

SUMMER VILLAGE OF SILVER BEACH
ANNUAL INFORMATION MEETING MINUTES

July 15, 2017
10:00 A.M.
Mulhurst Bay Community Centre

Call to Order: Mayor Allan Watt welcomed everyone to the Silver Beach Annual Information Meeting at 10:05 am.

Present: Mayor Allan Watt
Councillor: Barb Martinson
Councillor: Brad Clough

CAO: Harold Wynne
Municipal Clerk Joan Wynne

Residents: Approximately 50

Handouts: Agenda package (agenda; 2016 AIM minutes); 2016 Audited Financial Statement; 2017 Financial Report

1. Welcome and Introductions

Mayor Watt welcomed everyone in attendance. Mayor Watt introduced Silver Beach Councillor Barb Martinson; Councillor Brad Clough; Chief Administrative Officer Harold Wynne; Municipal Clerk Joan Wynne; and Peace Officer Wes Kardash.

On behalf of the Council and residents, Mayor Watt presented former Peace Officer Lorna Radkie with a retirement card and gift certificate for her excellent service since 1986.

Mayor Watt introduced new Community Peace Officer (CPO) Wes Kardash and welcomed him to the summer village. Residents were encouraged to contact CPO Kardash to discuss any protective service issues, concerns or comments they may have.

2. 2016-2017 Highlights

CAO Harold Wynne commented on the following administration highlights:

Summer Works Program

- The summer village is using contracted services for mowing grass and trimming again this season. Summer works initiatives included purchasing and stenciling new water marker buoys; fixing the entrance sign; inspecting/pumping out the

washroom holding tanks; and inspecting/repairing the water pump in Ouimette Park.

Silver Beach Road Construction

- The second stage of repairs and asphaltting of Silver Beach Road will begin this summer. Parkland Geo engineers provided Council with an assessment report on the first stage road repairs/asphaltting completed in 2016 and the engineers concluded that the asphalt repairs were completed in accordance with good engineering and construction practice.
- Parkland Geo Engineering is preparing the tender documents for the second stage repairs and it is anticipated that construction will commence towards the end of August or in early September. Repairs will be made to sections of the road beginning across from Lot 33 and ending at the entrance to Silver Beach. The entrance to the Girl Guide camp will also be upgraded and localized repairs will also be made on the south portion of Silver Beach Road as required.

Signage

- The emergency residential address signs were installed in late summer of 2016. Signs are located on the driveways to properties and not in front of lots without driveways, as the intention is to direct emergency response vehicles to cottage access points in the event of an emergency.
- The entrance sign to Silver Beach is being repaired and the metal signs (cosmetic fertilizer, fireworks ban) will be removed from the entrance sign and relocated in the summer village.

Waste Disposal/Clean-Up Bins

- Large waste disposal bins were again made available to residents in the fall of 2016 and spring of 2017. The bins will be available in the fall of 2017; however, Council is considering alternatives to providing these bins, as they are becoming increasingly expensive. Alternatives being discussed include (1) a chipping event(s) wherein residents deposit their wood debris next to Silver Beach Road so it may be chipped and removed by a contractor; and (2) negotiating with the County of Wetaskiwin to permit Silver Beach residents to deliver waste to the nearby Mulhurst Bay transfer station.

Ice-Water Rescue Agreement

- The 10 summer villages, Leduc County, and the County of Wetaskiwin have signed a joint agreement that provides ice-water rescue services on Pigeon Lake. Firefighters in both Mulhurst Bay Fire Department and South Pigeon Lake Fire Department have been trained to provide ice-water rescue services. One water craft is located at the Mulhurst Bay dock and another and another craft is available on the south side of the lake.

Website News Blogs

- The Silver Beach e-newsletter has been discontinued and replaced with weekly news blogs that are mounted on the Silver Beach website. Residents are encouraged to subscribe to the website, as this will ensure they received a text message or email every time a news item or new content is added to the website.

Bylaw and Policy Review Grant

- Silver Beach was successful in applying for a \$52,750 Alberta Community Partnership (ACP) grant that will allow both Silver Beach and Sundance Beach to review and update their bylaws and policies. This review work will be undertaken by a consultant in 2017/2018.

Development

- The development authority issued one development permit in 2016 for a garage addition and one in 2017 for a guest house over a garage.

The Mayor Watt commented on the following governance highlights from the past year:

Green Area Planning (GAP)

- Mayor Watt reported on the green area planning work that has been undertaken over the past year by a group of community volunteers that included: Linda Johnson, Peggy Juchli, Shirley Tkachuk, Jane Hill, Blaine Hill, and Bob Gibbs.
- Established in April, 2016, the purpose of establishing the Green Area Planning Committee was to solicit residents input on best practices for the management of green areas within the summer village.
- The GAP committee has presented the following priorities for action and these have been accepted by Council:
 - Repair the Summer Village of Silver Beach entrance sign and remove the attached metal signs.
 - Explore options for replacement of the washroom holding tanks and building structures.
 - Solicit quotes from three (3) playground equipment supply companies to upgrade playground equipment in Ouimette Park.
 - Add a boundary marker to the volleyball court.
 - Replace the garbage receptacles at Ouimette Park.
 - Plant some trees/shrubs this fall in the small park reserve area and on undeveloped streets where required.

3. 2017 Plans

2017 Municipal Elections

- Mayor Watt informed residents that municipal elections will be conducted throughout Alberta in 2017. He explained that 3 Councillors need to be elected for Silver Beach and that Council terms are now 4 years. He encouraged residents to consider running for municipal office and he invited anyone to contact him or the CAO should they have any questions.
- CAO Harold Wynne is the Returning Officer for the election and he advised residents of the following critical dates:
 - Nomination Day – Saturday, July 22 from 10 am to 12 noon in the Mulhurst Bay Fire Department meeting room.
 - Election Day – Saturday, August 19 from 10 am to 7 pm in the Mulhurst Bay Fire Department meeting room.
- The CAO explained that the Nomination Paper and Candidate's Acceptance Form must be delivered to him on Nomination Day between the hours of 10 am and 12 noon. He encouraged anyone interested in running for Council to visit the website or contact him for more information.

Administrative Staff Changes

- Mayor Watt advised residents that, effective October 1, 2017, CAO Harold Wynne and Municipal Clerk Joan Wynne would be retiring from their employment with Silver Beach and Sundance Beach. The Mayor thanked the Wynnes for their many years of service which began with Harold Wynne becoming the CAO in 2010 and Joan Wynne serving as Municipal Clerk from 2012 to the present.
- Mayor Watt reported that June Boyda, the present CAO for the Summer Village of Itaska Beach, has been appointed by Silver Beach and Sundance Beach to be their CAO commencing October 1, 2017.

4. Financial Reports

2016 Audited Financial Statement

- Councillor Clough reported that the 2016 audited financial statement had been submitted and accepted by Alberta Municipal Affairs as required. He stated this was a clean audit with no concerns reported by the auditors. He urged residents to download the 2016 financial statement from the Silver Beach website and/or contact the CAO if they wished to discuss details.

2016 Financial Report

- Councillor Clough presented the 2017 budget reports and cash position, noting the following highlights:
 - The 2017 operating budget is \$451,377 compared with the 2016 budget of \$418,254.
 - The 2016 actual operating revenue was \$415,169 and expenditure was \$396,171 leaving an operating surplus of (\$18,997).
 - The current cash position is as follows: \$408,183 in operating cash; \$443,936 in restricted capital; \$6,359 in operating cash receivables; \$157,419 in capital cash receivables; and \$5,412 in payables.
- Silver Beach currently has no debt or debt servicing costs.

5. Alliance of Pigeon Lake Municipalities

- Councillor Barb Martinson is the Silver Beach Council representative on the Alliance of Pigeon Lake Municipalities (APLM), an organization that includes the 10 Pigeon Lake summer villages and Leduc County. The APLM's main focus has been on improving the quality of water in Pigeon Lake and initiatives include the following:
 - Dr. Neil Hutchison of Hutchison Environmental Sciences Ltd. is working with the In-Lake Technical Committee to investigate the feasibility and safety of in-lake options to reduce algal blooms.
 - Dr. Vinebrook of the University of Alberta has been (1) studying the effects of trophic cascading and predators in the lake food chain; and (2) developing an empirical model to predict the occurrence of cyanobacteria blooms.
 - Public awareness campaigns on the effects of invasive aquatic species (e.g., zebra mussels) have been mounted and boat cleaning stations are being considered.

6. Pigeon Lake Watershed Association Presentation (PLWA)

- Bob Gibbs, President of the Pigeon Lake Watershed Management Planning Committee (PLWMPC) and a Silver Beach resident, provided a brief update on PLWA/PLWMPC initiatives. The PLWA summer students also provided a display of materials and projects currently being undertaken and they showed a video on how people can be healthy lake stewards. PLWA highlights included:
 - The 2016 Clean Runoff Project is now a program that includes the Clean Runoff Action Guide that may be downloaded from the website (www.plwa.ca).

- The Pigeon Lake Watershed Management Planning Committee is finalizing work on the Watershed Management Plan (WMP) and a draft of the plan is available for downloading (www.plwmp.ca/plan/). The purpose of the WMP is to develop a comprehensive, science-based plan to motivate and coordinate action for the improvement of Pigeon Lake, its shore lands and watershed.
- The PLWA AGM and Open House will be held at the Lakedell Agricultural Centre on July 29th from 10 am to 12 noon.
- Love the lake Family Fun Day will be held in the Provincial Park on August 12th from 10 am to 2 pm.

7. Comments/Questions from Residents

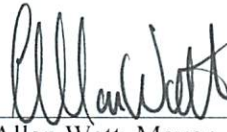
- There were no comments or questions from residents.

8. Adjournment and BBQ

Mayor Watt adjourned the meeting at 12.10 P.M. and invited residents to stay for the BBQ and a chat with Councillors and the admin staff.



Harold Wynne, CAO



Allan Watt, Mayor

____ July 24, 2017 _____
Date Adopted