

TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
October 23, 2017

In attendance: Mayor R. Goodward; Councillors D. Pierce, W. Nordin, R. Lamontagne, N. Shier, C. Mercer, D. Dunnigan, and CAO L. Pierce

Call to Order: A quorum being present, the Mayor called the meeting to order; 6:58 PM.

1. Agenda

Pierce/Nordin

250-17

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

Nordin/Dunnigan

251-17

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the October 10, 2017 regular meeting minutes as circulated.

Carried

3. Correspondence

- a) Carnduff RCMP Town Hall meeting November 2, 2017
- b) SUMA Call for Resolutions; deadline November 15, 2017; none presented
- c) RM of Coalfields re: fire protection; Received a letter from the RM of Coalfields requesting the termination of fire services as at December 31, 2017. Concerns were raised about extraction capability and the Town of Frobisher. Defer to Oxbow-Enniskillen Fire Board, meeting scheduled for October 30, 2017.
- d) SaskPower re: smart meters; reviewed
- e) SaskEnergy re: offer to provide training on natural gas safety/incidents; reviewed, file
- f) Gov't of Saskatchewan re: Canada-European Union Trade Agreement; reviewed
- g) Gov't of Saskatchewan re: changes to remittance of education taxes; reviewed
- h) Request for tax reimbursement

252-17

Lamontagne/Mercer

BE IT RESOLVED THAT the Town of Oxbow reduce the amount of municipal tax owing at 417 Wylie Avenue in the amount of \$795.20 to reflect a refund of the portion of taxes paid for 2015 following the destruction of the home by fire in August.

Carried

4. Delegations

7:32 – 7:40 PM: C. Cerney re: live poultry ban; Requested that Council consider an exemption from Section 41 of Bylaw 1109 due to extenuating circumstances. Administration to follow up.

5. Bylaws/Agreements

Oxbow Rink Lease

253-17

Pierce/Nordin

BE IT RESOLVED THAT the Town of Oxbow sign and execute the lease agreement for the operation of the Oxbow Community Rink by the Oxbow Rink Committee for a period of five years renewable at the end of term.

Carried

6. Old Business

- a) **School parking lot deficiencies** – extend maintenance term; United Paving was unable to return to Oxbow this summer to repair the deficiencies found on the school parking lot. SECSO has requested that item 3(a) of the purchase agreement be amended to extend the maintenance period an extra year.

254-17

Dunnigan/Shier

BE IT RESOLVED THAT the Town of Oxbow amend item 3(a) of the purchase agreement regarding the school parking lot be extended for an additional year to account for maintenance items that could not be addressed in the 2017 construction season. **Carried**

- b) **EOne sewer pump system winterization** – Ratepayer response; Received a response from one Fraser Avenue resident regarding the EOne sewer system affordability with a letter from the Minister of Health that appears to be a response to a letter written by the resident. It is unclear what is expected; administration should try to contact him for clarification.
- c) **C/B Hodgson Subdivision**; still awaiting geotechnical response report from town engineer. Administration to follow up.
- d) **Workman Dam** (RM response); the RM has little benefit in maintaining the once PFRA dam, known as “Workman Dam”, whereas the Town water supply is protected by the structure. The Town should be the owners/operators and assume responsibility.

255-17

Mercer/Pierce

BE IT RESOLVED THAT the Town of Oxbow take the necessary actions to assume ownership of the structure known as “Workman Dam”. **Carried**

7. New Business

- a) **Halloween Patrol** – Two staff members will patrol the town on Halloween from approximately 6:00 pm to 10:00 pm.
- b) **Christmas Hours**; Set 2017 hours as follows: December 22, 8:30 am – noon; December 25 & 26, Closed; December 27 & 28, 8:30 am – 4:30 pm; December 29, 8:30 am – noon; January 1, 2018 – Closed.
- c) **Chemical Dosing Pumps for WTP**; one dosing pump failed, but was able to be repaired temporarily. Both pumps were installed at the time the plant was built in the 90s, it is important to monitor their operation closely. Cost per pump is approximately \$2000.
- d) **Water tower** – Asbestos insulation at the water tower is peeling from the top and walls and falling freely. The town does not currently have the proper PPE for the staff to enter and exit safely. Administration will work with public works staff to obtain the proper PPE and procedures.

8. Financial

- a) Detailed financial activities statement September 2017

Lamontagne/Mercer

256-17

BE IT RESOLVED THAT the Council of the Town of Oxbow accept the September 2017 statement of financial activities. **Carried**

- b) Balance Sheet – September 2017

Dunnigan/Mercer

257-17

BE IT RESOLVED THAT the Council of the Town of Oxbow accept the September 2017 statement of financial activities. **Carried**

- c) Bank Reconciliation September 2017

Nordin/Lamontagne

258-17

BE IT RESOLVED THAT the Council of the Town of Oxbow accept the September 2017 bank reconciliation. **Carried**

- d) Affinity Investment; Discussed whether or not to move the reserve funds currently held at Affinity Credit Union and consolidate with the other investments. It was decided to leave the funds at this time.

9. Accounts

Shier/Nordin

259-17

BE IT RESOLVED THAT the Council of the Town of Oxbow the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 18755 – 18765	\$24,880.03	
Online pmts	<u>\$13,650.83</u>	
TOTAL (for period Oct 6 -20, 2017)	<u>\$38,530.86</u>	Carried

10. Reports

a) Council Reports

General Government

Protection

- Trucks parked at 601 Coldridge are holding water only. The Town does have a bylaw that regulates vehicles that are carrying dangerous goods, should that become an issue at any property.

Health and Economic Development

Recreation

- Recreation Board Minutes; Reviewed
- The recreation board is looking at the feasibility of having a full-time year-round facility manager.

Transportation

- Streetsweeper is working again, water pump needs a gasket seal.

Sanitation

- The exposed raw water line will be covered with several feet of cover, geotextile will be placed, and rip-rap to prevent erosion. It is expected to be completed early November.
- Water – rates / complaint; the office is receiving many complaints about the amount charged on their water bills. Reviewed some different options for consumption rates, charges for additional water over the minimum and what those limits are, and revenue needed for future projects. Administration was directed to contact the Saskatchewan Municipal Board, Local Government Committee to inquire about amending the bylaw and adjusting rates.

b) Administration

- SWA Workshop; CAO and Ken Grist will attend the SWA workshop dealing with the administration and responsibilities with water and wastewater facilities in Weyburn on the 26th at the invitation of our Environmental Protection Officer, Rod Broadfoot.
- Lagoon; Currently the lagoon load is over capacity when calculated using population factors to account for liquid waste disposal hauled in by parties not connected to the sanitary sewer. Negotiations for the acquisition of land need to begin as soon possible.
- Reviewed the financial position and tentative future capital planning. Loans for 2016 projects could not be negotiated nor can a prepayment percentage utilized, as they were written at lower than anticipated interest rates. Plans to break ground on the new pool require that a loan for the portion not yet raised require the landowner to be involved. Since the land was purchased by way of obtaining a debenture to pave the school parking lot, care and control of the land cannot be delegated to the Recreation Board. After reviewing the penalties to pay each of the loans early and the anticipated interest charged at the time of maturity, it was decided to pay out the loan for the school parking lot; estimated penalty \$10,000, estimated interest at maturity \$28,000 for a savings of approximately \$18,000.

Mercer/Lamontagne

260-17

BE IT RESOLVED THAT the Council of the Town of Oxbow pay out the balance of loan #88582143-008 in the amount of \$218,591.31 plus the breakage penalty of approximately \$10,234.18. **Carried**

- Tendering/Procurement 2018; It is time to begin thinking about the 2018 budget and project priorities. Tendering for services and suppliers should be completed by year-end.

Lamontagne/Pierce

261-17

BE IT RESOLVED THAT the Council of the Town of Oxbow accept department reports as presented.

Carried

10. Adjourn

Dunnigan

262-17

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 10:18 PM.

Carried

Mayor

Chief Administrative Officer