

**TOWN OF OXBOW
MINUTES
REGULAR MEETING OF COUNCIL
JUNE 12, 2017**

In attendance: Mayor R. Goodward; Councillors D. Pierce, N. Shier, D. Dunnigan, W. Nordin, and CAO L. Pierce

Regrets (with notice): R. Lamontagne, C. Mercer

Call to Order: A quorum being present, the Mayor called the meeting to order; 7:21 pm.

1. Agenda

123-17

Pierce/Dunnigan

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda with the following addition; Quote to repair Memorial Hall roof.

Carried

2. Minutes

124-17

Nordin/Shier

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the May 23, 2017 regular and May 31, 2017 special, meeting minutes as circulated.

Carried

3. Correspondence

- a) Oxbow Community Childcare Centre – Request to abate taxes for 2017; Considering past support, the request was denied.

Councillor D. Pierce abstained from discussion citing a conflict of interest

- b) Oxbow Community Childcare Centre – Request for auction item donations; not at this time
c) Oxbow Fitness Centre – Request to close street for annual walkathon; CAO will follow up to request they amend route to avoid PTH 18 and open business establishments and resubmit for resolution.
d) Farmer’s Market – Request to close street Thursday afternoons from June 29 – August 31, 2017

125-17

Shier/Pierce

BE IT RESOLVED THAT the Council of the Town of Oxbow authorize Bow Street between Peters and Prospect Avenues to be closed to traffic for the farmer’s market every Thursday afternoon between June 29 and August 31, 2017.

Carried

- e) Moose Creek Regional Park; meeting minutes (attached)
f) Cemetery; meeting minutes (attached)
g) Recreation Board; meeting minutes (attached)
h) Request for a Council member to speak at July 1 Canada Day 150 activities; Councillor Lamontagne was nominated to speak.

4. Old Business

- a) Coldridge Road Drainage – Spoke with A. Soloman and sent email with information on the pumps and hose the town has available. One option is to drain the dugout to the north and east.
b) RC Racetrack – notified Richard about area he can use. He expressed an interest in perhaps purchasing the slough to the south lot at a reduced price, though nothing formal received. Council would rather that he set up in the space previously designated. CAO will draft contract and advise; old site must be cleaned up as well.

5. New Business

- a) **BY-LAWS**

- i. 1102 Financial Plan and Tax Levy

126-17

Dunnigan/Pierce

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1102 “A Bylaw to Establish the Property Tax Levy for the Year 2017” be read the first time.

Carried

128-17

Shier/Nordin

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1102 “A Bylaw to Establish the Property Tax Levy for the Year 2017” be read a second time.

Carried

129-17

Dunnigan/Pierce

BE IT RESOLVED THAT the Town of Oxbow Council proceed to third reading of Bylaw 1102 “A Bylaw to Establish the Property Tax Levy for the Year 2017”.

Carried Unanimously

130-17

Nordin/ Dunnigan

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1102 “A Bylaw to Establish the Property Tax Levy for the Year 2017” be read a third and final time.

For: 5

Against:0

Carried

ii. 1090 Amend District Plan

131-17

Dunnigan/Shier

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1090 “A Bylaw to amend Bylaw 1061, The RM of Enniskillen No. 3 and Town of Oxbow District Plan” be read a first time.

Carried

iii. 1091 Amend Community Plan

132-17

Pierce/Nordin

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1091 “A Bylaw to amend Bylaw 1062, The Town of Oxbow Official Community Plan” be read a first time.

Carried

iv. 1092 Amend Zoning Bylaw

133-17

Shier/Dunnigan

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1092 “A Bylaw to amend Bylaw 1063, The Zoning Bylaw” be read a first time.

Carried

i. 1103 Extension for submission of audited statements

134-17

Pierce/Dunnigan

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1103 “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Extend the Time Required for the Completion of the 2016 Financial Statements” be read the first time.

Carried

135-17

Nordin/Shier

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1103 “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Extend the Time Required for the Completion of the 2016 Financial Statements” be read a second time.

Carried

136-17

Dunnigan/Shier

BE IT RESOLVED THAT the Town of Oxbow Council proceed to third reading of Bylaw 1103 “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Extend the Time Required for the Completion of the 2016 Financial Statements”.

Carried Unanimously

137-17

Shier/Nordin

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1102 “A Bylaw of the Town of Oxbow in the Province of Saskatchewan to Extend the Time Required for the Completion of the 2016 Financial Statements” be read a third and final time.

For: 5

Against:0

Carried

b) Appoint representative to Upper Souris Watershed Association

138-17

Pierce/Dunnigan

BE IT RESOLVED THAT the Town of Oxbow appoint John Gaschler to represent the municipality in the Upper Souris Watershed Association.

Carried

c) Summer monthly meeting dates are set for July 10 and August 28, 2017 at 7:00 pm.

d) Public hearing for Bylaws 1091 and 1092 shall be July 10, 2017 at 6:00 pm in Council chambers.

e) Received quote for interim repair for the Memorial Hall roof; Passed to the Hall Committee for review.

6. Financial Statement and Accounts

a) Payment of Accounts

139-17

Dunnigan/Pierce

BE IT RESOLVED THAT the Council of the Town of Oxbow approves payment of accounts totaling \$174,906.36.

Carried

7. Reports

a) **General Government**

Protection

- i. Concern raised about campground patrons with large trucks parking on the side of River Road which can present a danger, especially at night. Will relay information to manager to be sure to advise registrants that this is not permitted.

Health and Economic Development

- i. CDO Monthly Report attached
- ii. May 2017 water plant reports for review
- iii. Mayor Goodward gave an update on the airport development and advised of the upcoming meeting June 14, 2017.

Transportation

- i. Assembled list of unkempt properties and will pass on to the Commissionaire during weekly check.
- ii. Identified two areas where pavement has large dips; will request PW staff to cut out paved portion and pack with granular material and let it settle before resurfacing.
- iii. Issues were raised regarding: condition and maintenance of machinery, scheduling, duties, time management, shop condition, practices and procedures. etc. CAO to meet with staff regularly and assist in to resolving issues.

Sanitation

Recreation

- i. Received Professional Building Inspectors report on deficiencies at Bow Valley Park

b) **Administrator Report**

- i. Administration staff have begun the process of setting up a proper Asset Management Program; FCM has funds available to hire an outside firm to write the policies and do initial evaluations of TCAs.

140-17

Shier/Nordin

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts department reports as presented.

Carried

8. Adjourn

141-17

Dunnigan/Pierce

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 8:42 PM.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER