

**SUMMER VILLAGE OF NORRIS BEACH
REGULAR COUNCIL MEETING
WEDNESDAY, AUGUST 30, 2017 at 2:00 pm
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

PRESENT:

Council: Mayor Brian Keeler
Deputy Mayor Terry Cronin
Councillor Frank Dyck
Administration: Sylvia Roy, CAO
Gail Coleman, CFO

Mayor Keeler called the meeting to order at 2:05 pm.

A. APPROVAL OF AGENDA

Res. #17-89

Moved by Councillor Dyck to approve the agenda as amended.

CARRIED

B. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

1. Organizational Council Meeting Minutes of July 5, 2017

Res. #17-90

Moved by Councillor Dyck to approve the Norris Beach Organizational Council Meeting Minutes of July 5, 2017 as presented.

CARRIED

2. Regular Council Meeting Minutes of July 5, 2017

Res. #17-91

Moved by Councillor Dyck to approve the Norris Beach Regular Council Meeting Minutes of July 5, 2017 as presented.

CARRIED

C. DELEGATIONS AND VISITORS

None.

D. BYLAWS & POLICIES

None

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Alberta Municipal Affairs – Debt Limit Approval Letter

Res. #17-92

Moved by Mayor Keeler that the letter and Ministerial Order from the Minister of Alberta Municipal Affairs approving the request to exceed the debt and debt service limit for borrowing for the South Side Wastewater System be approved as information.

CARRIED

2. Local Wastewater Collection Project

- a. Municipal Wastewater Project Cost Estimate and Home Owner Connection Fee
- b. Municipal Wastewater Project Progress Report

Council reviewed Administration's documents regarding municipal wastewater project cost estimates and homeowner connection fee, as well as a municipal wastewater project progress report.

c. Municipal Wastewater Project – Getting Connected

Res. #17-93

Moved by Councillor Dyck that the Summer Village Administration proceed with a mail out to Norris Beach ratepayers regarding getting connected to the Norris Beach wastewater system.

CARRIED

d. Municipal Wastewater Utility Service Connection Agreement and Connection Fee Forms

Administration presented the municipal wastewater utility service connection agreement and connection fee forms to Council.

e. Bylaw #150, for Review

Norris Beach Bylaw #150, A Bylaw for the Purpose of Regulating the Management of Private Sewage Disposal Systems in the Summer Village of Norris Beach, will be put on the next Norris Beach Council agenda.

3. AUMA Proposal to Merge with AAMD&C

The Alberta Urban Municipalities Association has drafted a proposed resolution to merge with the Alberta Association of Municipal Districts & Counties. This may be further discussed at the Association of Summer Villages of Alberta annual conference in October.

4. Elected Officials Education Program

Council received as information an opportunity for participate in the Elected Officials Education Program training entitled Munis 101: The Essentials of Municipal Government.

5. Culvert

Council discussed the crushed culvert behind the reserve between 5th and 6th streets.

Res. #17-94

Moved by Mayor Keeler to look into the replacement of the culvert between 5th and 6th streets.

CARRIED

The condition of the remainder of the culverts will be evaluated next year.

6. Letter Regarding Sewer Maintenance

Res. #17-95

Moved by Mayor Keeler that Administration write a letter to the County of Wetaskiwin outlining the commonalities between their local lines and wastewater line maintenance.

CARRIED

G. FINANCIAL REPORTS

1. Cheque Listing

Res. #17-96

Moved by Mayor Keeler that the cheque listing be approved as information.

CARRIED

2. Signing Authority and Authorized Contact

Res. #17-97

Moved by Mayor Keeler that Mr. Jeff Riege, Chief Financial Officer and Assistant Chief Administrative Officer, be added as signing authority and authorized contact with ATB for the Summer Village of Norris Beach.

CARRIED

H. CORRESPONDENCE AND INFORMATION ITEMS

1. Alberta Municipal Affairs – Capital Project Approval
2. MSI Operating Plan
3. AUMA Convention

Res. #17-98


Moved by Deputy Mayor Cronin to accept the above three items as information.

I. ADJOURNMENT

Res. #17-99

Moved by Mayor Keeler to adjourn the meeting at 4:25 p.m.

CARRIED



Brian Keeler, Mayor
Summer Village of Norris Beach



Sylvia Roy, Chief Administrative Officer
Summer Village of Norris Beach