

**TOWN OF ST. PAUL
REGULAR COUNCIL MEETING
TOWN COUNCIL CHAMBERS
NOVEMBER 14, 2017 - 7:00 p.m.**

The regular meeting of the Council of the Town of St. Paul was held in Town Council Chambers on Tuesday, November 14, 2017 commencing at 7:00 p.m.

CALL TO ORDER Mayor Miller called the meeting to order at 7:00 p.m.

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|----------------|-----------------|-------------------------|
| PRESENT | Maureen Miller | Mayor |
| | Ron Boisvert | Councillor |
| | Tyson deMoissac | Councillor |
| | Brad Eamon | Councillor |
| | Norm Noel | Councillor/Deputy Mayor |
| | Nathan Taylor | Councillor |
| | Gary Ward | Councillor |

REGRETS

| | | |
|----------------------------|-----------------|------------------------------------------------------------------|
| STAFF IN ATTENDANCE | Trevor Kotowich | Acting Chief Administrative Officer |
| | Lyle Hannan | General Manager Community & Protective Services (in part) |
| | Aline Brousseau | Recording Secretary and Planner/Legislative Services Coordinator |

Resolution #CM20171114.1001 Moved by Councillor Eamon to approve the November 14, 2017 Regular Council meeting agenda as amended.

Addition(s):
9.1d Land
6.6 Committee of the Whole Meeting

CARRIED

Resolution #CM20171114.1002 Moved by Deputy Mayor Noel to adopt the minutes of the October 10, 2017 Special Council Meeting as presented.

CARRIED

Resolution #CM20171114.1003 Moved by Councillor Boisvert to adopt the minutes of the October 27, 2017 Special Council Meeting as presented.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

**Resolution
#CM20171114.1004**

Moved by Deputy Mayor Noel to adopt the minutes of the October 30, 2017 Special Council Meeting as presented.

CARRIED

**Resolution
#CM20171114.1005**

Moved by Councillor Ward to adopt the minutes of the October 30, 2017 Regular Council Meeting as amended

CARRIED

**Resolution
#CM20171114.1006**

Moved by Councillor deMoissac to adopt the minutes of the October 31, 2017 Special Council Meeting as presented.

CARRIED

DELEGATIONS:

4.1 7:00 p.m. – Sgt. James Morton, Acting Detachment Commander – St. Paul RCMP, Re: Introductions

Sgt. James Morton, Acting Detachment Commander with the St. Paul RCMP was present to give introductions and update on the Detachment with regards to staffing. Furthermore, he reminded the public to lock their vehicles and lock their properties to prevent theft.

Cst. Keaton Harding with the St. Paul RCMP was present and gave an overview of his CAPRA Project (Problem Solving Model – Clients/Analysis/Partners/Response/Assessment) on a very young female who has been recently diagnosed as profoundly deaf in the Town of St. Paul. During his presentation, he recommended that signage be installed in the area where the deaf child may be at play to create awareness to drivers.

Mayor Maureen Miller thanked the delegation for their presentation.

**Resolution
#CM20171114.1007**

Moved by Councillor Boisvert that Council approve the purchase another four 'Deaf Child at Play' signs, to be installed by Public Works, in the Lakeshore area to a maximum of \$100.00 each.

CARRIED

PUBLIC HEARINGS:

Nil.

OLD BUSINESS:

5.1 Nil.

Mayor Initials: km

Recording Secretary Initials: ATB

ADMINISTRATION: 6.1 Information Briefing – Acting Chief Administrative Officer Report

Resolution
#CM20171114.1008 Moved by Councillor deMoissac to direct Administration to research and draft a Holiday Closure Policy by January 31, 2018 for Council's review and consideration.

CARRIED

Resolution
#CM20171114.1009 Moved by Deputy Mayor Noel that the report submitted by Trevor Kotowich, Acting Chief Administrative Officer be accepted for information.

CARRIED

6.2 Request For Decision – Travel Lakeland, Re: 2018 Tradeshows

Resolution
#CM20171114.1010 Moved by Councillor Boisvert that Council direct Administration to contact Marianne Janke with Travel Lakeland to book the required space for the Sherwood Park Tradeshow on April 13 to 15, 2018 and Fort McMurray Tradeshow on April 27 to 29, 2018 with the costs being split equally between the Town of St. Paul and the County of St. Paul No. 19.

CARRIED

6.3 Request For Decision – St. Paul BMX Skate Park Development, Re: Lease Agreement

Resolution
#CM20171114.1011 Moved by Councillor Taylor that Council approve and execute the lease agreement between the Town of St. Paul, North-East Muni-Corr Ltd., and St. Paul BMX & Skate Park Society for Plan 9520642, Area 3, 4, and 13 as presented.

CARRIED

6.4 Request For Decision – St. Paul Curling Club, Re: Renovations

Resolution
#CM20171114.1012 Moved by Councillor Ward that Council approve a contribution of \$20,000.00 from the 2018 Capital Budget to the St. Paul Curling Club towards the flooring and stair renovations, subject to Administration approve the selected flooring to be installed.

Mayor Initials: AM

Recording Secretary Initials: ATB

CARRIED

6.5 Request For Decision – Meeting Schedule

**Resolution
#CM20171114.1013**

Moved by Councillor deMoissac to cancel the December 25, 2017 Regular Council Meeting.

CARRIED

6.6 Committee of The Whole Discussion

**Resolution
#CM20171114.1014**

Moved by Mayor Miller that Council hold a Standing Committee of the Whole Meeting every second Tuesday of the month commencing December 12, 2017 at 6 p.m.

CARRIED

**COUNCILLOR
REPORTS:**

Councillor deMoissac

- Attended all Special Meetings of Council.
- Attended the grand opening for Lakeland Lighting along with Councillor Boisvert and Mayor Miller. Beautiful little business and proud to part of the opening.
- Attended Remembrance Day Celebrations at the St. Paul Recreation Center.
- Also congratulations to the St. Paul Bengals football team on their success so far. Attended their meeting Sunday November 12th, with the parents and volunteers to host the provincial final here in town proud to say that game is scheduled on November 18th at 1 p.m. on our turf.
- Glad to see that there is an Annual General Meeting for Citizens On Patrol coming up on the November 22nd, unfortunately I will not be able to attend this Meeting.
- Attended Gord McIntosh session on November 13th.

Councillor Ward

- Attended the Champions for Change Strategic Planning workshop on November 4th. We invited the various committee members for the morning session and the Champions board had their session with the facilitator Marnie Suitor in the afternoon. It was a very informative meeting and we have lots to work on now and in planning ahead.
- Champions for Change Downtown revitalization was held on November 7th. Reports and discussion on the projects we are working on was reviewed.

Mayor Initials: AM

Recording Secretary Initials: ATB

We require a public member to replace my position as I am now appointed to the Committee. Budget was discussed and will be submitted to the main board. Banner program, Family Day, Rock the Block, Art Walk, Public art program and Town involvement.

- Attended the St Paul Regional Emergency Advisory Committee Meeting on November 9th. Nominations were held and Mayor Lorne Young of Elk Point is our Chair and Town of St Paul Councillor Gary Ward was appointed Vice Chair. Discussion held on training required and REMP updates. ECC possibility of moving to Town of St Paul Downstairs after FCSS moves. The CAO will have on today's agenda to discuss. SIM Cell exercise to take place 1st quarter 2018. MEO (Municipal Elected Officials) training to be held on December 11, 2017, 8:30 a.m. to 12:00 p.m. at the Town Office (downstairs).
- On November 11th attended the Remembrance Day Program at the St. Paul Recreation Center.
- Attended November 13th session with Gord McIntosh.
- Attended the CAO Recruitment sessions.

Deputy Mayor Noel

- October 31st attended the Special Meeting of Council.
- November 2nd attended the MD Foundation Orientation and Meeting.
- November 3rd attended the MD Foundation regarding the set-up of signing authorities.
- November 3rd attend Special Meeting of Council.
- November 5th attended Elks Radio Auction and volunteered on the Bid Board. Was informed that it was one of their most successful auctions.
- November 7th attended a Special Meeting of Council.
- November 8th attended a Special Meeting of Council.
- November 9th attended the Alberta's Lakeland Destination Marketing Organization (DMO) at County of St. Paul Office.
- November 10th attended a Special Meeting of Council.
- November 12th attended a meeting of the coaches and parents of the St. Paul Bengals team regarding the hosting of the provincial finals game on October 18th.
- November 13th attended a daylong session facilitated with Gord McIntosh dealing with roles and responsibilities of Mayor, Staff and Council. There were many great suggestions and tools provided to help us with moving forward as an organization.

Councillor Eamon

- Attended Alberta's Lakeland Destination Marketing Organization (DMO) meeting on November 9th, was elected as Vice-Chair.
- Attended the Pumpkin Festival in Smoky Lake.

Mayor Initials: AAW

Recording Secretary Initials: ATB

- Attended the November 12th St. Paul Bengals football meeting.
- FCSS building renovations, and presented an update to Council regarding the previous FCSS meeting.
- Attend the Special Meetings of Council.

Councillor Taylor

- Attended the Special Meetings of Council.
- St. Paul Youth Council (SPYC) meeting on November 5th. Planning on a basketball/dodgeball session on December 2nd.
- Attended the Evergreen Regional November 9th meeting. Provided an update regarding the meeting. Stated that he was appointed as Deputy Chair.
- Attended the Gord McIntosh Session with Council and Administration on November 13th.

Councillor Boisvert

- November 1st, in Mayor Miller's absence, I went to Edmonton to meet with engineers from the WSP firm and Xiaoemi Li from Innovates to review the status of an application for an Anaerobic Digester at the Transfer Station which was sent to FCM. Since then we did receive an answer that it had been declined along with the comments for rejection. Another partner in assisting us in the application process, Dany Robidoux from Eco-Ouest Canada did call me and will be resubmitting this application once he has had a chance to address the concerns and comments from the rejected application. Total amount of the project is \$2,000,000 and we applied for \$1,600,000 from FCM and the Town would have to put in \$400,000 unless we can get a grant from Innovates. Glenn Andersen (former Mayor), who was the lead person for the Town is willing to meet with all of Council to explain the process. Dany Robidoux will be in Edmonton in the first week of December and he is willing to drive out to St. Paul to meet with us and discuss the program, application and review our options.
- I also attended numerous meetings in the past 2 weeks regarding the appointment of a temporary CAO and also the recruiting of a new CAO.
- On November 6th, I attended a NE Muni-Corr meeting as an alternate with Mayor Miller and over and above her report.
- We will have to discuss in our budget the attendance of the Town of St. Paul at the Sherwood Park and Ft. McMurray trade shows. In the past we did share the cost of the expenses with the County of St. Paul.

Mayor Initials: AM

Recording Secretary Initials: ATB

- On November 13th, I participated along with the rest of Council in a Strategic Planning Seminar (Councillor Orientation) which I found this session to be very useful as we proceed with our proposed alignment.

Mayor Miller

- Attended the November 2nd, Walk for Hope, very moving to have about 200 children supporting the end of abuse. Thank you to all the supporters to make it happen.
- Attended first meeting held of the MD Foundation on November 2nd.
- We required many special meetings to acquire legal counsel as we were guided through some difficult decisions.
- Attended the Grand Opening of Lakeland Lighting.
- Attended the Elks Radio Auction which was a highlight of the week.
- Attended first NE Muni-Corr meeting with Councillor Boisvert.
- On November 13th we all as well as the Administration and Directors attended an Orientation and Strategic Planning session that set the stage for a successful term.
- I have also scheduled myself for a Mayor education by the same instructor in the first weekend of December.

**Resolution
#CM20171114.1015**

Moved by Councillor Ward to accept all Councillor reports as presented.

CARRIED

**CORRESPONDENCE
AND INFORMATION**

8.1 Correspondence and Information

**Resolution
#CM20171114.1016**

Moved by Councillor Eamon to accept all correspondence and information as presented.

CARRIED

DELEGATIONS:

4.2 8:00 p.m. – Keynon Ternovoy, Troubadour Event Management,
Re: Centerfield Music Festival

Keynon Ternovoy with Troubadour Event Management was present to provide an update on the Centerfield Music Festival held on June 16 and 17, 2017 in the Town of St. Paul. Furthermore, Mr. Ternovoy requested that a contract be discussed for the future of Centerfield Music Festival.

Mayor Maureen Miller thanked the delegation for their presentation.

Mayor Initials: AMW

Recording Secretary Initials: ATB

**Resolution
#CM20171114.1017**

Moved by Councillor Taylor that Council accept Troubadour Event Management's presentation as information.

CARRIED

IN CAMERA

**Resolution
#CM20171114.1018**

Moved by Councillor Noel to move in camera at 9:34 p.m. to discuss Keynon Ternovoy, Troubadour Event Management, Re: 2018 Centerfield Music Festival (Section 16 of FOIP: Disclosure harmful to business interests of a third party).

CARRIED

Attendance of In-Camera Session: The in-camera session includes all those Members of Council previously listed in attendance including Members of Administration, Trevor Kotowich, Chief Administrative Officer, Lyle Hannan, General Manager of Community and Protective Services and Aline Brousseau, Recording Secretary and Planner/Legislative Services Coordinator with Keynon Ternovoy, Troubadour Evening Management as this matter pertains to legal (Section 16(c)(i) of FOIP: Disclosure harmful to business interests of a third party).

Keynon Ternovoy left the Council Chambers at 10:27 p.m.

Lyle Hannan left the Council Chambers at 10:37 p.m.

**Resolution
#CM20171114.1019**

Moved by Councillor Ward to move out of camera at 10:50 p.m.

CARRIED

**Resolution
#CM20171114.1020**

Moved by Councillor Noel that Council enter into contract negotiations with Troubadour Event Management for the Centerfield Music Festival to be held on June 15 and 16, 2018, furthermore that Administration bring forward the said agreement to Council for further consideration.

CARRIED

**Resolution
#CM20171114.1021**

Moved by Councillor Taylor that the meeting time be extended to 11:30 p.m.

CARRIED

Mayor Initials: AM

Recording Secretary Initials: ATB

IN CAMERA

**Resolution
#CM20171114.1022**

Moved by Councillor Ward to move in camera at 11:00 p.m. to discuss legal.

CARRIED

Attendance of In-Camera Session: The in-camera session includes all those Members of Council previously listed in attendance including Members of Administration, Trevor Kotowich, Acting Chief Administrative Officer and Aline Brousseau, Recording Secretary and Planner/Legislative Services Coordinator as this matter pertains to legal (Request For Decision - Compliance Certificate Request for Lot 1A, Block 3, Plan 8420910 (5701-50 Street).

**Resolution
#CM20171114.1023**

Moved by Councillor Boisvert to move out of camera at 11:16 p.m.

CARRIED

**Resolution
#CM20171114.1024**

Moved by Councillor Eamon that Council direct Administration to have the landowner complete a Development Permit Application, request a variance, and submit same for the Development Authority's review and consideration. Should the development permit application be approved and issued, that the Town of St. Paul enter into an encroachment agreement with the landowner of Lot 1A, Block 3, Plan 8420910 at the landowner's cost.

CARRIED

**Resolution
#CM20171114.1025**

Moved by Councillor Eamon that Council direct Administration to draft a compliance certificate request policy for Council's review at the December 12, 2017 Committee of the Whole meeting.

CARRIED

IN CAMERA

**Resolution
#CM20171114.1026**

Moved by Councillor Noel to move in camera at 11:17 p.m. to discuss personnel.

CARRIED

Mayor Initials: ANW

Recording Secretary Initials: ATB

Attendance of In-Camera Session: The in-camera session includes all those Members of Council previously listed in attendance including Member of Administration, Trevor Kotowich, Acting Chief Administrative Officer and Aline Brousseau, Recording Secretary and Planner/Legislative Services Coordinator.

**Resolution
#CM20171114.1027**

Moved by Councillor Boisvert to move out of camera at 11:17 p.m.

CARRIED

IN CAMERA

**Resolution
#CM20171114.1028**

Moved by Councillor Boisvert back in camera at 11:18 p.m. due to land, Agenda Item Addition 9.1d.

CARRIED

**Resolution
#CM20171114.1029**

Moved by Councillor Boisvert to move out of camera at 11:29 p.m.

CARRIED

**Resolution
#CM20171114.1030**

Moved by Councillor Ward to direct Administration to engage an engineer, namely, WSP to assist with drainage concerns between Upper and Lower Therien lake.


CARRIED


ADJOURNMENT

**Resolution
#CM20171114.1031**

Moved by Councillor Eamon to adjourn the Regular Council Meeting of November 14, 2017 at 11:29 p.m.

CARRIED



Maureen Miller, Mayor


Aline Brousseau, Recording Secretary

Mayor Initials: AM

Recording Secretary Initials: ATB