

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, March 12, 2018 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor K. Maine called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Dwayne Mayr	Councillor
Steven Swartz	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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Acceptance of Agenda

The Chairman called for additions/deletions/changes to the agenda.

R5842-03-18

T. Smith MOVED:
That the agenda be adopted with the addition of 6. G) Unraveling Regional Broadband.

carried

3. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) February 12, 2018 Regular Meeting of Council
- b) February 26, 2018 Regular meeting of Council

R5843-03-18

T. Smith MOVED:
That the minutes of our February 12, 2018 and February 26, 2018 Regular meetings be adopted.

Carried

4. Delegations/Public Hearings

a) Ankush Shembale, Pharmacist
Not Present.

b) Nancy Laing, Executive Director – LRHF Presentation

Ms. Laing was present to provide information in regards to the LRHF in regards to their Mission, Human Resources, Program Streams, Programs & Services, Supportive Living, Who They Serve, Seniors Apartments, Single/Family Housing, Program Eligibility, Portfolio, Housing Spectrum, Program Funding, Capital Assets & Development, Future Development, Shareholders & Community Partners and Their Vision.

5. Financial

a) Financial Statement to January 31, 2018

Council reviewed and discussed the Financial Statement to January 31, 2018.

R5844-03-18

K. Maine MOVED:
That the Financial Statement to January 31, 2018 be received as information.

Carried

6. New Business

a) Volunteer Appreciation Banquet

Council received an invite to attend The Warburg Volunteer Banquet that will be held on April 21st in order to celebrate National Volunteer Appreciation Week in Alberta.

b) Xplornet Agreement

Council reviewed the agreement with Xplornet Communications Inc. Council directed administration to provide costs on what other internet providers would be. Tabled.

c) Bar T5 Trailers North Inc. Development Permit

Council reviewed the Development Permit Application to propose a trailer business with a small sales office on Lot G Plan 792 1193.

R5845-03-18

T. Smith MOVED:

That the Village of Warburg Council approve the Development Permit Application received from Bar T5 Trailers North Inc. on condition the zoning bylaw, changing the zoning from residential to Light Industrial, is approved.

Carried

d) Land Use Bylaw 151/18

Council reviewed Bylaw #151/18 to amend the Land Use Bylaw to reclassify Lot G Plan 792 1193 from General Residential to Light Industrial Business.

R5846-03-18

First reading MOVED by Deputy Mayor Smith.

Carried

e) Townlife Sales Agreement for a Website

Council reviewed the Townlife Service Agreement to provide a website for the Village. Council directed Administration to provide clarification on the costs for our next Budget Meeting.

f) Bylaw #150/18

Council reviewed Bylaw #150/18 to regulate the conduct of Council.

R5847-03-18

First reading MOVED by Councillor Mayr.

Carried

R5848-03-18

Second reading MOVED by Deputy Mayor Smith.

Carried

R5849-03-18

Councillor Swartz MOVED that Bylaw #150/18 be given third and final reading.

Carried

R5850-03-18

Third and final reading MOVED by Mayor Maine.

Carried

g) Unraveling Regional Broadband

Council reviewed and discussed the invite from Leduc/Nisku EDA to attend the Unravelling Regional Broadband workshop on April 4th, 2018.

R5851-03-18

K. Maine MOVED:

That Councillor Mayr be authorized to attend the Unravelling Regional Broadband workshop on April 4th, 2018.

Carried

7. Committee Reports

a) Library

D. Mayr reported on the stats.

b) 39/20 Alliance

K. Maine, D. Mayr and T. Smith reported on the RCMP stats, on MLA Mark Smith's report and background on the Alliance. K. Maine reported on the elections, hiring of a coordinator and changing pay grid for the municipalities.

c) Ag Society

T. Smith reported on the Capital Power Grant, on Heritage Days, rental fees, Dueling Piano's event, on donating \$100.00 for Farm Safety and on Volunteer Appreciation.

d) Brownlee Workshop

K. Maine, T. Smith, D. Mayr reported on the Cannabis Regulations, on IDP's and ICF's, off site Levies and on the MGA changes.

e) FCSS Local and Regional

T. Smith reported on Volunteer Appreciation Night, on the JOY Conference, on the Women's Conference and on the Anxiety and Budgeting workshops. On the Regional meeting Councillor Smith reported on the disconnect to connect, Sara's role, Laurel Fitzsimonds is retiring with Dean Ohnysty taking over her position as well as continuing with Parks and Recreation, on the affordable housing in New Sarepta and on the County Connect.

f) Bancarz Open House

D. Mayr reported on the Open House for accountants Mr. and Mrs. Bancarz and welcomed them to the Village with a Village basket.

g) Cuff Workshop

K. Maine reported on the Governance Workshop on what principles and practices underlie good governance.

h) Pharmacist meeting

K. Maine and T. Smith reported on the meeting in regards to Pharmacists whom were wishing to bring their business to Warburg, but were unaware of the Pharmacist already opening a business within the Village.

i) Rec Board

S. Swartz reported on the elections, on Sunnybrook's garage and vendor sale, on the winterfest and light up.

j) Arena Board

S. Swartz reported on the Emergency Management Procedures for Ammonia Leaks.

k) Broadband Meeting

K. Maine and S. Swartz reported on the Broadband meeting with John Anderson from Leduc/Nisku EDA.

l) Emergency Management

K. Maine and D. Mayr reported on the meeting with Mark and John whom recommended we need to update our Emergency Management Plan, starting with the Bylaw.

m) Bar T5 Trailers

K. Maine reported the meeting with Sven from Bar T5 Trailers in regards to a location to move their trailer business into the Village.

n) LRHF

K. Maine reported on the presentation received from Ms. Laing.

o) Reynolds Mirth Richards Farmer Law Seminar

K. Maine reported on the law seminar in regards to the sessions and that we have copies of the material for anyone wishing to read it.

p) Fire Department

Council reviewed the written report received from I. Laing, in regards to the Policy and the 2017 Year End Operations Review for the Warburg Fire District.

q) Municipal Elected Official Course

D. Mayr reported on the roles and responsibilities of Council, communication, MOU's with other municipalities and keeping our Plan up to date.

8. CAO Report

R5852-03-18

T. Smith MOVED:

That Administrator Pankewitz's February report be received as information.

Carried

9. Correspondence

R5853-03-18

T. Smith MOVED:

That the following correspondence be received as information:

a) AUMA – Cannabis information

b) Leduc & District Food Bank – Certificate of Appreciation

Carried

10. In-Camera

R5854-03-18

K. Maine MOVED:

That Council go in-camera at 9:07 p.m.

Carried

9:20 Administrator Pankewitz left the meeting.

9:38 Administrator Pankewitz returned to the meeting.

R5855-03-18 K. Maine MOVED:
That Council return to open meeting at 9:38 p.m.

Carried

Adjournment
R5856-03-18

K. Maine MOVED:
That the Council meeting be adjourned at 9:39 p.m.

carried

These minutes approved this 09th day of April, 2018.

Mayor Kevin Maine

Christine Pankewitz
Municipal Administrator