



## **April 10, 2018 Council Meeting**

Start time : 10:00 AM

### **Minutes**

#### **Call to Order**

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m., Tuesday, April 10, 2018 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Darrell Younghans Division 1

Councillor Kevin Wirsta Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Dale Hedrick Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Tim Mahdiuk Director of Community Services

Kyle Attanasio Director of Corporate Services

Phyllis Corbiere Executive Assistant

Mark Chileen Director of Public Works

Bryan Bepalko Public Works Supervisor

Kaitlyn Kenney Municipal Intern

Grant Deme St. Paul Journal

Sandy Bishop Lakeland Connect

#### **Minutes**

##### **Resolution #CM20180410.1001**

Moved By: Councillor Cliff Martin

to approve minutes of the March 13, 2018 Council Meeting as presented.

**Carried**

#### **Bank Reconciliation**

##### **Resolution #CM20180410.1002**

Moved By: Councillor Maxine Fodness

to adopt the Bank Reconciliation for the month ending March 31, 2018.

**Carried**

**Additions to  
Agenda and  
Acceptance of  
Agenda**

The following additions were made to the agenda:

8.11 Electricity and Natural Gas Procurement

8.12 Signage for Heinsburg School

**Resolution #CM20180410.1003**

Moved By: Councillor Darrell Younghans

to adopt the agenda for the Regular Meeting of Council for April 10, 2018 with the above noted additions.

**Carried**

**In Camera**

**Resolution #CM20180410.1004**

Moved By: Councillor Laurent Amyotte

to go in camera as per Division 2, Part 1, Section 17 of the FOIP Act to discuss a public member appointment and Section 27 to discuss legal information.

**Carried**

Sandy Bishop, Lakeland Connect and Grant Deme, St. Paul Journal, left the Council Room at 10:07 a.m.

Staff - Sheila Kitz, Mark Chileen, Tim Mahdiuk, Kyle Attanasio, Phyllis Corbiere, Bryan Bespalko and Kaitlyn Kenney remained in the Council Room during the in camera discussions to be available to provide additional information if required.

Bryan Bespalko left the Council Room at 10:59 a.m.

**Resolution #CM20180410.1005**

Moved By: Councillor Darrell Younghans

to revert to an open meeting at 11:00 a.m.

**Carried**

Grant Deme and Sandy Bishop entered the Council Room at 11:01 a.m.

**Resolution #CM20180410.1006**

Moved By: Councillor Dale Hedrick

to appoint Jessica Murray to the FCSS Board on a temporary basis.

**Carried**

**11:00 a.m. - St.  
Paul Animal  
Shelter**

Anna Leskiw, President and Josiah Clarke, Manager of St. Paul Animal Shelter entered the Council Room at 11:03 a.m.

Keith Kornelsen and Warren Leister entered the Council Room at 11:03 a.m.

Anna Leskiw informed Council that they will start construction this spring. They will be building a 40 x 40 building and renovate the Quonset which will be attached to the new structure. They have enough funding to build the addition, however they do not have adequate funds to renovate the Quonset. The delegation requested that Council assist with 1/2 the cost of renovating the Quonset which will be approximately \$60,000.

The delegation left the Council Room at 10:20 a.m.

**Resolution #CM20180410.1007**

Moved By: Councillor Darrell Younghans  
to deny the request for funding in the amount of \$60,000.

**Carried**

**Resolution #CM20180410.1008**

Moved By: Councillor Cliff Martin  
to draft a letter encouraging the St. Paul Animal Shelter to apply for a CFEP grant and provide them with a letter of support to accompany their grant application committing funding of 25% up to a maximum of \$27,250, if they are successful with their grant application.

**Carried**

**Resolution #CM20180410.1009**

Moved By: Councillor Darrell Younghans  
subject to providing matching funding if they are successful with their CFEP grant application, then Public Works Motion PW20160524.1007 to provide up to 1000 yards of gravel will be rescinded.

**Carried**

**Resolution #CM20180410.1010**

Moved By: Councillor Darrell Younghans  
motion to rescind motion CM10180410.1009.

**Carried**

**Resolution #CM20180410.1011**

Moved By: Councillor Darrell Younghans  
motion to rescind Public Works Motion PW20160524.1007, to provide the St. Paul Animal Shelter up to 1000 yards of gravel.

**Carried**

**11:30 a.m. - Ed &  
Anna Girard**

Ed Girard was admitted to the Council Room at 11:39 to discuss Council's decision that he move his tanker truck which is parked on Township Road 590. Mr. Girard indicated that he has been parking at the same location for 18 years, which is a widening on the edge of the road. He then provided Council with a signatures of residents adjacent to the road, who support him parking his truck in that location.

**Resolution #CM20180410.1012**

Moved By: Councillor Maxine Fodness  
that administration look into the County's liability if Mr. Girard continues to park his truck on the County road allowance.

**Carried**

Mr. Girard left the Council Room at 11:49 a.m.

**Lift Station  
Encroachment  
Agreement**

**Resolution #CM20180410.1013**

Moved By: Councillor Laurent Amyotte  
that the County enter into an Encroachment Agreement with St. Arnault  
Lumber and Building Supplies Ltd. for the County lift station encroaching on  
Lots 5, 6 and 7, Block 3, Plan 1005EO.

**Carried**

**Lakeland  
Communities  
HAC Municipal  
Leaders Forum**

**Resolution #CM20180410.1014**

Moved By: Councillor Laurent Amyotte  
to approve Reeve Upham or alternate to attend the Lakeland Communities  
Health Advisory Council Municipal Leaders Forum on April 23 in  
Bonnyville.

**Carried**

**SLGM Mountain  
Refresher  
Conference - May  
15-18**

**Resolution #CM20180410.1015**

Moved By: Councillor Maxine Fodness  
to approve Hailey Gish and Kaitlyn Kenney, Interns, to attend the Society of Local Government  
Manager's Refresher Conference from May 15-18, 2018 in Kananaskis.

**Carried**

**Alberta Capital  
Finance  
Authority (ACFA)  
AGM**

Originated By: pcorbiere

**Resolution #CM20180410.1016**

Moved By: Councillor Cliff Martin  
to designate Class B Director, or designee, to represent and vote the  
shares of the County of St. Paul at the Annual General Meeting of the  
Alberta Capital Finance Authority to be held on May 2 in Edmonton.

**Carried**

**2018 Municipal  
Operating and  
Capital Budget**

**Resolution #CM20180410.1017**

Moved By: Councillor Maxine Fodness  
to approve the 2018 Municipal Operation and Capital Budget as per  
Sections 242(1) & 245 of the M.G.A., as follows:

Operating and Capital Revenues	44,926,690
Debenture and Funding from Restricted Surplus	2,901,525
Operating Expenses	29,261,471
Replacement Reserve	256,000
Debenture Repayment	842,150
Capital Expenditures	17,452,090
Surplus	16,504

**Carried**

**Bylaw No.  
2018-06 - Tax  
Rate Bylaw**

**Resolution #CM20180410.1018**

Moved By: Councillor Cliff Martin  
to give first reading to Bylaw No. 2018-06, Tax Rate Bylaw.

**Carried**

**Resolution #CM20180410.1019**

Moved By: Councillor Darrell Younghans  
to give second reading to Bylaw No. 2018-06.

**Carried**

**Resolution #CM20180410.1020**

Moved By: Councillor Kevin Wirsta  
to present Bylaw No. 2018-06 at this meeting for third and final reading.

**Carried Unanimously**

**Resolution #CM20180410.1021**

Moved By: Councillor Laurent Amyotte  
to give third reading to Bylaw No. 2018-06.

**Carried**

Reeve Upham recessed the meeting at 12:00 p.m. and reconvened the meeting at 1:00 p.m. with all members of Council present.

**1:00 p.m. - Mike  
Leroux**

Mike Leroux was admitted to the Council Room at 1:00 p.m. to discuss water being trenched on SE 31-57-10-W4 draining into the County ditch which will drain onto NE 30-57-10-W4. He is no longer the landowner, however he lodged the complaint before he sold the property. Mr. Leroux is concerned with the damage that will be caused by the flooding. Following his presentation, the delegation left the Council Room at 1:09 p.m.

**Resolution #CM20180410.1022**

Moved By: Councillor Maxine Fodness  
that administration contact Todd Smith at Alberta Environment to discuss the water trenching being done at SE 31-57-10-W4.

**Carried**

**Bylaw No.  
2018-07 - Amend  
LUB - Rezone  
Part S 1/2  
9-58-10-W4**

Krystle Fedoretz entered the Council Room at 1:16 p.m.

**Resolution #CM20180410.1023**

Moved By: Councillor Cliff Martin  
to give first reading to Bylaw No. 2018-07, as it relates to rezoning 11.73 acres in all of Block 1, Plan 2627RS, S 1/2 of SE 9-58-10-W4 from Agricultural to Industrial Commercial.

**Carried**

**2018 Strategic  
Plan - 1st Quarter**

**Resolution #CM20180410.1024**

Moved By: Councillor Kevin Wirsta  
to accept the first quarter of the 2018 Strategic Plan as presented.

**Carried**

**Mutual Fire Aid  
Agreement -  
Smoky Lake  
County**

**Resolution #CM20180410.1025**

Moved By: Councillor Cliff Martin  
to approve the Mutual Fire Aid Agreement with Smoky Lake County for the period from October 2017 to October 2021, as amended.

**Carried**

**Husky Oil -  
Request to Rent  
Oil Tanks in  
Public Works  
Yard**

**Resolution #CM20180410.1026**

Moved By: Councillor Cliff Martin

that administration look into liability and costs associated with renting the six storage tanks in the Public Works Yard to Read on Roads and negotiate an agreement to be brought back for Council approval.

**Carried**

**ERWMS  
Commission -  
Request to Move  
Clay**

**Resolution #CM20180410.1027**

Moved By: Councillor Laurent Amyotte

to move the clay to cover the cells at the Evergreen Regional Landfill at an approximate cost of \$6,000, subject to approval by the Commission.

**Carried**

**Electricity and  
Natural Gas  
Procurement**

**Resolution #CM20180410.1028**

Moved By: Councillor Cliff Martin

to lock into Option 2 until 2027 for Electricity and Natural Gas Procurement with 8760.

**Carried**

**Heinsburg  
School Signage**

**Resolution #CM20180410.1029**

Moved By: Councillor Darrell Younghans

motion to erect appropriate signage by Heinsburg Hall indicating that it is a school zone.

**Carried**

**1:30 p.m. -  
Synergy  
Chartered  
Accountants**

Shawn Warrington, Accountant with Synergy Chartered Accountants was admitted to the Council Room at 1:30 p.m. to present the Audited Financial Statements for the County of St. Paul for the period ending December 31, 2017.

Following his presentation and answering questions of Council, Mr. Warrington left the room at 2:19 p.m.

**Resolution #CM20180410.1030**

Moved By: Councillor Cliff Martin

to approve the 2017 Audited Financial Statements for the County of St. Paul.

**Carried**

**CAO Report**

**Resolution #CM20180410.1031**

Moved By: Councillor Maxine Fodness

to support the Mallaig Ag Society's CFEP grant application to replace the ice plant and renovate the hockey arena by committing a 25% contribution (\$187,500) of the cost of the project estimated at \$750,000, conditional on their grant application being successful.

**Carried**

**Resolution #CM20180410.1032**

Moved By: Councillor Cliff Martin  
to purchase 5 rig mats at \$1,000 per mat from Evergreen Regional Waste Management Services Commission.

**Carried**

**Resolution #CM20180410.1033**

Moved By: Councillor Darrell Younghans  
to accept the CAO report as information.

**Carried**

**Budget to Actual**

**Resolution #CM20180410.1034**

Moved By: Councillor Dale Hedrick  
to approve the budget to actual as of March 31, 2018.

**Carried**

**Listing of  
Accounts  
Payable**

**Resolution #CM20180410.1035**

Moved By: Councillor Laurent Amyotte  
Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
21268	March 1, 2018	30751 - 30773	\$96,676.44
21278	March 7, 2018	Direct Deposit	\$16,539.18
21299	March 19, 2018	Direct Deposit	\$89,655.49
21315	March 23, 2018	30774 - 30900	\$812,531.23

**Carried**

**Council Fees**

**Resolution #CM20180410.1036**

Moved By: Councillor Dale Hedrick  
to approve the Council Fees for the Month of March, 2018 as circulated.

**Carried**

**2:30 pm - Review  
Public Auction  
Properties - In  
Camera**

**Resolution #CM20180410.1037**

Moved By: Councillor Kevin Wirsta  
to go in camera as per Division 2, Part 1, Section 27 to discuss privileged information with regards to properties on the Public Auction. Time: 2:55 p.m.

**Carried**

Grant Deme left the Council Room at 2:55 p.m. Linda Meger and Crystal St. Arnault entered the Council Room at 2:55 p.m.

Linda Meger and Crystal St. Arnault left the Council Room at 2:59 p.m.

**Resolution #CM20180410.1038**

Moved By: Councillor Cliff Martin  
to revert to an open meeting. Time: 3:01 p.m.

**Carried**

**Resolution #CM20180410.1039**

Moved By: Councillor Dale Hedrick

to deny the two tenders received for the hydrocone crusher.

**Carried**

**Adjournment**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 3:01 p.m.

These minutes approved this 8th day of May, 2018.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer