

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg held Monday, December 14, 2015 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor R. van Assen called the meeting to order at 7:00 p.m. with the following in attendance.

COUNCIL members PRESENT at commencement:

Ralph van Assen	Mayor
Fred Rapati	Deputy Mayor
Cathy Chaney	Councillor
Kevin Maine	Councillor
Tina Smith	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Additions/Deletions
Changes to
the agenda**

The Chairman called for additions/deletions/changes to the agenda.

R4162-12-15

T. Smith MOVED:
That the agenda be approved with the addition of 8. M) EDA, 8. N) MLA meeting, 8. O) Networking meeting and 8. P) WMC meeting.

Carried

4. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) November 9, 2015 Public Meeting
- b) November 9, 2015 Regular Meeting

R4163-12-15

T. Smith MOVED:
That the minutes of our November 9, 2015 Public Meeting and our November 9, 2015 Regular meeting be adopted as amended with the name corrections.

Carried

5. Delegations/Public Hearings

a) **Kristy Goodhope – 4527 – 52nd Avenue**

Mr. and Mrs. Goodhope were present to come to some agreement with their fence due to cost of a 3' fence verses a 5' fence, and they noted that they will fight to have a 4' fence due to the safety of their children. They would like to negotiate a 4' fence with a farther set back or whatever it takes. Council will discuss the recommendations and suggestions in the confidential portion of the meeting.

6. Financial

a) **Financial Statement to October 31, 2015**

Council reviewed and discussed the financial statement to October 31, 2015.

R4164-12-15

F. Rapati MOVED:

That the Financial Statement to October 31, 2015 be received as information.

Carried

b) **Budget Status to October 31, 2015**

Council reviewed and discussed the budget to October 31, 2015 in detail.

R4165-12-15

R. van Assen MOVED:

That the budget status to October 31, 2015 be received as information.

Carried

c) **Interim Budget – 2016**

Council reviewed and discussed the 2016 Interim Budget.

R4166-12-15

T. Smith MOVED:

That the 2016 Interim Budget be approved.

carried

7. New Business

a) Bylaw #144/15

Council reviewed and discussed Bylaw #144/15 cited as the Village of Warburg Business License Bylaw.

R4167-12-15 First Reading MOVED by Deputy Mayor Rapati. Carried

R4168-12-15 Second reading MOVED by Councillor Smith. Carried

R4169-12-15 Councillor Chaney MOVED that third and final reading be given. Carried

R4170-12-15 Third and final reading MOVED by Councillor Maine. Carried

Council reviewed the recommendation from the 39/20 Alliance in regards to the 39/20 Regional Business License.

R4171-12-15 K. Maine MOVED:
That the Village of Warburg support the establishment of a Regional Business license for "resident" businesses who wish to conduct business in any of the four member communities of the 39/20 Alliance for an additional fee of \$50.00 per year, and that all proceeds from the sale of 39/20 Regional Business License will be remitted to the 39/20 Alliance to support their initiatives and operations.
Carried

b) Water Treatment Plant

Council discussed the invoice received from Electrical Controls Manufacturing (Edmonton) Inc. for the repair and service at the WTP.

R4172-12-15 T. Smith MOVED:
That after the meeting tomorrow, with ATEK and Stantec, administration be authorized to pay the invoice as required.
Carried

c) Warburg Arena Water Rates

Council discussed the Arena's flat rate water charge, the cost sharing with Leduc County and the continuous leak at the arena. Discussion took place as to the water rates for the Arena.

R4173-12-15 T. Smith MOVED:
That effective April 1st, 2016 the Village of Warburg will be charging the Arena water rates consistent with the Community Hall.
Carried

d) 55th Avenue Railing

Council reviewed the fence railing to be constructed at the corner of 55th Avenue.

R4174-12-15 F. Rapati MOVED:
That we accept Gerry Hess's recommendation of a 7-8 foot section parallel to the sidewalk that will guide people into the corner and keep them on the sidewalk until they are around the corner and the walk ends, with the cost being \$2,200.00 installed.
Carried

e) Capital Region Board Membership

Council discussed the Capital Region Board Membership as to whether or not the Village of Warburg will stay a member. Council discussed as to whether or not we can afford to stay? Council decided to stay a member.

f) Policy #81/15

Council reviewed Policy #81/15 to provide reimbursement for the use of their own personal cell phone usage of our Public Works Employees and CAO for village business.

R4175-12-15

T. Smith MOVED:
That Council approve Policy #81/15.

Carried

g) Assessment Review Board Training

R. van Assen will be attending the Member Refresher Assessment Review Board Training in 2016.

h) 5331 & 5327 – 47th Street

Council reviewed and discussed the proposal to combine the two lots and construct a house. This item was tabled until Council had an opportunity to look at the site and then made the motion via email.

R4176-12-15

T. Smith MOVED:
That the Village of Warburg approve Mr. Patriquins proposal to combine the two lots and construct a house on condition that the house is constructed on a full basement, all required permits are obtained, both trailers are removed and that the garage be upgraded to match the house.

Carried

i) Jackets/shirts/toques

Council checked out the sample jackets, shirts and toques. Samples will be requested from our local business.

j) Tractor

F. Rapati explained the quote received for a tractor with loader and snow blower in the amount of \$48,716.29, which includes the trade in for our tractor, loader and snow blower, and then excused himself from the meeting due to conflict of interest. Council then discussed the purchasing of this tractor with attachments.

R4177-12-15

T. Smith MOVED:
That the Village of Warburg purchase the tractor with loader and snow blower in the amount of \$48,716.29 with the trade in.

carried

Deputy Mayor Rapati returned to the meeting.

k) Assessment Services

Council reviewed the Contract for Assessment Services between COMPASS Municipal Services Inc. and the Village of Warburg.

R4178-12-15

F. Rapati MOVED:
That the Village of Warburg approve and sign the Agreement between COMPASS Municipal Services Inc. and the Village of Warburg to begin March 1, 2016.

carried

l) Boulevards

Council reviewed the email received from Ms. Colby in regards to the holes in the boulevard. Council discussed the parking on boulevards and the damages caused to the boulevards by those doing so.

R4179-12-15

T. Smith MOVED:
That the Village of Warburg fix the boulevard in front of Ms. Colby's and plant it back to grass; and that if any further damages occur it will be at their cost and appropriate fines may be issued.

Carried

8. Councillor/Committee Reports

a) Capital Region Board

R. van Assen reported on the recommended motion for a policy to “Pay to Participate” for the Villages whereby they are only liable for the core funding.

b) FCSS

T. Smith reported on the Christmas Hampers referrals, criminal record checks for board members, Kompany theatre group performance at the school, senior programs and on the Women’s Conference.

c) Library

T. Smith reported that they still do not have a treasurer, on the stats and on the GIC.

d) Arena

K. Maine reported that they are looking for a new custodian position, on the financial and on the matting.

e) Leduc Foundation

R. van Assen reported on their Christmas Party.

f) Good Neighbor Breakfast

All Council and Municipal Administrator Pankewitz attended the Good Neighbor Breakfast which was informative.

g) AEMA

K. Maine reported on his two day conference - on the changes, on the IMTS, search and rescues, on POC, going Regional, on High Level fires, incident management team, ICS compliant, standardized training and on the reception centre.

h) Splash Park

K. Maine reported on the Martin Deerline donation and on the fundraising.

i) Community Hall

K. Maine reported on the Christmas Party with invited guest Diana McQueen.

j) 39/20 Alliance

K. Maine reported on the business license, on the grant extension, on the grant amendment, joint tendering, water samples, Thorsby has new Councillor – Bill Adams and Breton has new Mayor – Allan Barker.

k) EDA (Alberta)

Information was received in regards to the EDA’s 2016 Annual Conference.

l) FCSS Region

R. van Assen reported on updating the agreement and on the ECMAP grant.

m) EDA (Leduc/Nisku)

R. van Assen reported.

n) MLA Meeting

R. van Assen reported on the meeting with MLA Mark Smith, Councillor Glenn Belozer and community members.

o) Networking Meeting

R. van Assen reported on the 15 municipalities that discuss regional issues.

p) WMC Meeting

R. van Assen reported on the fiscal sustainability & governance study for the Leduc Region.

9. Other Business/Correspondence

R4180-12-15

T. Smith MOVED:

That the following correspondence be received as information:

- a) Alberta Municipal Affairs
- b) Waivers
- c) Jim Eglinski
- d) Alberta Transportation
- e) Brazeau County – Concerns over Bill 6

carried

10. CAO Report

R4181-12-15

F. Rapati MOVED:
That Administrator's Pankewitz's November report be received as information.

Carried

11. Confidential Items

R4182-12-15

R. van Assen MOVED:
That Council go in-camera at 10:01 p.m.

Carried

R4183-12-15

R. van Assen MOVED:
That Council return to open meeting at 10:19 p.m.

Carried

R4184-12-15

F. Rapati MOVED:
That we permit Mr. & Mrs. Goodhope to move back the NW portion of the angled corner to 6.0 metres with the North and West fence to be at 4' on condition that by October, 2022 the fence will be cut down to 3' or to whatever the bylaw states at that time and that the fence is to be removed prior to selling of property.

Carried

Adjournment

R4185-12-15

R. van Assen MOVED:
That the Council meeting be adjourned (10:48 p.m.)

Carried

These minutes approved this 11th day of January, 2016.

Mayor Ralph van Assen

Christine Pankewitz
Municipal Administrator