

**TOWN OF ST. PAUL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
OCTOBER 30, 2017 - 7:00 p.m.**

The regular meeting of the Council of the Town of St. Paul was held in Town Council Chambers on Monday, October 30, 2017 commencing at 7:00 p.m.

CALL TO ORDER Mayor Miller called the meeting to order at 7:00 p.m.

PRESENT	Maureen Miller	Mayor
	Ron Boisvert	Councillor
	Tyson deMoissac	Councillor
	Brad Eamon	Councillor
	Norm Noel	Councillor/Deputy Mayor
	Nathan Taylor	Councillor
	Gary Ward	Councillor

REGRETS

STAFF IN ATTENDANCE	Holly Habiak	Chief Administrative Officer
	Rod Griffiths	Director of Corporate Services
	Lyle Hannan	General Manager Community & Protective Services
	Trevor Kotowich	Director of Protective Services
	Aline Brousseau	Recording Secretary and Planner/Legislative Services Coordinator

Resolution #CM20171030.1001 Moved by Deputy Mayor Noel to approve the October 30, 2017 Regular Council meeting agenda as amended.

Addition(s):

- 6.10 Systemic Racism Walk
- 6.11 Upcoming Meetings/Events
- 6.12 Council Committee Listing
- 8.1a St. Paul Bottle Depot, Re: Letter of Response
- 9.1b Personnel

CARRIED

Resolution #CM20171030.1002 Moved by Deputy Mayor Noel to adopt the minutes of the October 10, 2017 Regular Council Meeting as presented.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

DELEGATIONS:

- 4.1 7:00 p.m. – Sean Kawakami, Environmental Sales Representative, Western Canada, Rehrig Pacific Company
Re: Automating Garbage and Organics Collection

Mr. Sean Kawakami, Environmental Sales Representative with Rehrig Pacific Company presented information on automated garage and organics collection.

Mayor Maureen Miller thanked the delegation for their presentation.

**Resolution
#CM20171030.1003**

Moved by Councillor Taylor to the accept Rehrig Pacific Company's presentation as information.

CARRIED

PUBLIC HEARINGS:

Nil.

OLD BUSINESS:

- 5.1 Request For Decision – Appointment of Assessor

**Resolution
#CM20171030.1004**

Moved by Mayor Miller that Council discuss Agenda Item 5.1: Appointment of Assessor, in-camera due to Section 16(c)(i) under the Freedom of Information and Protection of Privacy (FOIP). This item be deferred to later in the meeting under Agenda Item 9.a).

CARRIED

- 5.2 Request For Decision – Remuneration Policy

**Resolution
#CM20171030.1005**

Moved by Councillor Boisvert that Council discuss the Remuneration – Mayor and Council Policy.

CARRIED

Holly Habiak, Chief Administrative Officer left the meeting at 7:46 p.m.

Holly Habiak, Chief Administrative Officer entered the meeting at 7:48 p.m.

**Resolution
#CM20171030.1006**

Moved by Councillor Taylor that Council leave the Remuneration – Mayor and Council Policy as it is, with review at the 2018 budget deliberations.

CARRIED

Mayor Initials: AMM

Recording Secretary Initials: ATB

**Resolution
#CM20171030.1007**

Moved by Councillor Boisvert that for the month of October 2017 that each Councillor base salary expenses be pro-rated in regards to the Remuneration – Mayor and Council Policy.

CARRIED

ADMINISTRATION:

6.1 Information Briefing – Chief Administrative Officer Report

**Resolution
#CM20171030.1008**

Moved by Councillor deMoissac that the report submitted by Holly Habiak, Chief Administrative Officer be accepted for information.

CARRIED

6.2 Request For Decision – 2017 Christmas Holiday Closure

**Resolution
#CM20171030.1009**

Moved by Councillor Ward that Council approve the closure of the Town of St. Paul from December 25, 2017 to December 29, 2017 for Christmas Holidays with December 29, 2017 to be utilized as a staff vacation day. Furthermore, that the Essential Services be provided as directed by the Chief Administrative Officer.

CARRIED

6.3 Request For Decision – St. Paul Town and County Joint Fire Services Agreement

**Resolution
#CM20171030.1010**

Moved by Councillor Boisvert that Council approve the Joint Fire Services Agreement for a period of one year, beginning January 1, 2018 and concluding December 31, 2018.

CARRIED

6.4 Request For Decision – Question Ballot: Photo Radar

**Resolution
#CM20171030.1011**

Moved by Councillor Taylor that Council direct Administration to have Global Traffic Group provide a presentation to Council to answer any questions as it relates to Automated Traffic Enforcement prior to December 31, 2017.

CARRIED

Mayor Initials: AMM

Recording Secretary Initials: ATB

6.5 Request For Decision – Year-To-Date Budget Summary – September 30, 2017

**Resolution
#CM20171030.1012**

Moved by Deputy Mayor Noel that the September 30, 2017 Year-To-Date Budget Summary be accepted as presented.

CARRIED

6.6 Request For Decision – 2017 Municipal Elected Official (MEO) Training

**Resolution
#CM20171030.1013**

Moved by Councillor Boisvert that Council attend the December, 2017 Municipal Emergency Operations training in the Town of St. Paul based on availability.

CARRIED

6.7 Request For Decision – Royal Canadian Legion, Re: Remembrance Day Request

**Resolution
#CM20171030.1014**

Moved by Councillor Ward that Council approve the Royal Canadian Legion's request to partner in offering Remembrance Day ceremonies and activities for the community by providing the requested venue and support services.

CARRIED

6.8 Request For Decision – Jumpstart: List of Issues, Opportunities, and Priorities

**Resolution
#CM20171030.1015**

Moved by Mayor Miller that Mayor and Administration confirm a meeting date and time to discuss the list of issues, opportunities, and priorities.

CARRIED

6.9 Request For Decision – St. Paul Elks, Re: Radio Auction Donation

**Resolution
#CM20171030.1016**

Moved by Deputy Mayor Noel that Council approve those #1-3 for the Elks Radio Auction, which will be purchased using Category 3 funding.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

6.10 Systemic Racism Walk Discussion

**Resolution
#CM20171030.1017**

Moved by Councillor Taylor that Mayor Miller in conjunction with Administration choose a date to host the Systemic Racism Walk, with declaring that the Town of St. Paul does not condone racism.

CARRIED

6.11 Upcoming Meetings/Events Discussion

It was agreed that the Mayor and Council photos will take place on Tuesday, November 14, 2017 at 6:15 p.m.

**Resolution
#CM20171030.1018**

Moved by Mayor Miller that Council direct Administration to secure Gordon A. McIntosh to assist with Council Orientation and Strategic Priorities Planning commencing November 13, 2017.

CARRIED

**Resolution
#CM20171030.1019**

Moved by Councillor deMoissac that Council re-schedule the date and time of the next Regular Council meeting from November 13, 2017 at 7 p.m. to November 14, 2017 at 7 p.m.

CARRIED

**Resolution
#CM20171030.1020**

Moved by Councillor Eamon that Council cancel the November 27, 2017 Regular Council Meeting.

CARRIED

6.12 Council Committee Listing

**Resolution
#CM20171030.1021**

Moved by Councillor Boisvert that each Council member whom are appointed as an alternate attend their Committee meetings for 2017 and 2018.

CARRIED

**COUNCILLOR
REPORTS:**

Councillor deMoissac

- Attended the FCSS Meeting on October 26, 2017, indicating that there was a tour of the new building. Hopefully by mid-December the building will be open.
- Attended the St. Paul Municipal Library Meeting on October 26, 2017.

Mayor Initials: AMM

Recording Secretary Initials: ATB

- Attended the Systemic Racism Dialogue on October 26, 2017.
- Indicated that there was interest from the community for Citizen on Patrol, as more public presence is needed.

Councillor Ward

- Attended the Community Futures Meeting on October 24, 2017 with Councillor Taylor. The year-to-date on loans for small businesses was provided.

Deputy Mayor Noel

- Attended the Systemic Racism Dialogue on October 26, 2017.
- Attended the St. Paul Municipal Library Meeting on October 26, 2017.

Councillor Eamon

- Attended the FCSS Meeting on October 26, 2017, indicating that there was a tour of the new building.
- Attended the Systemic Racism Dialogue on October 26, 2017.

Councillor Taylor

- Attended the Community Futures Meeting on October 24, 2017.
- Will be attending the Evergreen Regional Waste Commission Meeting next Thursday.
- Attended the St. Paul Youth Council (SPYC) Meeting on November 5, 2017.

Councillor Boisvert

- Will be attending the Walk of Hope on November 2, 2017.
- Will be assisting with the upcoming St. Paul Elks Radio Auction.

Mayor Miller

- Very busy few days since being sworn in on the October 23, 2017.
- Thank you for the opportunity to attend RCMP Ball.
- Attended the continuing the conversation Systemic Racism on October 26, 2017. There is an opportunity that we participate in a joint walk declaring that as a community we do not condone racism in the Town of St. Paul.
- On October 27, 2017, she was presented the first poppy from our local legion.
- On October 29, 2017 presented the St. Paul Education on behalf of the Town of St. Paul a student award to Amy Bepalko.
- Today, I was a judge in the employee team building pumpkin carving contest. Carved pumpkins are being donated to safe and caring Halloween.

Mayor Initials: MM

Recording Secretary Initials: ATB

- Next week November 1, 2017, she will be joining the CAO in a presentation on waste water facility upgrade in Edmonton.
- Participating in the Walk of Hope on November 2, 2017 as well as attending the MD Foundation organizational meeting.
- November 4, 2017 attending the grand opening of Lakeland Lighting along with Councillors Eamon and deMoissac.
- Volunteering to man phones at the St. Paul Elks Radio Auction on November 5, 2017.

**Resolution
#CM20171030.1022**

Moved by Councillor Taylor to accept all Councillor reports as presented.

CARRIED

**CORRESPONDENCE
AND INFORMATION**

8.1a) Letter of Response, Re: St. Paul Bottle Depot Discussion

**Resolution
#CM20171030.1023**

Moved by Mayor Miller that Administration draft a letter to the owners of the St. Paul Bottle depot as reply to their letter received on October 30, 2017.

CARRIED

IN CAMERA

**Resolution
#CM20171030.1024**

Moved by Councillor Ward to move in camera at 9:38 p.m. to discuss the contract for Accurate Assessment Group Inc. (Section 16(c)(i) of FOIP: Disclosure harmful to business interests of a third party).

CARRIED

Attendance of In-Camera Session: The in-camera session includes all those Members of Council previously listed in attendance including Members of Administration, Holly Habiak, Chief Administrative Officer, Rod Griffiths, Director of Corporate Services and Aline Brousseau, Recording Secretary and Planner/Legislative Services Coordinator as this matter pertains to legal (Section 16(c)(i) of FOIP: Disclosure harmful to business interests of a third party).

**Resolution
#CM20171030.1025**

Moved by Deputy Mayor Noel to move out of camera at 9:52 p.m.

CARRIED

Mayor Initials: ATW

Recording Secretary Initials: ATB

**Resolution
#CM20171030.1026**

Moved by Councillor Eamon that Council appoint Accurate Assessment Group Ltd. as the Town of St. Paul's assessor for five-year agreement as amended ending December 31, 2022.

CARRIED

IN CAMERA

**Resolution
#CM20171030.1027**

Moved by Councillor deMoissac to move in camera at 9:55 p.m. to discuss personnel (Section 19 of FOIP: Confidential Evaluations and Section 17 of FOIP: Disclosure harmful to personal privacy).

CARRIED

Members of Administration, Holly Habiak, Chief Administrative Officer, Rod Griffiths, Director of Corporate Services and Aline Brousseau, Recording Secretary and Planner/Legislative Services Coordinator left the Council Chambers.

Attendance of In-Camera Session: The in-camera session includes all those Members of Council previously listed in attendance.

**Resolution
#CM20171030.1028**

Moved by Councillor Eamon to move out of camera at 10:50 p.m.

CARRIED

Due to legal counsel, Councillor Ward abstained from voting on Resolution #CM20171030.1029.

**Resolution
#CM20171030.1029**

Moved by Councillor deMoissac that notice in writing in the form attached be given immediately to the Chief Administrative Officer, Holly Habiak, of Council's intention to terminate her appointment and employment with the Town of St. Paul without cause, due to a change in leadership.

That the Chief Administrative Officer, Holly Habiak, be immediately put on a leave of absence with pay.

That the Mayor Maureen Miller be authorized and directed to sign the attached Notice on behalf of Council and the Mayor or her delegate be authorized to deliver the Notice to the Chief Administrative Officer, Holly Habiak.

That the Mayor or her delegate be authorized to engage the services of legal representatives and other agents to assist in all matters

Mayor Initials: AM

Recording Secretary Initials: ATB

covered in this resolution and related to the employment of the Chief Administrative Officer, Holly Habiak.

CARRIED

ADJOURNMENT

**Resolution
#CM20171030.1030**

Moved by Councillor Eamon to adjourn the Regular Council Meeting of October 30, 2017 at 10:50 p.m.

CARRIED



Maureen Miller, Mayor



Aline Brousseau, Recording Secretary

Mayor Initials: MM

Recording Secretary Initials: ATB