



NLLS REPORT

Executive Report: May 5, 2018

Innovative Interfaces

TRAC Director's had a very successful meeting on 12th April with Innovative Interfaces, our Integrated Library System provider. The CEO and three of his staff members listened as the Directors' brought up many issues such as contracts, billing and invoicing, communications, training, future development and relationship building. Both teams were very responsive to working out issues and building solutions to problems that TRAC has incurred. Innovative are in the process of setting up an account plan that checks in quarterly. The results of the meeting are attached to the report for further reading.

Legal

The Public Library Services Branch (PLSB), the Board Chair and myself visited Legal on the 26th March. Legal had many questions such as the steps in forming a library board, how to join the system, differences in having a physical library vs a system membership, new library build compared to renovating an existing building. NLLS will update the board members when Legal decides to join NLLS or not.

Hoopla

At the last Library Manager' Council Meeting (LMC), the Managers decided that due to the expense of Hoopla the checkouts would be reduced from 5 to 2 checkouts per patron. Since the drop of checkouts, NLLS can report that this has reduced the expense from \$5,500 to \$3,001 a month. NLLS can also report that PLSB has recognized that the rising costs of Hoopla is a drain on system's and node's budgets and have awarded NLLS \$31,000 to help offset this cost. This extra money will be the last time that PLSB will fund for Hoopla.

Library Manager's Quality of Service Report

At the LMC meeting on Feb 28th the managers' expressed issues at NLLS. With consensus of the council, two issues were identified for each of the five departments. Please see the attached document of the action plan addressing their concerns. This is for information only.



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Virtual Reality Machine

Our libraries love the VR machine; so much so that it is booked up until Summer 2019! To alleviate the demand, NLLS is proposing to buy a second machine, this item is not allocated for in the 2018 budget and will be taken out of surplus. Total cost is estimated at \$12,000.

Staffing

Anna Scott will be joining NLLS, June 11th, as the new Public Services Consultant, specializing in programming. Alexis Bristow will be returning to NLLS as our summer student. We will be saying a sad goodbye to our long-time employee, Margaret Young, as she retires in the summer. Margaret has been with NLLS for almost 23 years and has filled many positions over the years; we thank her for her dedication, contribution and years of knowledge. Currently, NLLS is advertising for a full time cataloguing position as Margaret's replacement.

Flooding in Garage and Processing Area

We arrived at work on the morning of April 16th to find water in the garage and processing area, including 10-20 feet of carpet. After the water was mopped up, fans and a dehumidifier were used to dry out the area. Paul Kosa chopped the ice in the yard to allow water to drain away from the building. Tim Smereka, who does NLLS yard maintenance and snow plowing, was also called and brought a bobcat to push away the built-up ice. Hopefully, there will not be any further flooding this spring.

The yard is sloped towards the building, and when the ground is still frozen, meltwater finds its way into the garage and back door. This has been an on-going problem over the years.



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New Van

We obtained 4 quotes on cargo vans to replace our current Dodge Ram 1500 Promaster.

The 2 vehicles that stand out for the features offered are the Ford Transit and the Mercedes Sprinter.

The main advantages of the Ford are:

- Comfort of driver's seat
- Good fuel economy
- Attractive price with trade-in
- Service in Lloydminster

The main disadvantage of the Ford is that it does not come with 2 sliding doors.

The main advantages of the Mercedes are

- 2 sliding doors
- Excellent fuel economy

The main disadvantages of the Mercedes are the price, servicing in Edmonton (every 30,000 km) and the height of 94.5 inches, which is extremely tight for the NLLS garage.

Vehicle	Price	Discount	Engine	Payload-- pounds	Capacity cubic feet	2 sliding doors?
Ford Transit	\$38,220	Plus \$12,00 trade in	3.5L eco boost 95L fuel tank	3600	285	No
Mercedes Sprinter	\$55,020	Plus \$4500 fleet discount	6-cylinder diesel	3501	319	Yes
GMC Savannah	\$38,690		4.3L V6 117L fuel tank	3227	270	No
Dodge Promaster	\$41,240	Plus \$3000 fleet discount	3.6L V6 91L fuel tank	4000	259	No

Prices are plus tax and licensing fees.

A decision on the van purchase is needed as soon as possible due to a wait time of at least 3 months for a new vehicle.