

Village of Warburg:

Minutes of an Organizational Meeting of the Council of the Village of Warburg held Monday, October 28, 2013 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Municipal Administrator Pankewitz called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Cathy Chaney	Councillor
Kevin Maine	Councillor
Fred Rapati	Councillor
Tina Smith	Councillor
Ralph van Assen	Councillor

Present from Administration:

Christine Pankewitz Municipal Administrator

1. Oaths of Office

The Oaths of Office were taken by the five Councillors for the forthcoming term administered by Administrator Pankewitz.

2 Mayor

Municipal Administrator Pankewitz declared nominations open for the position of Mayor.

Councillor Fred Rapati nominated Councillor van Assen.

No further nominations were received.

Councillor van Assen MOVED that nominations cease.

Carried

Councillor van Assen was declared Mayor of the Village of Warburg for a period of one year.

Mayor van Assen then took his Oath of Office.

3. Deputy Mayor

Mayor van Assen declared nominations open for the position of Deputy Mayor.

Mayor van Assen nominated Councillor Rapati.

No further nominations were received.

Councillor Smith MOVED that nominations cease.

Carried

Councillor Rapati was declared Deputy Mayor for a period of one year.

Deputy Mayor Rapati then took his Oath of Office.

4. Appointments

R3631-10-13

The following committees, representatives and directors were appointed for the period of four years, affirmed yearly, by the motion of Mayor van Assen :

Capital Region Board

Mayor

FCSS Advisory Board Representative	Tina Smith
Alternate FCSS Advisory Board Representative	Ralph van Assen
FCSS Advisory Board Representative (County)	Ralph van Assen
Alternate FCSS Board Representative (County)	Tina Smith
FCSS Advisory Board Members	Glenn Scott Cheryl Jacobsen Deb Mellafont Sandy MacLean Mathew Magnus Monique Lambert
Library Board Trustee	Tina Smith
Library Board Trustee	Cathy Chaney
Library Board Trustees (5)	Elaine Prenioslo Nicole Rapati Nikki Lafreniere Janet Sarvas Becky Perfilow
Yellowhead Regional Library Board Representative	Cathy Chaney
Yellowhead Regional Library Board Alternate	Ralph van Assen
Fire Department Representative	Kevin Maine
Alternate Fire Department Representative	Fred Rapati
Fire Chief	Rick Carstairs
Deputy Fire Chief	
Director of Disaster Services	Dale Miller
Alternate Director of Disaster Services	Kevin Maine
Economic Development Representative	Ralph van Assen
Alternate Economic Development Representative	Fred Rapati
Budget/Finance Committee	All Council
Assessment Review Board	Dawson Kohl
Assessment Review Board	Ralph van Assen
Policy/Planning Excellence Committee	All Council
Development & Subdivision Appeal Board Members (3)	Tina Smith Fred Rapati Kevin Maine
Community Hall Board Representative	Kevin Maine
Community Hall Board Representative Alternate	Cathy Chaney
Arena Board Representative	Kevin Maine
Alternate Arena Board Representative	R. van Assen
Bloomin' Buddies	Tina Smith
Alternate Bloomin' Buddies	Cathy Chaney
Development Officer	Chris Pankewitz
Staff Relations (2)	Ralph van Assen Cathy Chaney
County Regional Working Group Representative	Ralph van Assen
County Regional Working Group Rep Alternate	Cathy Chaney
39/20 Alliance Project Representatives	Kevin Maine Ralph van Assen
Weed Inspector	Leduc County

Carried

MEETINGS
R3632-10-13

T. Smith MOVED:
That the regular meetings of Council be held on the second Monday of each

SIGNING AUTHORITY

R3633-10-13

F. Rapati MOVED:

That Mayor Ralph van Assen, Councillor Tina Smith, Deputy Mayor Fred Rapati and Municipal Administrator, Christine Pankewitz, be authorized as signing authority for the Village of Warburg. That Mayor Ralph van Assen, Deputy Mayor Fred Rapati, Councillor Tina Smith be added to account #00930023624 (ATB Business Custom Account II) as well as #00930023601 (ATB T-Bill Savings Account) and that Dawson Kohl, Dale Miller and Kristie Elgersma be removed from both mentioned accounts.

Carried

MEETING FEES

R3634-10-13

T. Smith MOVED:

That regular Council meeting fees paid to the Councillors and to the Administrator, be set at \$125.00 (to include the Organizational meeting if it is a separate meeting) and that the meeting fee for the Mayor be set at \$150.00 (to include the Organizational meeting if it is a separate meeting); and that a fee of \$75.00 be paid for each additional meeting. For meetings lasting over three hours a fee of \$125.00 will be paid.

Carried

EXPENSES

R3635-10-13

F. Rapati MOVED:

That the rate for authorized persons attending conventions and workshops lasting a minimum of eight (8) hours while acting on Village matters shall be \$150.00, plus accommodations costs, plus meals to a maximum of \$50.00 per day, if not provided.

Carried

MILEAGE

R3636-10-13

T. Smith MOVED:

That the rate paid for mileage expenses for authorized persons be set at \$.55 per km., provided their own vehicle has been used.

Carried

ADJOURNMENT

R3637-10-13

F. Rapati MOVED:

That the Council meeting be adjourned (8:12 p.m.)

carried

These minutes approved this 12th day of November, 2013.

Mayor Ralph van Assen

Councillor Tina Smith

