

Village of Warburg:

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Monday, June 10, 2013 in Council Chambers, Village of Warburg Municipal Offices.

Call to Order

Deputy Mayor Dale Miller called the meeting to order at 7:00 p.m. with the following in attendance:

COUNCIL members **PRESENT** at commencement:

| | |
|-----------------|--------------|
| Dale Miller | Deputy Mayor |
| Ralph van Assen | Councillor |
| Fred Rapati | Councillor |

Present from Administration:

| | |
|---------------------|-------------------------|
| Christine Pankewitz | Municipal Administrator |
|---------------------|-------------------------|

**Additions/Deletions
Changes to
the agenda**

The Chairman called for additions/deletions/changes to the agenda.

R3534-06-13

R. van Assen MOVED:
That the agenda be approved with the addition of 7. f) 5136 – 52nd Street.

Carried

4. Adoption of the Previous Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) May 13, 2013 Regular Meeting
- b) May 27, 2013 Special Meeting

R3535-06-13

R. van Assen MOVED:
That the minutes of our May 13, 2013 Regular meeting and our May 27, 2013 Special Meeting be adopted.

Carried

5. Delegation/Public Hearings

a) **Bill Heisler**

Mr. Heisler attended the meeting in regards to his tenants outstanding bill and water shut off. Mr. Heisler feels that he is not responsible for his renters outstanding water bill in the amount of \$140.98, after June 30, 2013. Mr. Heisler claims he was not aware of the Village Bylaw and that he has no way of collecting from the tenant. The bill remains in the name of Mr. Heisler % of the tenant however is only mailed to the tenant until such time as there is a shut off letter, in which the owner receives a copy. Council discussed the possibility of the Village collecting the outstanding arrears from the previous occupant. Mr. Heisler recommended that the Village get a refundable deposit from the tenant. The deposit from the tenant was tried in the past and was unsuccessful due to the Village not being notified as to when renters were moving in and out.

R3536-06-13

R. van Assen MOVED:
That the Village will try to collect the outstanding bill from the renters and will not shut the water off for the new renter at #6 Woodbend Crescent.

Carried

7:20 p.m.

Linda Steinke from the Pipestone Flyer arrived.

7:22 p.m.

Mayor Kohl arrived.

6. Financial

a) **Financial Statement to April 30, 2013**

R3537-06-13

D. Kohl MOVED:
That the Financial Statement to April 30, 2013 be received as information.

Carried

7. New Business

a) 4828 – 55th Avenue

Council reviewed and discussed the garage setbacks and the house setbacks. The current owners are planning to build a garage within the restrictions of the land use bylaw and they also noted that the vacant lot is unserviced.

R3538-06-13

R. van Assen MOVED:
That the Village allow the two lots to be tied together.

Carried

b) JD Lawn Tractor

Council reviewed the offers to purchase the JD Mower in the amount of \$500.00 and \$1,500.00.

R3539-06-13

D. Miller MOVED:
That the Village of Warburg sell the used J. D. Mower to Mr. Jim Vidok in the amount of \$1,500.00.

Carried

c) Buck Mountain Gas Grand Opening

Buck Mountain Gas Co-op Ltd. will be holding their Grand Opening Customer Appreciation BBQ on June 27th from 11:00 to 2:00 p.m.

carried

d) Policy #53/08

Council reviewed and discussed Policy # 53/08 in regards to the Annual Performance Review for the Chief Administrative Officer.

R3540-06-13

D. Miller MOVED:
That Policy #53/08 be amended as recommended by Council and be brought back to our next regular meeting of Council for approval.

Carried

e) Auditor

Council reviewed the three Request for Proposals to provide auditing services to the Village of Warburg.

R3541-06-13

D. Miller MOVED:
That the Village of Warburg approve the Request for Proposal from Donnelly & Co. LLP to provide the auditing services to the Village of Warburg in the amount of \$15,000.00.

Carried

Recess

7:55 p.m. to 8:00 p.m.

f) 5136 – 52nd Street

Council reviewed the withdrawal of purchase of lot 5136 – 52nd street.

R3542-06-13

F. Rapati MOVED:
That the Village of Warburg return ½ of the \$1,000.00 deposit and keep \$500.00 for administration costs as the Village of Warburg has accepted the Buyer's conditions.

Carried

8. Committee Reports

a) Capital Region Board

D. Kohl reported on the June 13th meeting on the motion to review the voting structure and on the Parkland motion. Council discussed the Parkland REF application and the REF process. Acheson development, linear assessment, annexation and the Nisku Business Park were all discussed.

b) Leduc Foundation

D. Kohl reported on their general business meeting, Calmar project is almost complete, dates for BBQ's this summer will be released soon and that they will not be replacing the water filtration at the Cloverleaf Manor due to the excellent quality of water.

c) Assessment Review Board

D. Kohl has successfully completed the Member Refresher for Assessment Review Board Members course.

d) FCSS

Council reviewed the letter of resignation received from Board Member Kristie Elgersma and a letter of interest from Monique Lambert to sit on the FCSS Board.

R3543-06-13

D. Kohl MOVED:
That the Village of Warburg accept the resignation from Kristie Elgersma with regret.

Carried

R3544-06-13

D. Miller MOVED:
That Council appoint Monique Lambert to sit on the FCSS Advisory Board.

Carried

e) Library Board

Council reviewed the letter of resignation from Kristie Elgersma as Library Board Trustee.

R3545-06-13

D. Kohl MOVED:
That the Village of Warburg accept the resignation from Kristie Elgersma with regret.

carried

R3546-06-13

D. Miller MOVED:
That Councillor van Assen be appointed as the trustee for the remainder of the term.

Carried

f) Fire Department

In the month of April the Fire Department had 1 medical call, 1 house fire – mutual aid to Thorsby and 1 grass fire. Activities consisted of truck maintenance, power line safety practice and ropes and knots practice.

g) Leduc County Regional Ambulance Board

Council reviewed the letter received from the Leduc County Region Ambulance Board in regards to the agreement.

R3547-06-13

D. Miller MOVED:
That the Village of Warburg terminate our current agreement with the Leduc County Regional Ambulance Board.

carried

h) Seniors Van

Council reviewed the cost of a new van, in the amount of \$85,764.00, to replace the current van in joint ownership of the Leduc Foundation and the Village of Warburg. Discussion took place as to the possibility of using the van for other usages than Seniors. A CFEP grant will be applied for in the amount of \$42,882.00.

R3548-06-13

D. Miller MOVED:
That the Village of Warburg support the grant application for the purchase of a new Van.

Carried

i) Rec Board

F. Rapati reported on the financial, on the clubs funded, Sunnybrook Hall report and on the Genesee Hall report and on the Light up Warburg event.

9. Correspondence

R3549-06-13

D. Kohl MOVED:

That the following correspondence be filed for future reference:

- a) 2016 Alberta Summer Games
- b) Capital Power
- c) New Horizons
- d) Closer to Home (C2H)

Carried

10. CAO Report

R3550-06-13

D. Kohl MOVED:

That Administrator Pankewitz's May report be received as information.

carried

11. Confidential Items

R3551-06-13

D. Kohl MOVED:

That Council goes In-Camera at 9:05 p.m.

Carried

R3552-06-13

D. Kohl MOVED:

That Council return to open meeting at 9:35 p.m.

Carried

Adjournment

R3553-6-13

D. Miller MOVED:

That the Council meeting be adjourned at 9:40 p.m.

carried

These minutes approved this 8th day of July, 2013.

Deputy Mayor Dale Miller

Christine Pankewitz
Municipal Administrator

