

bibliographic

NLLS REPORT



Board Report: May 5, 2018

Flooding in Garage and Processing Area

We arrived at work on the morning of April 16th to find water in the garage and processing area, including 10-20 feet of carpet. After the water was mopped up, fans and a dehumidifier were used to dry out the area. Paul Kosa chopped the ice in the yard to allow water to drain away from the building. Tim Smereka, who does NLLS yard maintenance and snow plowing, was also called and brought a bobcat to push away the built-up ice. Hopefully, there will not be any further flooding this spring.

The yard is sloped towards the building, and when the ground is still frozen, meltwater finds its way into the garage and back door. This has been an on-going problem over the years. **The building committee needs to address this problem so that flooding will not continue to happen in future years.**

Bib Services at a Glance:

- ◆ Flooding in garage and processing area
- ◆ Cataloguing Position Advertised
- ◆ Summer Students
- ◆ Quotes for new ILL Van
- ◆ Trip to ULS

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Cataloguing Position Advertised

Ordering has remained steady in Bibliographic Services, and the backlog of items in the cataloguing queue has remained high. To address this problem and to facilitate timely cataloguing of materials going forward, NLLS has advertised for a new full-time cataloguer. The closing date is April 27th, with an expected start date of the first full week of June. Margaret will remain in her part-time role to assist with training for another month, before enjoying her long anticipated retirement. Margaret has been with NLLS for almost 23 years and has filled many positions over the years; we thank her for her dedication, contribution and years of knowledge. She will be greatly missed!

Summer Students

Despite the lingering cold, we expect that summer will soon be upon us. To help with increased work loads and to cover staff holidays, we are hiring two summer students. Alexis Bristow, who worked at Northern Lights as a summer student last year, will return to NLLS on May 7th and will focus on helping Kayla with the Summer Reading Program. We have advertised for a 2nd student, who will primarily work in Bibliographic Services but will also help the IT Department.

New Van

We obtained 4 quotes on cargo vans to replace our current Dodge Ram 1500 Promaster. The models of vans being considered are: Ford Transit, Mercedes Sprinter, BMC Savannah, and Dodge Promaster. Quotes have been submitted to the Executive Committee for consideration.

Trip to ULS

Diane Babcock and Lois Quail went on the bi-annual bus trip to United Library Service in Calgary on April 12th. In addition to seeing the new offerings from ULS, it was a great opportunity to meet ULS staff and learn what additional services they offer.

The ULS trip is a wonderful opportunity for Library Managers to see what they are purchasing. Boxes from the ULS purchasing trip are now pouring in and keeping Bibliographic Services very busy.