

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
June 21, 2017
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLOR	Rex Nielsen
CHIEF ADMINISTRATIVE OFFICER	June Boyda

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 7:08 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following item is hereby added to the agenda:
9.7 Storm Water Upgrades

Res. #031/17 Moved by Councillor Nielsen that the Regular Council Meeting agenda is
Agenda hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #032/17 Moved by Mayor Johnston that the Regular Council Meeting Minutes of April
Minutes 25, 2017 are hereby approved as presented.

CARRIED

Res. #033/17 Moved by Councillor Nielsen that the Special Council Meeting Minutes of
Minutes May 24, 2017 are hereby approved as presented.

CARRIED

DELEGATIONS: none

BYLAWS and POLICIES:

Budget 2017

Res. #034/17 Moved by Councillor Nielsen that the 2017 budget is hereby approved as
Budget amended.

CARRIED

#2017-02 Tax Rates Bylaw for 2017

The Tax Bylaw was amended to update the current revenues and transfers. Council reviewed the final copy of the tax bylaw.

Res. #035/17 Moved by Mayor Johnston that Bylaw #2017/02 is hereby given first reading.
Bylaw

CARRIED

Res. #036/17 Moved by Councillor Nielsen that Bylaw #2017/02 is hereby given second
Bylaw reading.

CARRIED

Res. #037/17 Moved by Mayor Johnston that approval is hereby granted for the presentation
Bylaw of Bylaw #2017/02 for third reading at this meeting.

CARRIED UNANIMOUSLY

Res. #038/17 Moved by Mayor Johnston that Bylaw #2017/02 is hereby given third and final
Bylaw reading and finally passed.

CARRIED

C.A.O.'s REPORT:

Res. #039/17 Moved by Mayor Johnston that the C.A.O.'s report dated April 21 – June 14,
Report 2017 is hereby approved.

CARRIED

FINANCE:**Bank Reconciliation – April, 2017**

Res. #040/17 Moved by Councillor Nielsen that the Bank Reconciliation for April, 2017 is
Bank hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – May, 2017

Res. #041/17 Moved by Mayor Johnston that the Bank Reconciliation for May, 2017, is
Bank hereby approved.
Reconciliation

CARRIED

Balance Sheet and Income & Expense – May 31, 2017

Res. #042/17 Moved by Mayor Johnston that the Balance Sheet ending May 31, 2017, and
Financial the Income / Expense Statements for January 1 – May 31, 2017 are hereby
Statements approved as presented.

CARRIED

General Ledger Transaction History – January 1 – May 31, 2017

Council agreed to accept this correspondence as information.

As is the current recommendation from Municipal Affairs, the cheque listing does not need to be reviewed and approved by council since these expenses should have already been approved through the budget process. The expenses are recorded in the financial statements and therefore, providing the cheque listing to council is redundant. Council does not need to spend time reviewing this duplicate level of financial detail.

Res. #043/17 Moved by Mayor Johnston to not have the accounts payable cheque listing as
Reporting part of the Regular Council agenda.

CARRIED

GOALS and OBJECTIVES:

Council reviewed the focus objectives for 2017, and found the projects to be progressing as planned.

NEW BUSINESS:

Council Reports

Councillor Nielsen reported that the Pigeon Lake Watershed Management Plan is in draft form, is working its way through review and making good progress to becoming a final document.

Mayor Johnston reported that the In-Lake Technical Committee was able to set up a meeting which will be held on July 5, 2017 with Alberta Environment and Parks, on their Terms of Reference.

Municipal Affairs – MSI Funding for 2017 and Commitment

Council agreed to accept this correspondence as information.

Municipal Affairs – MSI Amending Agreement

Res. #044/17 Moved by Councillor Nielsen to approve the Municipal Sustainability Initiative
Agreement Amending Memorandum of Agreement.

CARRIED

Pigeon Lake Renewal League – Spring 2017 Brochure

Council agreed to accept this correspondence as information.

Superior Safety Codes – Services Agreement

Res. #045/17 Moved by Councillor Nielsen to approve the Services Agreement with Superior
Agreement Safety Codes.

CARRIED

Strathcona County – 9-1-1 and Fire Dispatch Services Agreement

Res. #046/17 Agreement Moved by Councillor Nielsen to approve the 9-1-1 and Fire Dispatch Services Agreement with Strathcona County.

CARRIED

Storm Water Upgrades

Mayor Johnston had a meeting on June 19, 2017 to review the storm water and landscape upgrades.

Res. #047/17 Project Moved by Councillor Nielsen to complete a project on the ditch by #46 Itaska Beach, from the road down to the lake for this year. C.A.O. Boyda to ascertain if the project would qualify for grant funding, and if not to seek funding from the Pigeon Lake Watershed Association.

CARRIED

After reviewing some of the watershed initiatives, it was noticed that erosion that is taking place at the construction site of #53 Itaska Beach. A letter is to be sent to the owners asking them to consider remediation, and to share their plan with administration. The work could be tied in with the landscaping of the lot.

ADMINISTRATIVE MATTERS:**Development Officer – Development Update #41**

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Destruction of Records for Year End 2009

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Playground Inspections

A playground inspection will be completed every 2nd year. The engineered wood chips are to be raked up annually.

Annual Information Meeting

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Land Title Change – April, 2017

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Ditch Overgrowth Clearing

Need to ensure that the contractor is aware of the specific requirements, including cutting right to the bottom of the ditch. Use a 7-foot guideline to stay out of the Audubon area.

Res. #048/17 Moved by Mayor Johnston that the quote from Saws N Ladders in the Project maximum amount of \$9,200 for the project to clear the overgrowth along the ditch in the entire length of Beach Avenue is hereby approved.

CARRIED

CORRESPONDENCE:

- 1 Website Analytics – April, 2017
- 2 Website Analytics – May, 2017
- 3 AUMA – Spring 2017 Board News
- 4 PLWMP Meeting Record – March 10, 2017
- 5 Alberta Environment and Parks - Aquatic Invasive Species Article, April, 2017
- 6 Regional Emergency Management Plan – May 2017 Update
- 7 Alberta Environment and Parks – Letter to ASVA – April 20, 2017

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

July 22, 2017 – Annual Information Meeting

Res. #049/17 Moved by Councillor Nielsen that the Organizational Council Meeting be Meeting scheduled for July 22, 2017 at 3:30 p.m. and further that the Regular Council Meeting on August 16, 2017 be cancelled.

CARRIED

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #050/17 Moved by Councillor Nielsen that the Regular Council meeting of June 21, Adjournment 2017 is hereby adjourned at 9:15 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 27th DAY OF SEPTEMBER, 2017

MAYOR

CHIEF ADMINISTRATIVE OFFICER