

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, SEPTEMBER 22, 2017 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Fraser Hubbard, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor Hubbard called the Meeting to Order at 2:16 a.m.

A. ADOPTION OF AGENDA

Res. #17-109

Moved by Deputy Mayor Meaney to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. **Regular Council Meeting Minutes of July 24, 2017**

Res. #17-110

Moved by Councillor Carew to approve the Poplar Bay Regular Council Meeting Minutes of July 24, 2017 as presented.

CARRIED

2. **Special Council Meeting Minutes of August 23, 2017**

Res. #17-111

Moved by Deputy Mayor Meaney to approve the Poplar Bay Special Council Meeting Minutes of August 23, 2017 as presented.

CARRIED

C. DELEGATION

None.

D. BYLAWS & POLICIES

None.

E. REPORTS FROM STAFF/RESOLUTIONS

1. **Follow Up Sheet**

Council reviewed and revised the follow up sheet.

2. **New Modernized Municipal Government Act Seminar**

Administration presented a summary of the proposed changes to the new Modernized Municipal Government Act that were reviewed at a seminar offered by Alberta Municipal Affairs. The new Act will require that Councils adopt a Municipal Development Plan, Intermunicipal Collaboration Frameworks, Intermunicipal Development Plans, assorted new Bylaws, training for Subdivision and Development Appeal Board members and other items.

Administration will meet with West Central Planning Agency to determine what assistance may be obtained for the development of these statutory plans.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Local Wastewater Collection Project

Deputy Mayor Meaney advised that a pre-construction meeting was held on September 19th for Grandview and Poplar Bay for the local wastewater collection lines. The installation of the main line, which will be directionally drilled, is to start at the Covenant Bay end of Poplar Bay and go towards the far end of Grandview.

Brief discussion occurred regarding wastewater holding tanks; a single compartment tank requires a pump vault, which can be installed beside the tank.

A newsletter will be posted on the website and mailed out to residents.

2. Ministerial Order for Additional Borrowing Capacity

Council reviewed a letter from the Minister of Municipal Affairs, approving the Summer Village's request for additional borrowing capacity to accommodate Poplar Bay's wastewater project.

3. Alliance of Pigeon Lake Municipalities

Deputy Mayor Meaney advised that the APLM met on September 20th. The In-Lake Technical Committee presented a report and proposed timeline for their work. The technical committee has been working with Hutchinson Environmental on a report and terms of reference document.

4. Fortis Alberta Franchise Fee Information

As part of the Fortis Alberta electrical distribution system franchise agreement with the Summer Village, Council has the annual ability to increase, decrease or keep the current franchise fee the same.

The current franchise fee is set at zero and Council has opted to keep this rate the same.

5. Association of Summer Villages of Alberta Conference

Res. #17-112

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay approve the registration for Mayor Hubbard to the ASVA conference in October 2017.

CARRIED

6. Covenant Bay Bible Camp

Council reviewed as information an update from a July 24, 2017 meeting with representatives from Covenant Bay Bible Camp regarding items of mutual concern.

7. Pigeon Lake Watershed Management Plan (PLWMP)

Mr. Don Davidson and Mr. Bob Gibbs have requested to attend the next Poplar Bay Council Meeting as a delegation to present the PLWMP. They are requesting feedback from Councils by the end of December and adoption by Councils in early 2018. The report is available on the PLWMP website.

G. FINANCIAL

1. Cheque Listing

Res. #17-113

Moved by Deputy Mayor Meaney to approve the cheque listing as presented.

CARRIED

2. Financial Report

Res. #17-114

Moved by Councillor Carew to approve the financial report as presented.

CARRIED

3. Tax Penalty Waive Request

Res. #17-115

Moved by Mayor Hubbard that the Summer Village of Poplar Bay waive the tax penalty for property roll #6045.

CARRIED

H. **INFORMATION ITEMS**

1. Alberta Municipal Affairs – MSI Operating Grant
2. AUMA 2017 Convention and Trade Show
3. AltaGas Utilities – Total Revenues Derived from Delivery Tariff
4. Poplar Bay Website

Res. #17-116

Moved by Councillor Carew to approve the above four items as information.

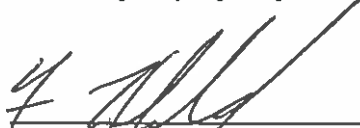
CARRIED

I. **ADJOURNMENT**


Res. #17-117

Moved by Deputy Mayor Meaney to adjourn the meeting at 4:05 pm.

CARRIED



Fraser Hubbard, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay