

VILB Meeting

February 8, 2017

1. Call to order-Holly called meeting to order at 6:37. In attendance-Holly Cependa, Lil Carter, Doris Christensen, Gayle Foyster, Brenda Jackson, Elizabeth Harrison, Deb McMann and Doreen Nott. Absent-Lorraine Fowler
2. Thank yous: WOW – thanks to everyone who contributed to the Valentine’s Day Basket; to Gayle for making it look so pretty & to Deb for selling tickets at the ATB. A really big thank you to everyone who helped out in the library this past month. Who/what did I miss?
3. Approval of the agenda-Gayle moved approval of the agenda with additions. CARRIED
4. Approval of January 18th minutes-Lil moved approval of the minutes. CARRIED
5. OLD BUSINESS
 - a. Mail drops prices-Sue researched this and .16 per sheet for handout in bulk mail and approx. \$28.50 for town of Innisfree. This would be used for marketing and possibility of a quarterly newsletter of upcoming events ect.
 - b. Board Member Recruitment -ongoing
 - c. Garage sale signs will be done in the spring by Charlotte.-May 13 is garage sale date
 - d. Family Literacy Day is January 27 – evaluation –Lil and Lorraine hosted this and kindergarten class attended. It went well. Next date Feb 16-hours 10:30 to 12:00. Members made aware of personal invites to mothers who might be interested. Elizabeth volunteered to help out on Feb 16.
 - e. Board Workshop – evaluation-excellent- Bylaws ready for readings. Plan of service document is in process of being written in the proper presentation document structure by Holly
 - f. St. Paul Workshop - evaluation –Doris and Lil attended and gave a report. Most important is “Find out what people want”.
 - g. Summer Jobs Application – advertising-Need to advertise on Facebook, school, Library hallway, village office and paper as well as through members. ACTION-Lil will work with Marilyn on this.
 - h. Personal Directives Workshop. Gayle has spent plenty of time on this without any accommodating results. ACTION-Lil to check with FCSS and Holly will ask around for information.
 - i. Donation Policy – Marilyn is working on a price list of items or events to be put on the Library site as to where a donation may be used.
 - j. Fish & Game Supper - work schedule-handed out
 - k. WRP Prizes-Lil has purchased 25.00\$ gift certificate to Chapters. Doris is looking after the tablet for the youth.
6. Committee Reports
 - a. Library Manager’s Report - Marilyn -enclosed
 - b. Treasurer’s report – Doris moved adoption of her treasurer’s report. Elizabeth 2nd
CARRIED

Brenda moved the following bills be paid. Gayle 2nd CARRIED

73.26	Workshop registration
8.38	USB cable
25.00	Registration-St Paul
25.00	Chapters gift certificate
65.03	Gift certificate (50\$) for auditor and supplies-SRP
99.76	Telus
1484.65	Insurance
25.00	Registration

c .FILS – March 20 next meeting

- c. Book Club: Decision to cancel this as not enough interest
 - d. Ag Society: Deb on behalf of the Innisfree Ag. Society thanked Elizabeth and Doreen for volunteering their time in attending the Casino in Ft. McMurry.
 - e. Village Council/Northern Lights -NLLs meeting Saturday, Village news- Censes showed population down 3% or 27 people but village count disagreeing as censes showed below 200 but count at 222. Looking into changing this.
7. New Business
- a. By-law-Document was well read by all members. Deb made a motion By-Laws go to the 1st reading. Lil 2nd CARRIED. Doris made a motion By-Laws go to the 2nd reading. Gayle 2nd CARRIED Unanimously. Now the 3rd reading. Elizabeth made a motion the By-laws go to the 3rd reading. Deb 2nd CARRIED UNAMIOUSLY
 - b. Plan of Service-Holly working on proper format and should be done by March meeting.
 - c. Marketing & Promotions Tabled until March meeting
 - d. Policy Committee tabled
 - e. Rental of Items tabled
 - f. Review of Insurance Policy –Reviewed and some questions raised. ACTION-Doris will phone company regarding crime limit, boilers, machinery and employee dishonesty.
 - g. February Work Bee – Set up for Feb 23 12:00-2:00.
 - h. Community Initiatives Program (Alberta Canada 150 Stream) project?-Lil has spent time and effort on this program and the scope of it is daunting. Tabled for next meeting
 - i. Summer Temporary Work Program- Deadline Feb 24. Brenda made a motion the Library apply for the STEP program. Doris 2nd CARRIED ACTION-Lil will work on this.
 - j. Financial Policy Review-Lil has sent this out. will pass it next meeting
 - k. Volunteer Appreciation- Week of April 17-20. Tabled for next meeting
8. Meeting adjourned- Holly adjourned meeting at 8:55

ANNUAL MEETING MARCH 8 2017 6:00 PM Next Meeting March 8th 2017 6:30

Submitted By

Date

Reviewed By

Date

