



Summer Village of Norris Beach

P.O. Box 100 (605 - 2nd Avenue)
Ma-Me-O Beach, Alberta T0C 1X0

Phone: (780) 586-2494 Fax: (780) 586-3567 E-mail: information@svofficepl.com

August 30, 2017

WASTEWATER UPDATE Next Steps – Getting Connected

As you are aware, construction is moving along quickly in Norris Beach and the majority of the tanks have been connected to the main municipal lines. There are still a number of steps that need to be taken before anyone can connect: for transfer of wastewater through to the lagoon.

Construction/Installation Items

- The Regional line that runs from Viola Beach to the Pump Station at Westerosé must be completed. The remaining minor deficiencies are expected to be complete by mid-September.
- The main lines, valves, vents, curb stop valves, and connections into tanks within the Summer Village of Norris Beach need to be completed and the entire system pressure tested.
- The pump and rail systems need to be installed into tanks complete with the appropriate electrical connections.

Council/Administration Items

- Administration along with the engineering firm need to finalize the costs for the project and set the connection fee.
- Council needs to approve the connection fee and pass a revised Wastewater Utility Bylaw.
- Council and Administration need to decide how they want to resource operations for the system including the opening and closing of cc valves.

Property Owner Items

- Property owners need to contact contractors on the recommended certified installer list (see below), get quotes and move forward with the installation of pumps.
- Individual homeowners need to decide if they will pay the connection fee up front or amortize the cost over 25 years. The debt incurred by the Summer Village will decrease as more people opt to pay up front. **(Note: if you plan to amortize the costs over the 25 year period, please contact the Summer Village Office for more information prior to hiring your contractor.)**
- User agreements and connection fee forms between the Summer Village and the property owner have to be signed by the property owner. Please contact the office.

The Engineering firm has recommended several certified installers. They are only including contractors who have previously worked with low pressure systems. We recommend that property owners obtain 2 quotes for the work. These installers have been provided with the system drawings and specifications and will have electricians that they frequently work with who will be able to install the electrical lines.

Company	Contact	Phone Number	Email
Kandal Backhoe	Alex Quast	403-396-4108	kandal.backhoe@gmail.com
THS Septic and Civil Solutions	Kim McIntyre	403-844-2559	thsseptic@gmail.com
Peel's Excavating	Dave Peel	780-967-5747	daveapeel@gmail.com

If you have any questions please contact Gail Coleman at the office 780-586-2494 or talk with one of your Council members.



Summer Village of Norris Beach

P.O. Box 100 (605 - 2nd Avenue)
Ma-Me-O Beach, Alberta T0C 1X0

Phone: (780) 586-2494 Fax: (780) 586-3567 E-mail: information@svofficepl.com

August 30, 2017

NOTICE TO PROPERTY OWNERS

RE: Wastewater Borrowing Bylaw #149

The Summer Village of Norris Beach has passed Bylaw #146 for the Municipal Wastewater Utility. Under the terms of this bylaw the Summer Village will be responsible for an expanded Municipal Utility with a scope that includes the pump and rail system and the lines that connect the pump out to the main Municipal lines.

The Summer Village does not have the funds to complete the full scope of work for the expanded scope of this project and will need to borrow funds to complete the final phase of the work – that is – installing the pump and rail systems.


The Summer Village applied to the Minister of Municipal Affairs requesting an extension to the debt limit for Norris Beach. This request has now been approved and the Summer Village is in a position to borrow the funds.

Under Section 251 of the MGA, it is a requirement of the borrowing bylaw that it be advertised. This letter meets that requirement. If anyone wishes to petition for a vote of the electors with regard to Bylaw #149, they must do so in the form and manner set out in Section 224(1) of the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26 within 15 days. The requirements include: a specific and clear petition statement; names; addresses; and witnessed signatures for each petitioner. The completed petition document is then delivered to the CAO at the Summer Villages Office within the required timeframe.

The level of borrowing required for this project will vary based on the number of property owners who choose to pay their connection fee up front rather than amortize over 25 years. It is anticipated that the actual borrowing under this bylaw will be significantly less than the maximum shown in the bylaw (attached).

If you have any questions regarding this notification, please contact the office as per the contact information shown above noting Wastewater Borrowing Bylaw in the subject line if by email.

Sincerely,



Sylvia Roy, CLGM
Chief Administrative Officer
Summer Village of Norris Beach

SUMMER VILLAGE OF NORRIS BEACH

BYLAW NO. 149

A BYLAW OF THE SUMMER VILLAGE OF NORRIS BEACH TO PROVIDE FOR THE BORROWING OF FUNDS UNDER THE MUNICIPAL GOVERNMENT ACT.

This Bylaw shall be known as the "Wastewater Utility Borrowing Bylaw 2017".

Whereas; the Summer Village of Norris Beach, in the Province of Alberta, has decided to issue a by-law pursuant to Section 258 of the Municipal Government Act to authorize the financing, undertaking and completion of a municipal wastewater utility;

Whereas; plans and specifications have been prepared and the total cost of the project is estimated to be \$2,700,000 and the Municipality estimates the following grants and contributions will be applied to the project:

Grants from the Crown:	\$ 1,326,000
Reserves – Municipality at Large	\$ 488,000
Short Term Loan:	\$ 86,000
Long Term Loan	<u>\$ 800,000</u>
Total Cost:	\$ 2,700,000

Whereas; In order to complete the project, it will be necessary for the Municipality to borrow a sum of not more than \$800,000 for a period not to exceed 25 years, from an authorized financial institution or the Alberta Capital Finance Authority on the terms and conditions referred to in this bylaw.

Whereas; the estimated lifetime of the project financed under this bylaw is in excess of forty (40) years.

Whereas; the municipality currently has \$86,000 remaining in short term debt borrowed for interim financing of the project and does not have any other outstanding debt at this time.

Whereas, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.


THEREFORE, The Council of the Summer Village of Norris Beach duly assembled enacts as follows;

1. That for the purpose of constructing the Local Wastewater Utility, the sum of \$800,000 be borrowed from an authorized financial institution or the Alberta Capital Finance Authority by way of a bank loan on the credit and security of the Summer Village of Norris Beach at large, of which amount the full sum of \$800,000 to be paid by the Summer Village at large of which the full amount of \$800,000 is to be paid by the owners of developed lots who are benefitting from the Wastewater Municipal Utility.


#149 – WASTEWATER UTILITY BORROWING BYLAW 2017
SUMMER VILLAGE OF NORRIS BEACH

2. The Mayor and the Chief Administrative Officer of the Summer Village are hereby authorized to sign loan documents on behalf of the Summer Village for the amount and purpose as authorized in the bylaw.
3. The Summer Village of Norris Beach shall repay the indebtedness according to the repayment structure in effect, namely monthly, quarterly, semi-annual or annual payments of combined principal and interest installments not to exceed twenty-five (25) years calculated at a rate not to exceed six (6) percent.
4. The Summer Village of Norris Beach shall levy and raise in each year municipal waste water charges to pay the indebtedness. In the event that waste water charges are not sufficient in any given year the Summer Village of Norris Beach shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Summer Village of Norris Beach.
6. The net amount borrowed under the bylaw shall be applied only to the project specified in this bylaw.
7. This bylaw shall take effect on the date of the third and final reading.

Read a first time this 10th Day of June, 2017.



Brian Keeler, Mayor
Summer Village of Norris Beach



Sylvia Roy, CAO
Summer Village of Norris Beach