

**TOWN OF OXBOW  
MINUTES  
SPECIAL MEETING OF COUNCIL  
July 31, 2017**

**In attendance:** Mayor R. Goodward; Councillors, R. Lamontagne, N. Shier, D. Dunnigan, W. Nordin, C. Mercer, and CAO L. Pierce

**Via Teleconference:** Councillor D. Pierce joined the meeting though teleconference at 7:45 PM and disconnected at 8:15 PM

**Call to Order:** A quorum being present, the Mayor called the meeting to order; 6:16 pm.

**1. Agenda**

**176-17**

**Mercer/Nordin**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the special meeting agenda as circulated.

**Carried**

**2. Business of the Meeting**

**a) Personnel**

**177-17**

**Lamontagne/Dunnigan**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adjourn the special meeting and enter into In Camera session to discuss personnel.

**Carried**

**178-17**

**Shier/Nordin**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adjourn In Camera session and reconvene the special meeting.

**Carried**

**179-17**

**Dunnigan/Mercer**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow remove Ken Grist from the role of Acting Foreman and that his pay be returned to an hourly wage commensurate with the salary survey tables and that of co-workers.

**Carried**

**b) Tax abatement requests** – Requests for abatements of the municipal portion of taxes will be considered once financial statements are submitted for further review. CAO to contact each group and make requests for financial so they may be considered at the August 28, 2017 regular meeting of Council.

**c) Regens Proposal for Residential Service**

**180-17**

**Dunnigan/Nordin**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accept the Regens 36-month proposal for residential garbage and recycling services with the following associated cost recovery rates to be billed quarterly in conjunction with water and sewer billing:

	<b>Aug – Dec '17</b>	<b>Jan – Dec '18</b>	<b>Jan – Dec '19</b>	<b>Jan – June '20</b>
	\$57.75	\$59.47	\$61.22	\$63.03
Add'l Cart – Garbage	\$28.05	\$28.87	\$29.74	\$30.63
Add'l Cart – Recycling	\$29.70	\$30.59	\$31.48	\$32.41

**Carried**

**d) Appoint Representative to Oxbow Airport Authority**

**181-17**

**Lamontagne/Shier**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby appoints Councillor Doug Pierce to the Oxbow Airport Authority.

**Carried**

**e) Munisoft License for CAO Laptop** – Additional user license for the new laptop is \$2,000 with no option to reduce module access and decrease the license amount.

**f) Municipal Well Issues** – The lack of moisture this summer has taxed the water wells and the plant is running at near capacity. A watering restriction has been placed town wide between the hours of 8:00 am and 8:00 pm.

A water line has been exposed near the old concrete dump. It appears that the casing is installed for several feet on both ends and that there is a proximity to an abandoned CNRL line. Follow up with CNRL and contractors is necessary. Ideally it can be repaired prior to freeze up.

Municipal well #3 is not performing properly; well servicing is to be completed this fall.

**g) Fire Truck**

**182-17**

**Mercer/Dunnigan**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow approve and plan for 50% of the purchase of a 2017 Ford F550 Wildlands emergency fire truck, as per quote #11971 received from Acres Industries; and

**BE IT FURTHER RESOLVED THAT** 50% of the chassis amount, due upon ordering, be funded from the Town of Oxbow 2017 budgeted transfer amount to the Equipment Reserve, with 50% of the balance, due upon receipt, to be funded through a combination of Fire Department fundraising, the fire truck reserve, 2017 Oxbow-Enniskillen Fire Department revenues, and the Town of Oxbow 2018 budget.

**Carried**

**h) Crosswalk Refurbishment Quote** – Reviewed quote to refurbish crosswalk; will revisit for 2018 budget.

**i) Asset management Plan**

**183-17**

**Mercer/Shier**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Town of Oxbow – Asset Management; and

**BE IT FURTHER RESOLVED THAT** the Council of the Town of Oxbow commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

1. Create 4 Asset Management Plans for The Transportation Network, the Water Network, the Sanitary Network, and Municipal Buildings;
2. Determine and achieve appropriate and sustainable service levels and standards; and
3. Integrate Asset Management into all existing plans; include budgeting, community planning, and risk management; and

**BE IT FURTHER RESOLVED THAT** the Council of the Town of Oxbow commits \$5,700 from its 2018 budget toward the costs of this initiative.

**Carried**

**j) Accept 2016 Audit  
184-17**

**Lamontagne/Dunnigan**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby accepts the 2016 audit as prepared by Sensus Partnership of Chartered Professional Accountants.

**Carried**

- k) **Recreation** – Discussing the imminent need for the construction of a new pool as well as in conjunction with other future recreational needs and plans, it was determined that Block M, Plan 102079560 Extension 0 (otherwise known as the old school track) be designated for recreational use only.

**3. Adjourn**

**185-17**

**Dunnigan**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow does hereby adjourn; 8:20 PM.

**Carried**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER