

SUMMER VILLAGE OF SUNDANCE BEACH

**REGULAR COUNCIL MEETING
May 18, 2017 - 6:00 P.M.
Sundance Beach Community Centre**

Call to Order: The regular meeting of Council was called to order by Mayor Pellatt at 6:00 P.M.

Present: Mayor: Peter Pellatt
Councillor: Rich Miller
CAO: Harold Wynne

AGENDA

The following item was added to the agenda: Ministerial approval for MSI project amendment.

2017-025 Moved by Councillor Miller the agenda be adopted as amended.
Carried.

MINUTES

2017-026 Moved by Councillor Miller to adopt the April 20, 2017 regular Council meeting minutes.
Carried.

BUSINESS ARISING FROM PREVIOUS MEETING

1. Council/Admin Tasks Review

The CAO presented the Council/admin task list, noting the tasks that have been completed and those that have been added as of May 18, 2017.

REPORTS/RESOLUTIONS/BYLAWS

1. Administration Report

CAO Wynne presented a brief written report with the following items:

- Administration
- Parking Lot
- Pigeon Lake Protective Services
- Canada 150 Planning
- Cleanup Bins
- Public Works
- Mission Beach Transfer Station Cards
- PLWA Leaders Session
- Developments

2. Access to Lakeshore Policy and Agreements

Council reviewed the final draft of (1) Policy Resolution #2017-001-Policy Concerning Use of Designated Public Utility Lots by Non-Residents; (2) PUL License for Non-Resident (Pass Through Rights Only) agreement; and (3) PUL License for Non-Resident (With Pass Through and Off-Season Storage Rights) agreement.

2017-027 Moved by Councillor Miller to adopt Policy Resolution #2017-001-Policy Concerning Use of Designated Public Utility Lots by Non-Residents.
Carried.

2017-028 Moved by Mayor Pellatt to adopt the (2) PUL License for Non-Resident (Pass Through Rights Only) agreement; and the (3) PUL License for Non-Resident (With Pass Through and Off-Season Storage Rights) agreement.
Carried.

3. Election Day

2017-029 Moved by Mayor Pellatt that, for the upcoming municipal election in Sundance Beach, Nomination Day be scheduled for July 8 from 10 am to 12 noon and Election Day be scheduled for August 5 from 10 am to 7 pm.
Carried.

4. 2017 Borrowing Bylaw

Council discussed the need to pass a borrowing bylaw to support 2017 operating expenses if required and they reviewed the #2017-02 – Borrowing Bylaw draft.

2017-030 Mayor Pellatt moved first reading of Bylaw #2017-02-Borrowing Bylaw.
Carried.

2017-031 Councillor Miller moved second reading of #2017-02-Borrowing Bylaw
Carried.

2017-032 Mayor Pellatt moved that Council proceed to third reading of #2017-02-Borrowing Bylaw
Carried unanimously.

2017-033 Councillor Miller moved third reading of #2017-02-Borrowing Bylaw.
Carried.

5. Cramer PUL Easement Agreement – Lot #35

The CAO reported that Trevor Cramer, the owner of lot #35, does not presently have an agreement to use PUL 3 adjacent to his property. The CAO provided a draft Access Easement agreement with Mr. Cramer for Council's consideration. Councillor Miller agreed to review this draft agreement and the final draft will be tabled at the next Council meeting.

6. MSI Amending Memorandum of Agreement

Council discussed a letter from Municipal Affairs requesting that they sign the MSI Amending Memorandum of Agreement (MOA). The CAO explained this MOA extends the present Municipal Sustainability Initiative (MSI) for two years and that it is a requirement of receiving future MSI capital funds for this period of time.

2017-034 Councillor Miller moved that Sundance Beach sign the MSI Amending Memorandum of Agreement (MOA) with Alberta Municipal Affairs.
Carried.

7. Bylaw #2016-02 Wastewater Bylaw Amendment

Council discussed amendments to Bylaw #2016-02 – Wastewater Bylaw. Councillor Miller agreed to draft an amending bylaw to Bylaw #2016-02 for Council's consideration.

8. Bylaw P30 Amendment

Council reviewed the final draft of the bylaw to amend Bylaw No. P30 that regulates the use and occupation of municipal public utility lots within the municipal boundaries of Sundance Beach.

2017-035 Councillor Miller moved first reading of Bylaw #2017-03 – Bylaw to Amend Bylaw P30.
Carried.

2017-036 Mayor Pellatt moved second reading of Bylaw #2017-03 – Bylaw to Amend Bylaw P30.
Carried.

2017-037 Councillor Miller moved that Council proceed to third reading of Bylaw #2017-03 – Bylaw to Amend Bylaw P30.
Carried unanimously.

2017-038 Mayor Pellatt moved third reading of Bylaw #2017-03 – Bylaw to Amend Bylaw P30.
Carried.

CORRESPONDENCE /INFORMATION ITEMS

1. AMA Minister Anderson re: 2017 Federal Gas Tax Fund (FGTF) grant
2. AMA Minister re: Funding Approval for FGTF Drainage Project
3. AMA Minister Anderson re: MSI funding
4. EAP Minister Phillips re: Mooring Policy
5. Letter from Grandview resident re: Clear Cutting of Lake Lots
6. Updates from the Aquatic Invasive Species Program
7. Farm Safety Centre Request for Donation
8. AMA Minister re: MSI Accounting System Upgrades Amendment Approval

DISCUSSION ITEMS

1. Wastewater Systems Inspection RFP

Jeff Stewart, the wastewater systems project management consultant, presented to Council the results of the Request for Proposals solicitation to conduct residential wastewater system inspections to selected contractors. Two bids were submitted from the 10 invitational tenders that were sent out and the total costs quoted in these were \$246,443.50 and \$65,975, respectively. Phil Crough & Son submitted the lowest bid and Council directed Jeff Stewart to discuss with Floyd Crough some issues that were associated with his bid to determine if these can be resolved.

In the event these issues cannot be resolved, Council directed Mr. Stewart to develop a proposal that will involve completing this project in-house by directly contracting for the requisite wastewater system inspection components (i.e., certified inspection services, water hauling, wastewater holding tank pump outs, and project management services).

This item was tabled to the next Council meeting for further discussion.

2. Parkland Geo Proposal for Parking Lot Development

Brad Gavronsky, project engineer, presented the Parkland Geo revised proposal for parking lot construction as requested by Council. The total contract amount for engineering services is \$10,130 exclusive of GST.

The Parkland Geo engineer will develop an addendum to the scope of work that was proposed in the original bid submitted by the selected contractor, Baumann Hoe and Backhoe Service Ltd., and schedule a start date as soon as the contractor is available.

2017-039 Mayor Pellatt moved that the Parkland Geo-Environmental Ltd. revised Proposal No. PRO-ED17-73 dated May 19, 2017 for construction monitoring and materials testing of the Sundance Beach Community Centre parking lot be accepted.
Carried.

COUNCIL COMMITTEE REPORTS

There were no committee reports.

FINANCIAL REPORTS

1. Financial Report

The following financial report package was presented to Council for information: (1) May 18, 2017 budget variance report; (2) May 18, 2017 cash position statement; and (3) monthly bank statements and reconciliations in Dropbox.

CLOSED SESSION

2017-040 Mayor Pellatt moved the meeting go into closed session at 9:05 pm.
Carried.

2017-041 Mayor Pellatt moved the meeting come out of closed session at 9:26 pm.
Carried.

ADJOURNMENT

2017-042 Mayor Pellatt moved the meeting adjourn at 8:35 P.M.



Harold Wynne, CAO



Peter Pellatt, Mayor

June 15, 2017
Date Adopted