

**TOWN OF THORSBY**  
**MINUTES OF THE BUDGET MEETING**  
December 09, 2017  
8:30 A.M

Call to  
Order:

The Regular Meeting of Council was called to order by Mayor Raymond at 8:45 a.m.

Present:

Mayor: Rod Raymond  
Deputy Mayor: Cory Gilbert  
Councillors: Ivor Foster  
Nathan Raymond  
Ken Poffenroth

CAO: Christine Burke  
CFO: Fay Purdie

Members of the Public

**1. CALL TO ORDER**

Mayor Raymond called the meeting to order at 9:00 a.m.

**2. AGENDA ADDITIONS / DELETIONS / ADOPTION**

**3. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**4. DISCUSSION ITEMS**

**4.1 2018 Operating Budget**

Discussions commenced with review of Operational Budget

- Conference fees to be increased to \$6,000
- Reduce election cost to zero with recommendation to use from Admin contingency if required.
- Move unutilized Disaster funding to OH&S Training under Public Works
- Recommend Safety Officer Training for Thorsby
- Review permitting funding model for revenue/expense benefits
- Review options for e-billing – reduction of postage costs
- Member of public at large suggested review options for use of bulk purple fuel to further reduce operating costs and possible federal rebate of fuel
- Review Heating costs for Public Works
- Review how reporting of bulk water sales in Dept 41 offset against Public Works water utility cost in Debt 31 to better clarify for the future the overall picture

Mayor Raymond called for a short recess 10:50

Mayor Raymond called meeting back to order at 11:00

Discussion recommenced on the operation budget

- Member of the public at large suggested use of similar software to “MIRANDA” to monitor architectural controls
- Member of the public advised they may have a server that could be utilized to remove the \$23,000 replacement cost
- Snow reserve discussion around reserve versus usage occurred
- Identified that it may be possible for Council to redirect use of snow reserve in future if not utilized
- Member of the public at large had concerns that LED lights in some instances were not as cost efficient as claimed
- Admin. to review GLs 2-41-510-00 and 2-41-510-07 to combine if possible to simplify
- Admin to review water chemical/sewer chemicals to ensure invoice coding directs to correct GL for actual to budget comparisons

- Council enquired as to why there is no sewer lagoon compliance testing expense in the provided variance report
- Suggested P.W. conduct an energy loss review
- Discussed the merits of card vs clean up bins
- Discussed the recreation job system and recording of usage timings and membership fees to usage
- Council require Hotsy justification before replacement – P.W. Manager to provide additional information
- Discussion occurred regarding utilization of Asset Management Software

**4.2 Library Board Funding request for decision**

2017-B4 Motion Mayor Raymond, that CAO Burke acknowledge receipt of communication from the Library Board and advise their request is under consideration but is not yet confirmed

**4.3 Capital Project 2018**

**5. ANY OTHER BUSINESS**

**6. IN CAMERA SESSION**

6.1 In Camera Session – Personnel – F.O.I.P.P. Section 24 (1)(d)

2017-B5 Moved by Councillor Raymond that Council go into Closed Session at 2:51 p.m. Carried.

2017-B6 Moved by Councillor Raymond that Council return to the Budget Meeting of December 9, 2017 3:25 p.m. Carried.

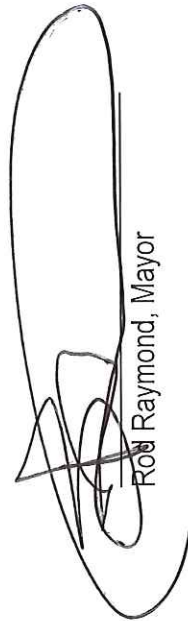
2017-B7 Moved by Councillor Raymond that Council direct C.A.O. Burke to find operational savings within Parks and Recreation to cover the budgetary shortfall Carried.

2017-B8 Moved by Deputy Mayor Gilbert that the C.A.O. remuneration be increased by 2% and they receive one (1) weeks additional vacation effective January 1, 2018 Carried.

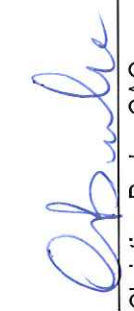
2017-B9 Moved by Deputy Mayor Gilbert that the C.F.O. salary for 2018 be increased as to the CPI as at December 31, 2017 Carried.

**7. MOTION TO ADJOURN**

2017-B3 Moved by Councillor Poffenroth to adjourn the budget meeting of December 9, 2017 at 3:35 p.m. Carried.



Rod Raymond, Mayor



Christine Burke, CAO

January 9, 2018  
Date Adopted