

**REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF SILVER BEACH**

**January 22, 2018**

**MLT Aikins LLP Boardroom**

**#2200 – 10235 – 101 St. Edmonton, AB**

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**PRESENT:**

Present at the meeting were:

Mayor:	Allan Watt
Councillor:	Barb Martinson
Councillor:	David Rolf
CAO:	June Boyda

**CALL TO ORDER:**

The meeting was called to order by Mayor Watt at 12:07 p.m.

**ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:**

Res. 2018-01      Moved by Councillor Martinson that the Regular Council Meeting agenda is  
Agenda            hereby adopted as presented.

*CARRIED*

**ADOPTION OF MINUTES:**

Under CAO Report, the Elected Official Training course wording was modified.

Res. 2018-02      Moved by Councillor Rolf that the Regular Council Meeting Minutes of  
Minutes            November 17, 2017 are hereby approved as amended.

*CARRIED*

Council agreed to accept the Pigeon Lake Protective Services Meeting Minutes of January 4, 2018 as information.

**BUSINESS ARISING FROM PREVIOUS MEETING:** None

**DELEGATIONS / PETITIONS:**

***Imai Welch, Development Officer***

Imai Welch, who has been hired as the development officer for the Summer Village, was in attendance to meet Council. If the date works, he will be attending the Annual Information Meeting luncheon to meet with the residents.

**REPORTS / RESOLUTIONS / BYLAWS****C.A.O. Report**

Res. 2018-03      Moved by Councillor Martinson that the C.A.O.'s report is hereby approved.  
Report

*CARRIED*

**Information Technology Report**

Each Councillor to have a Summer Village email address, which can be shared on the website.

Res. 2018-04      Moved by Mayor Watt that the Information Technology report is hereby  
Report              approved, and further that the invoice amount be paid from account 2-12-230-02.

*CARRIED*

**Alberta Urban Municipalities Association – 2017 Conference**

Council agreed to accept this correspondence as information.

**Pigeon Lake Protective Services – Annual Statistics Report for 2017**

Council agreed to accept this correspondence as information.

**CORRESPONDENCE / INFORMATION ITEMS**

- 1      Canada Infrastructure Plan
- 2      Alberta Environment and Parks - Letter
- 3      Local Government Administration Association - Membership
- 4      Alberta First Responders Radio Communications System - Access Agreement
- 5      Alberta Summer Villages Association – Membership Information Letter
- 6      Pigeon Lake Watershed Management Plan Meeting - November 3, 2017
- 7      Web Analytics – Annual Report for 2017

Council agreed to accept this correspondence as information.

**DISCUSSION ITEMS****Alberta Community Partnership – Grant Application**

Res. 2018-05      Moved by Councillor Rolf that the Summer Village of Silver Beach apply for  
Agreement        the Alberta Community Partnership Local Land Use Planning component for a  
                         maximum of \$30,000 to complete a municipal development plan.

*CARRIED*

**Assessment Review Board - Appointments**

Res. 2018-06 Agreement Moved by Councillor Martinson that the following persons are hereby appointed as a slate of panelists that the Capital Region Assessment Services Commission can draw from to hold Assessment Review Board hearings:

Bennett – Judy	Groszko – Tina	Ralph - Raymond
Chartrand – Darlene	Hennig – Stewart	Normandeau – Guy
Chauvet - Paul	Richard Knowles	Ross - Dianne
Graff – Russell		

And further that Richard Barham is hereby appointed as the clerk of the assessment review board;

And further that Ray Ralph is appointed as the chair for LARB’s and CARB’s.  
*CARRIED*

**CAO Amendment Agreement – Group Benefits**

This topic to be tabled to the next Regular Council Meeting.

**Policy 2018-01 - Fees**

Res.2018-07 Policy Moved by Councillor Rolf that Policy 2018-01 Fees is hereby approved as presented.

*CARRIED*

**Payroll Services**

Res.2018-08 Agreement Moved by Councillor Rolf that Ceridian be used to provide payroll services for the Summer Village of Silver Beach.

*CARRIED*

**COUNCIL COMMITTEE REPORTS**

**Councillor Barb Martinson**

Councillor Martinson reported on the Regional Emergency Management Meeting in December. Discussions to place on the partnership agreement amendments and the importance of communication; approved the purchase of AFRRCS radios. The 2018 budget is \$23,000, which is shared amongst the 10 Pigeon Lake Summer Villages.

**FINANCIAL REPORTS**

**Tax Penalties**

Res.#2018-09 Finance Moved by Councillor Martinson that the tax penalty for roll 25.000 that should have been charged on June 1, 2017 be cancelled, and further that the tax penalty for roll 25.000 be charged on January 1, 2018 as per Bylaw 109 in the amount of \$256.64.

*CARRIED*

**Canada Revenue Agency – Remitting Requirements 2018**

Council agreed to accept this correspondence as information.

**Financial Statements – December 31, 2017**

Council agreed to accept this correspondence as information.

Councillor Martinson requested access to view the bank reconciliations, but that they not be included in regular agenda packages. Dropbox read-only access will be provided to Council for the bank statements and reconciliations.

**CLOSED SESSION** none

**DATE OF NEXT MEETINGS**

Res.#2018-10 Meeting Moved by Mayor Watt to change the March 26 Regular Council meeting to April 9, 2018.

*CARRIED*

**ADJOURNMENT:**

Res.2018-11 Adjournment Moved by Councillor Martinson that the Regular Council meeting of January 22, 2018 is hereby adjourned at 1:30 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 9<sup>th</sup> DAY OF APRIL, 2018

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER