lots and the turn-around area to the Audubon Society. In the turnaround for a barrier, the Audubon felt that within two years the area will grow in with Poplar's and be a natural barrier. Until then, the rope will suffice for a barrier.

Darren said that if a tree does fall from the Audubon, if the Summer Village lets him know he would come and cut it up. Left over mulch if we are cutting by the ditch can be left in the Audubon area.

They expressed concerns over ATV's ever getting into the Audubon area and the damage that could be caused. Council told them how the Summer Village was supporting them by upholding the Provincial legislation around ATV usage.

Councillor Nielsen discussed storm water drainage with the Audubon, and how the water could be slowed down, or diverted through the Audubon to let it drain more slowly before entering the lake system.

Mayor Johnston gave an update on the work being done with regards to the health of the lake.

At the turnaround: Council requested the Audubon to consider rock work at the turnaround area. It would demarcate the end of the road, keep maintenance cleaner, would allow for snow removal to stop from pushing snow into the Audubon area, and identify the difference between Summer Village and Audubon. David suggested maybe boulders would work, but not something landscaped. They do not want to plant trees; it will grow quicker by just leaving the area natural.

Discussed the grass cutting at the turnaround, and that the grass contractor is going to be mowing the ditches right around the turnaround to the marker indicated by "Red Tape" where the Audubon have their "Official Signage"; the Audubon will maintain the remainder of the ditch around the curve going to the lake, allowing it to remain clear for surface water drainage. For the turn-around itself, 2 widths of cut would be done. This keeps the grass low near the road, and keeps the grass from laying over the gravel area as a maintenance and safety management activity.

Council also advised them about the project to reforest the boulevard , behind ~ #71 Itaska Beach.

Seniuk & Company Chartered Accountants – 2016 Draft Financial Statements

Jon Timms from Seniuk & Company Chartered Accountants was in attendance to present the 2016 audited financial statements.

It is good to have Current Taxes and Grants In Place of Taxes be lower, as collections are better. In 2015 it was \$7,630, and \$0 in 2016.

Net financial assets increased by about \$20,000, which is a good sign. You would not want to see a negative net financial asset.

On the Statement of Operations: Fairly consistent with the prior period, and fairly in line with the budget – good to see this consistency. The budgeting process is very good, he has not seen many municipalities with their budgets this close to actual expenditures this past year.

The auditor advised that these statements are free of material misstatement, and overall the Summer Village is in good financial health. Jon advised that the CAO is prompt in responding and the bookkeeping is great.

Res. #014/17 Moved by Mayor Johnston that the 2016 Audited Financial Statements are
Finance hereby approved as presented.

CARRIED

BYLAWS and POLICIES: none

C.A.O.'s REPORT:

Res. #015/17 Moved by Councillor Nielsen that the C.A.O.'s report dated February 2 – April
Report 20, 2017 is hereby approved.

CARRIED

FINANCE:**Bank Reconciliation – January, 2017**

Res. #016/17 Moved by Councillor Nielsen that the Bank Reconciliation for January, 2017 is
Bank hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – February, 2017

Res. #017/17 Moved by Councillor Nielsen that the Bank Reconciliation for February, 2017,
Bank is hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – March, 2017

Res. #018/17 Moved by Councillor Nielsen that the Bank Reconciliation for March, 2017, is
Bank hereby approved.
Reconciliation

*CARRIED***Balance Sheet and Income & Expense – March 31, 2017**

Res. #019/17 Moved by Mayor Johnston that the Balance Sheet ending March 31, 2017, and
Financial the Income / Expense Statements for January 1 – March 31, 2017 are hereby
Statements approved as presented.

*CARRIED***General Ledger Transaction History – January 1 – March 31, 2017**

Council agreed to accept this correspondence as information.

Accounts Payable Cheque Listing – January 1 – March 31, 2017

Council agreed to accept this correspondence as information.

GOALS and OBJECTIVES:

Council reviewed the focus objectives for 2017.

NEW BUSINESS:**Council Reports**

Mayor Johnston reported that the In-Lake Technical Committee is making two recommendations and has met with Arin Macfarlane Dyer along with two other representatives from Alberta Environment and Parks. The In-Lake Technical Committee will next be meeting with Hutchinson Environment.

Councillor Nielsen reported that the Pigeon Lake Watershed Management Plan is close to getting a draft of the plan prepared for circulation for review and comment. This would go to the Provincial Government to be part of the plan for the watershed.

Dr. Vinebrooke – Pigeon Lake Project

Res. #020/17 Moved by Councillor Nielsen that \$2,500 be taken from the Community
Lake Health Services budget, to support the research project from Dr. Vinebrooke “Towards
Empirical Forecasting of Cyanobacterial Blooms in Pigeon Lake and Other
Lakes of Central Alberta Under A Changing Climate”, and further that the
Summer Village receive a copy of the reports.

CARRIED

Hoffman – Amending Easement Agreement

Res. #021/17 Agreement Moved by Mayor Johnston to approve the Amending Easement Agreement with Richard Hoffman.

CARRIED

Strathcona County – GIS Mapping Information

Council agreed to accept this correspondence as information.

CRASC – Assessment Appeals

Council agreed to accept this correspondence as information.

Provincial Grant Funding

Council agreed to accept this correspondence as information.

FortisAlberta – LED Street Light Conversion

Council agreed to accept this correspondence as information.

Fortis Alberta – Franchise Agreement

Res. #022/17 Agreement Moved by Councillor Nielsen that the Council of the Summer Village of Itaska Beach hereby applies to the Alberta Utilities Commission for approval to enter into an Electric Distribution System Franchise Agreement with FortisAlberta for a period not in excess of ten (10) years from the effective date of such Franchise Agreement.

CARRIED

Res. #023/17 Bylaw Moved by Mayor Johnston that Bylaw #2017/01 is hereby given first reading as presented.

CARRIED

Regional Emergency Management Plan – 2016 History

Council agreed to accept this correspondence as information.

Regional Emergency Management Plan – Financial Report

Council agreed to accept this correspondence as information.

GFL Environmental – Waste Collection Service Agreement

Res. #024/17 Agreement Moved by Councillor Nielsen that the Council of the Summer Village of Itaska Beach hereby enters into an agreement with GFL Environmental for Waste Collection Services.

CARRIED

Pigeon Lake Renewal Group – Shoreline Clean-up

There is not a very long period where there is biomass that rolls up on Itaska's beach. Itaska residents are aware of the health of the lake and participate in many clean lake initiatives. A letter to be sent thanking the Pigeon Lake Renewal Group for their initiative.

ADMINISTRATIVE MATTERS:**Development Officer – Permit Amendment for #53 Itaska Beach**

Council agreed to accept this correspondence as information.

C.A.O. Boyda – RMRF Law Seminar

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Aquatic Invasive Species Signage

Res. #025/17 Moved by Councillor Nielsen that two Aquatic Invasive Species Signs be
Sign purchased that are 2' x 4', for a total cost of \$250 plus G.S.T., and further that
 one sign will be placed at the boat launch, and the other placed at the
 turnaround. The original smaller sign to be placed at the front entrance.

CARRIED

C.A.O. Boyda – Dust Control

MG-30 is an approved dust control product through Alberta Transportation, and is becoming more of the industry standard because it is more moderate on the soil and vegetation than the straight calcium chloride. It is less corrosive than rain water. It does contain some calcium chloride, but the magnesium hydroxide acts as an inhibitor in the product

Res. #026/17 Moved by Councillor Nielsen that Kortech Calcium Services be hired to apply
Sign the product MG-30 as dust control.

CARRIED

C.A.O. Boyda – 2017 Municipal Election

Res. #027/17 Moved by Mayor Johnston that Scott Wilson be appointed as Returning Officer
Election for the 2017 Municipal Election, and further that nomination day will be July
 22, 2017 from 2:00 – 3:30 p.m. at the Sandholm Community Hall.

CARRIED

Service Alberta - Supernet

Council agreed to accept this correspondence as information.

Councillor Redl – Resignation

On February 21, 2017, Rick Redl submitted a letter of resignation for his position on Council. He was selling his cabin, and so he would no longer be a resident of the Summer Village of Itaska Beach.

As this is less than 6 months prior to the 2017 Election, Council will not have a by-election.

CORRESPONDENCE:

- 1 Website Analytics – March, 2017
- 2 AUMA – February, 2017 Board News
- 3 Marijuana Legislation
- 4 PLWMP Meeting Record – December 9, 2016
- 5 PLWMP Meeting Record – February 3, 2017
- 6 PLWMP Highlights – March 15, 2017
- 7 PLWA Highlights – March 15, 2017
- 8 False Alarm – Correspondence
- 9 Assessment Notices - Correspondence

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

June 21, 2017 – Regular Council Meeting

EXECUTIVE SESSION (in-camera): none**ADJOURNMENT:**

Res. #028/17 Moved by Councillor Nielsen that the Regular Council meeting of April 25,
Adjournment 2017 is hereby adjourned at 9:30 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 21st DAY OF JUNE, 2017

MAYOR

CHIEF ADMINISTRATIVE OFFICER