

300. Snow Removal Policy

The Village of Edgerton acknowledges that it has a responsibility to remove snow from Village road ways in a timely manner. The residents of Edgerton must also be aware that due to Village safety and fire access some streets must always be kept as clear as possible. The purpose of this policy is to provide direction to all current employees, contractors, sub-contractors and agents of the Village of Edgerton Policy regarding the removal of snow. Budgetary constraints may also result in streets that have a higher priority will be cleaned before others.

Defined Terms

For the purpose of this policy "Regular hours" include the regular hours of operation for the Village staff which is Monday to Friday (8 hours/day) for Public Works and Monday to Friday (7 hours/day) for Office staff.

For the purpose of the policy "Village" refers to the Village of Edgerton.

For the purpose of this policy "Staff" refers to any employee of the Village of Edgerton including full-time, part-time, elected and contracted.

For the purpose of this policy "CAO" refers to the Chief Administrative Officer of the Village of Edgerton

For the purpose of this policy "Blade Snow" will mean having to push snow to either side of the street or in the middle of the street to allow for one lane traffic movement.

For the purpose of this policy "Sanding" will mean applying an abrasive material to the street by calibrated mechanical spreaders to improve vehicle traction.

For the purpose of the policy "Snow Drifts" are the deposit of snow blown in from high winds which make it hard or unsafe for vehicle passage.

For the purpose of this policy "Snow Removal" will mean the complete removal of windrowed snow from the roadways to a snow storage site.

Policy Statement

The purpose of this policy is to create a snow removal plan which will allow for the Village to; improve winter safety of the Village and to remove snow to minimize economic loss to the communities.

Priorities for Snow Removal

Snow clearing shall be undertaken in order of the following priorities during normal business days:

- a) Priority 1 50th St to 53rd St on 50th Avenue
49th Ave to 51st Ave on 50th Street
Fire Hall and Fire Hydrants

- b) Priority 2 Major Intersections
Community Centres Parking Lots
Alleys and Waste Collection site

- c) Priority 3 All other streets

The Council/CAO/Foreman may amend the priority assignments in response to specific conditions or circumstances.

Snow Removal during the weekends and Stat Holidays shall be preformed by the person who is on call and shall follow the order below:

- a) Edgerton Fire Department (if there is a large deposit of snow)
- b) Clear around Fire Hydrants

The Foreman will be responsible for determining if snow removal is required on weekends/Stat Holidays.

The Process for Snow Blading, Sanding Snow Plowing and Snow Removal

- a) The backhoe/skid steer will be used to clean approaches, intersections, parking lots and used for quick cleaning of priority routes due to one staff being able to clean up
- b) The MD grader will be used to windrow the snow into the middle of the street as per the MD's schedule
- c) The sanding truck will be used to apply abrasive material for traction when needed and decided by the Public Works Foreman
- d) When able, snow removal, blading and cleaning will occur as much as possible when there is more than one Public Works Staff to increase efficiency and limit extra hours

- e) Snow will only be removed outside regular work hours when required and will be decided by the CAO and the Public Works Foreman. It will depend on equipment availability, available staff, amount of snow and other more pressing tasks (i.e. - water testing)

Residents – Sidewalk Snow Removal

Any occupiers of any property shall be responsible for removal of snow, ice, dirt, debris or other material within twenty-four hours in commercial areas and forty-eight hours in residential areas.

No person shall place snow, ice, dirt or other material onto the street or avenues or other public places within the corporate limits of the Village, excepting 49th Ave to 51st Ave on 50th Street and 50th St to 53rd St on 50th Ave.

No piling of snow, ice, dirt, debris or other material on St/Ave corners which would impede the site of motorists or pedestrians is allowed.

Failure to comply with this policy will result in:

- a) First Offence – written warning will be issued
- b) Second and subsequent offences receive a fine as per the Village Fee Schedule and the cost of snow removal by Village staff as per the Fee Schedule



 Chief Administrative Officer



 Chief Elected Official

	Date	Resolution Number
Approved	<u>JANUARY 24, 2018</u>	<u>15-01-24-18</u>
Amended	_____	_____
Amended	_____	_____