



**Development Permit Application**

Roll #: \_\_\_\_\_

Application Date: \_\_\_\_\_, Development Permit #: \_\_\_\_\_

Land Use Classification: \_\_\_\_\_, Building Permit #: \_\_\_\_\_

Civic Address: \_\_\_\_\_

Plan: \_\_\_\_\_, Block: \_\_\_\_\_, Lot: \_\_\_\_\_

Registered Owner/s: _____
Mailing Address: _____
Phone: _____, Cell: _____, Fax: _____, Email: _____

Leases Name/s and or Contractor Name/s: _____
Mailing Address: _____
Phone: _____, Cell: _____, Fax: _____, Email: _____

Existing Use of Land/Building: \_\_\_\_\_, Estimated Project Value: \_\_\_\_\_

Proposed Development: \_\_\_\_\_

Permitted Use / Discretionary Use (circle one)      Development Agreement Required: \_\_\_\_\_

Construct a New Single Family Dwelling		Construct a New Building Commercial	
Construct a Multi-Family Dwelling		Commercial Site Improvements	
Manufactured Home/ Modular Home/ RTM Home		Apartment Building	
Secondary Suite		Change in use of a Commercial Space	
Garage / Accessory Building over 107 sq'/10 sq m		Change in use of a Residential Space	
Deck		Demolitions: Residential / Commercial	
Additions		Other	

**Property Boundary Setbacks**

North: \_\_\_\_\_, East: \_\_\_\_\_, South: \_\_\_\_\_, West: \_\_\_\_\_

Development Height: \_\_\_\_\_, Length \_\_\_\_\_, Width \_\_\_\_\_

Development Coverage (%) \_\_\_\_\_ Land/Parcel Area: \_\_\_\_\_

Off-Site Levies (if required): \_\_\_\_\_ Damage Deposit Fee (if required) \_\_\_\_\_

Application Fee: \_\_\_\_\_ Receipt #: \_\_\_\_\_

I/we hereby make application under the provisions of the Land Use Bylaw of the Town of Millet to develop in accordance with the plans and information submitted, and which form part of this application.

Applicants Signature: \_\_\_\_\_

**PLEASE READ REVERSE SIDE AND SIGN**

# CONDITIONS

- 1) Neither the issuance nor the granting of a development permit, nor the examination of plans and specifications shall be construed to be a permit for, or an approval of any violation of any of the provisions of the Alberta Building Standards Act, regulations made pursuant thereto, ministerial orders, or Land Use Bylaw of the Town of Millet.
- 2) The issuance of a development permit shall not prevent an Inspector from stopping a building construction operation which is in violation of the Alberta Building Standards Act, regulations made pursuant thereto, ministerial orders, or Land Use Bylaw of the Town of Millet.
- 3) By written notice, a Building Inspector may suspend or revoke a permit issued in error or issued on the basis of incorrect information supplied or when in violation of any provision of any legislation, regulation, ministerial order, or bylaw.
- 4) Every permit shall automatically lapse either if active work is not commenced within 90 days from date of issue, or if the building authorized by the permit is suspended or abandoned for a period of 120 days at any time after the work is commenced. Before work can be started again a new permit shall be obtained.
- 5) The approved drawings for which this development permit is issued must be posted on the job for use of the Building Inspector and no deviation from these drawings, including the site plans, shall be made without written approval from the Inspector.
- 6) Before any excavation or construction is started the following should be checked:
  - a) Utilities, - location, height or depth, and protection from damage of all utilities, e.g. sewer lines, water, power, telephone, cable, etc
  - b) Levels - Respecting proposed elevations of finished lanes, streets or avenues, sanitary or storm sewer connections.
- 7) The Town of Millet accepts no responsibility if private residential and or commercial services cannot be connected.
- 8) This permit is not a permit for heating and air conditioning, building, gas, plumbing, or electrical work; permits for this work must be obtained from the Town Administrative Office.
- 9) Neither the granting of a permit nor the examination of plans and specifications nor any inspections carried out shall in any way relieve the owner of the building from full responsibility for carrying out the work or having the work carried out in accordance with the requirements of the Alberta Building Standards Act, regulations made pursuant thereto, ministerial orders, and Land Use Bylaw of the Town of Millet.
- 10) Any person who commits a breach of any of the provisions of the Alberta Building Standards Act, or regulations made pursuant thereto or of the conditions of a permit shall be guilty of an offence under the Act.
- 11) No building or part of a building shall be used or occupied, and no change in the existing occupancy classification of a building or any part thereto shall be made until proper inspections have been complied with through safety codes, if required.
- 12) Subdivision or Development and construction of any development or structure cannot begin until evidence is provided, to the satisfaction of the Development Authority, that all the requirements of the Alberta Building Code and Alberta Fire Code have been met.
- 13) The applicant for a development permit is responsible to provide a copy of all registered utility right of way documents registered against the subject site.
- 14) Where a utility right of way is registered on the title of a property, no development permit will be issued for a building or use that contravenes the rights of the grantee within the utility right of way document unless written consent has been obtained from the grantee
- 15) It is the Developers responsibility to obtain clearance from the ERCB (Energy Resources Conservation Board) to ensure that there is no conflict with any current or abandoned oilfield structures including Abandoned Well Bores, Pipelines etc. Clearance can be acquired by calling 780-460-3800.

I/WE HEREBY ACKNOWLEDGE THAT I/WE HAVE REVIEWED AND UNDERSTAND THE CONDITIONS ASSOCIATED WITH THIS APPLICATION FOR A DEVELOPMENT PERMIT.

Signature's: \_\_\_\_\_

Print Name's \_\_\_\_\_

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## OFFICE USE ONLY

DP# \_\_\_\_\_ DP Fee: \_\_\_\_\_  
Date Received: \_\_\_\_\_ Date Accepted as Complete \_\_\_\_\_  
Land Use District: \_\_\_\_\_ Roll #: \_\_\_\_\_