

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF SUNDANCE BEACH
November 16, 2017
Sundance Beach Community Centre**

PRESENT:

Present at the meeting were:

Mayor:	Peter Pellatt
Councillor:	Rich Miller (via teleconference)
Councillor:	Brian Waterhouse
CAO:	June Boyda

CALL TO ORDER:

The meeting was called to order by Mayor Pellatt at 6:04 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following item is hereby added to the agenda:
6.5 Bullock - Parking Lot Access Request

Res. 2017-067 Moved by Councillor Waterhouse that the Regular Council Meeting agenda is
Agenda hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. 2017-068 Moved by Councillor Miller that the Regular Council Meeting Minutes of
Minutes September 21, 2017 are hereby approved as amended.

CARRIED

Res. 2017-069 Moved by Councillor Waterhouse that the Special Council Meeting Minutes of
Minutes October 13, 2017 are hereby approved as presented.

CARRIED

DELEGATIONS:

***D. Davidson and B. Gibbs – Pigeon Lake Watershed Management Plan
(PLWMP) Draft***

Don Davidson, Mayor of the Summer Village of Grandview Beach and member of the Alliance of Pigeon Lake Municipalities, and Bob Gibbs, PLWMP Chair and Pigeon Lake Watershed Association Director were in attendance to discuss the draft Pigeon Lake Watershed Management Plan.

Council had questions around item #6a on p.23 that discusses to “Fund and implement ongoing research for Pigeon Lake”. Don Davidson replied that by adopting the plan there was no obligation to fund any portion of the plan. In this particular topic, the lead would organize a way to fund that portion – but it would not obligate any Council to fund the program. For clarity, they will change the wording to “source funding” within the plan.

Council recommended wording within the plan resolution to state that “nothing in this resolution will create any obligations.” Bob Gibbs will be working with the CAO’s regarding the wording for the adoption resolution. Bob advised that it is a guideline / reference document so does not create obligations.

The next steps regarding the plan are:

- Gather all Council's comments by Dec. 31st
- Outline of the process to move forward with the municipalities adopting the Plan by the end of February 2018, followed by forwarding the Plan to the Government of Alberta for consideration in the North Saskatchewan Regional Plan.

Missing Link – Craig Bondy

Craig Bondy and Phil Swanson from Missing Link were in attendance to make a presentation on installing fibre optics within the Summer Village. Between the two of them they have been working with internet projects for 25 years. Fibre would not have any interference, and it is much faster than current services. The fastest service currently available is 25 Mbps down and 1 Mbps up. The fibre can handle 1000 Mbps, with the service being 50 Mbps down and 10 Mbps up. Fibre also lightens the load on the wireless towers which will give everyone a better service. Increased value of property if the connection is there, even if the current resident decides not to use the service.

Their goal is to go around Pigeon Lake and Gull Lake in the next 2 years. They will tie in to MaMeO Beach or the Village where Supernet is run.

Missing Link is working with the County of Wetaskiwin to provide service to the County’s lift stations and fire halls.

They presented two options; one with the user paying, and one with the municipality paying. Council suggested that Scenario 1 made sense – there is no cost to the municipality, and only residents that were interested in the service would pay.

It is more affordable to connect the residents now, rather than a later installation.

The package offered would be: \$100 for 50 Mbps down and 10 Mbps up; unlimited data, with a one year contract. Seasonal packages available.

They would provide a free connection to community centres, on the condition that they could store some of their equipment in the building.

Could change the Summer Village office to internet phone and then save the landline costs.

With new regulations, it is not economically feasible to run the wires on the power poles, so they would be installing in the ground. Once an agreement is approved, the next step would be approving an engineering drawing where the line would be placed.

They are basing their revenue model off of a 30% uptake. Missing Links is a regulated service provider by the CRTC. Once they have fibre in the ground, after the first year the customer can choose as to who they would like as a service provider.

Jeff Stewart – Wastewater System Inspections Project Completion Report

Jeff Stewart was in attendance to present the final report for the Wastewater System Inspections Project.

Discussion took place around the costs that were invoiced, as the project costs were higher than originally budgeted. Jeff will review the final costing spreadsheet and report back next week.

BUSINESS ARISING FROM PREVIOUS MEETING: None

REPORTS / RESOLUTIONS / BYLAWS

C.A.O. Report

For the PUL licenses, confirm next year where licensees have placed their hoists, and use a tagging system for the equipment placed on the PUL's. Create a system for each PUL that states what the maximum number of licensees are for that PUL, as well as a list of the current licensees. In the spring meet with those that want to use PUL 6 and the licensees will pay for trees that have been approved by the Summer Village to be removed.

Council wants to stay up-to-date on outstanding matters – create a list.

Mayor Pellatt & Councillor Waterhouse completed the Elected Official Training. Councillor Miller acknowledged that the offer to take the course was made. He has the written material from the course available to read.

Res. 2017-070 Moved by Mayor Pellatt that the C.A.O.'s report is hereby approved.
Report

CARRIED

C.A.O. – Association of Summer Villages of Alberta Conference 2017 Report

For the next Annual Information Meeting, share the information regarding disaster recovery Provincial funds, that it is meant to cover non-insurable losses on primary residence only, so a Summer Village with secondary residence must have their own insurance. Council agreed to accept this correspondence as information.

Parking Lot – Final Report

Council agreed to accept this correspondence as information.

Bylaw #2017-06 – Development Authority

Res.2017-071 Moved by Councillor Miller that Bylaw #2017/06 is hereby first reading.
Bylaw

CARRIED

Res.2017-072 Moved by Councillor Waterhouse that Bylaw #2017/06 is hereby given second
Bylaw reading.

CARRIED

Res.2017-073 Moved by Mayor Pellatt that approval is hereby granted for the presentation of
Bylaw Bylaw #2017/06 for third reading at this meeting.

CARRIED UNANIMOUSLY

Res.2017-074 Moved by Mayor Pellatt that Bylaw #2017/06 is hereby given third reading and
Bylaw finally passed.

CARRIED

Bullock - Parking Lot Access Request

Resident Randy Bullock requested that the parking lot gates be opened to allow snow mobiles access to drive straight through the hall parking lot. Council advised that off-highway vehicles should be able to go around the main gates through the walking path gates. It is important to note that there is a 20 km/hr speed limit in that area.

CORRESPONDENCE / INFORMATION ITEMS**Elder – Letter and Response**

Council agreed to accept this correspondence as information.

PLWMP Meeting Record – June 16, 2017

Council agreed to accept this correspondence as information.

PLPS – Traffic Safety Plan

Council agreed to accept this correspondence as information.

Web Analytics – October, 2017

Council agreed to accept this correspondence as information.

DISCUSSION ITEMS**CAO Support Services Request**

Res.#2017-075 Agreement Moved by Mayor Pellatt that an administrative assistant be approved, to be hired under Extreme Management Solutions Inc., and Extreme Management Solutions Inc. be added as an Additional Insured under the Summer Village's policy only for operation on behalf of the Summer Village.

CARRIED

Development Officer – Service Agreement

C.A.O. Boyda to develop a process around tree removal approval and what is consistent to base approvals on. Could consider hiring a tree company to review the approvals for development permits regarding tree removal.

Councillor Miller to review and modify the Development Officer Service Agreement.
C.A.O. Boyda to bring forward suggested fee structure modification.

Unger – Peace Officer Complaint

Council agreed to accept this correspondence as information.

Muniware – Software Support Agreement

C.A.O. Boyda to review the current agreement already on file.

Muniware – Software License Agreement

A letter agreement was already in place. C.A.O. Boyda to request a track changes version of the new Software License Agreement compared to the old license agreement, to ensure that the previously agreed upon changes are still in force and effect.

Mobile Business – Ice Cream Truck

A request was received from Francicles, a mobile ice cream truck vendor, requestion the ability to participate in all the events organized by the Summer Village of Sundnace Beach in 2018. There were no concerns raised regarding this matter, and Council would welcome her participation.

COUNCIL COMMITTEE REPORTS**Mayor Peter Pellatt**

Mayor Pellatt was acclaimed as Director of Summer Villages for the Alberta Urban Municipalities Association.

Councillor Brian Waterhouse

Councillor Waterhouse reported on the Alliance of Pigeon Lake Municipalities (APLM) meeting. Councillor Waterhouse has stepped down as Chair, and Don Davidson has been appointed the Chair. The Vice-Chair position will be decided at the next APLM meeting. There will be a rotating position of Chair every 2 years.

FINANCIAL REPORTS**2018 Draft Interim Budget**

Council requested a meeting with the Summer Village of Silver Beach to discuss the Pigeon Lake Protective Services budget. C.A.O. Boyda to receive drawings or further details on baffles before final approval of the baffles for sound insulation in the hall.

Res.2017-076 Moved by Mayor Pellatt approve the 2017 budget as the 2018 interim budget.
Finance

CARRIED

CLOSED SESSION none

DATE OF NEXT MEETINGS

Regular Council Meetings will be held at 6:00 p.m. in the Sundance Community Hall on the following dates:

January 18, 2018

March 22, 2018

May 17, 2018

Saturday June 23, 2018 – Annual Information Meeting

August 16, 2018 – Regular & Organizational Meeting

ADJOURNMENT:

Res.2017-077 Moved by Councillor Waterhouse that the Regular Council meeting of
Adjournment November 16, 2017 is hereby adjourned 10:00 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 18th DAY OF JANUARY, 2018

MAYOR

CHIEF ADMINISTRATIVE OFFICER