

**SUMMER VILLAGE OF SUNDANCE BEACH**

**REGULAR COUNCIL MEETING  
August 25, 2017 – 9:30 A.M.  
Sundance Beach Community Centre**

Call to Order: The regular meeting of Council was called to order by Mayor Pellatt at 9:40 A.M.

Present: Mayor: Peter Pellatt  
Councillor: Rich Miller  
Councillor: Brian Waterhouse  
CAO: Harold Wynne

**AGENDA**

2017-054 Moved by Councillor Miller the agenda be adopted.  
*Carried.*

**MINUTES**

2017-055 Moved by Councillor Waterhouse to adopt the June 15, 2017 regular Council meeting minutes as amended.  
*Carried.*

2017-056 Moved by Councillor Miller to adopt the June 24, 2017 Annual Information Meeting minutes as amended.  
*Carried.*

**BUSINESS ARISING FROM PREVIOUS MEETING**

**1. Council/Admin Tasks Review**

The CAO presented the Council/admin task list, noting the tasks that have been completed and those that have been added as of August 25, 2017.

**REPORTS/RESOLUTIONS/BYLAWS**

**1. Administration Report**

CAO Wynne presented a brief written report with the following items:

- Administration
- Annual Information Meeting
- Sundance Beach Parking Lot and Park Planning
- Canada 150 Committee Planning
- Cleanup Bins
- Public Works
- Mission Beach Transfer Station Cards
- Sundance Estates Info Session re: PULs
- Developments

## **2. Pigeon Lake Protective Services Report**

Council discussed the PLPS statistical report that was prepared by Peace Officer Wes Kardash. To date, the Peace Officer has written 61 citations for tickets for a total fine amount of \$7,089.

## **3. Bylaw #2016-02 Wastewater Bylaw Amendment—3<sup>rd</sup> Reading**

Council discussed the Bylaw #2017-04 – Bylaw to Amend Bylaw #2016-02 – Wastewater Bylaw and proceeded to third reading.

2017-057 Councillor Miller moved third reading of Bylaw #2017-04 – Bylaw to Amend Bylaw #2016-02 – Wastewater Bylaw.  
*Carried.*

## **4. TRAVIS Commercial Vehicle Permit Application Fee**

The CAO explained that Council must set a TRAVIS Commercial Vehicle Permit Application Fee and Cancellation Fee as per the agreement with Alberta Transportation.

2017-058 Moved by Mayor Pellatt that the Summer Village of Sundance Beach set the TRAVIS Commercial Vehicle Permit Application Fee at \$20 per permit and the Permit Cancellation Fee at \$20 per permit.  
*Carried*

## **5. Wastewater Inspections Project Update**

The Wastewater Systems Inspections Project Coordinator, Jeff Stewart, provided Council with a verbal project progress report. He informed Council there were 98 visual inspections and 43 water tests conducted to date and that he is hopeful visual inspections will be substantially completed by the end of the September 1<sup>st</sup> long weekend.

Mr. Stewart also informed Council that two residents have refused to allow the inspectors on their property to inspect their wastewater systems. Councillors Miller and Waterhouse volunteered to meet with these residents to discuss this issue.

Mr. Stewart reported that the inspectors discovered 5 apparently abandoned cabins and that he has been unable to contact the property owners to gain access. The CAO suggested that if he continues to have this problem, the summer village office will attempt to contact the owners.

Council discussed the need for secondary wastewater system inspections once the project has been completed to ensure residents have made the requisite changes to bring their wastewater systems into compliance. Council will consider this as a separate contracted project once the present initial inspections have been completed.

## CORRESPONDENCE /INFORMATION ITEMS

1. AUMA Board News
2. Letter from W.O. Elder to Harold Wynne, CAO
3. Letter from W.O. Elder to Mayor Peter Pellatt

Mayor Pellatt will respond to Mr. Elder's letter.

## DISCUSSION ITEMS

### **1. Sundance Estates Info Session re: PULs**

Council discussed the agenda for the information meeting with Sundance Estates residents that is scheduled for August 26 at 2 PM in the John Turgeon Community Hall. The purpose of this meeting is to inform these residents of the Sundance Beach (1) P30 Amendment Bylaw for regulating the use of PULs; (2) PUL Use by Non-Residents Policy; (3) Access License with Pass Through Rights only; and (4) Access License with Pass Through and Storage Rights.

Council discussed setting fees for the two types of access licenses.

2017-059

Moved by Councillor Miller that the access license fees for non-residents' use of PULs 4, 5, 6, 8, and 11 be set as follows: (1) Access License with Pass Through Rights fee is set at \$20 per year; and (4) Access License with Pass Through and Storage Rights fee is set at \$100 per year.

*Carried*

### **2. Policy and Bylaw Review**

The CAO reported that the Alberta Community Partnership \$52,750 grant funding for the policy and bylaw review project for Silver and Sundance Beaches was received and that 50% of this grant was forwarded to Sundance Beach.

The CAO provided a brief overview of the scope of the policy and bylaw review and a prospective review process that could be utilized. The new CAO will put together a request for proposals to solicit bids from consultants interested in undertaking this review.

### **3. New Councillor Training**

The CAO confirmed that, according to s.201.1 of the new Municipal Government Act, a municipality must offer orientation training to each councilor, to be held within 90 days after the councilor takes the oath of office. Councilors were informed that a two-day Elected Officials Training session arranged by the ASVA will be held on September 16 and 17 in Edmonton.

Mayor Pellatt and Councillor Waterhouse are able to attend this training session, and the new CAO will be asked to arrange training for Councillor Miller before year-end.

**4. Purchase New BBQ**

Council directed the CAO to purchase a new BBQ for the John Turgeon Community Hall.

**5. Replace Sunset Boulevard Guard Rails with Swing Gates**

Council directed the CAO to arrange for the replacement of the Sunset Boulevard guard rails with swing gates to facilitate emergency vehicle access.

**6. Hire a Summer Student for 2018**

In 2018 budget deliberations, Council agreed to consider hiring one student for the 2018 summer works program.

**COUNCIL COMMITTEE REPORTS**

There were no Council committee reports.

**FINANCIAL REPORTS**

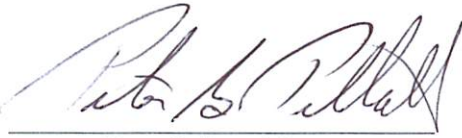
**1. Financial Report**

The following financial report package was presented to Council for information: (1) August 22, 2017 budget variance report; (2) August 22, 2017 cash position statement; and (3) monthly bank statements and reconciliations in Dropbox.

**ADJOURNMENT**

2017-060 Mayor Pellatt moved the meeting adjourn at 12:40 P.M.

  
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Harold Wynne, CAO

  
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Peter Pellatt, Mayor

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August 25, 2017  
Date Adopted