

**TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
June 25, 2018**

In attendance: Mayor R. Goodward; Councillors D. Pierce, W. Nordin, D. Dunnigan, C. Mercer, and CAO L. Pierce.

Regrets: Councillor R. Lamontagne

Call to Order: A quorum being present, the Mayor called the meeting to order; 7:12 PM.

1. Agenda

Mercer/Dunnigan

158-18

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

Nordin/Mercer

159-18

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the June 11, 2018 regular meeting minutes as circulated.

Carried

3. Delegations – NIL

4. Correspondence

- a) Sawyer's Trees and Landscapes; Reviewed
- b) Northern Strand – Certificate of Approval for fall arrest at water tower; Acknowledged
- c) RM of Enniskillen #3 – Notice of Joint Office Board meeting, June 27 at 7 pm; Acknowledged
- d) SUMA re: SaskPower smart meter program; Reviewed
- e) CDO re: Federal Government Accessibility Grant needs a commitment of matching funds

Mercer/Dunnigan

160-18

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby commits up to 35% of the final amount necessary to rehabilitate the library for accessibility and ensure eligibility for the Federal Government Accessibility Grant in the 2019 budget year.

Carried

5. Bylaws/Policy/Agreements

- a) Budget – DEFERRED TO END OF MEETING
- b) Bylaw #1115 – 2018 Tax Levy – DEFERRED TO END OF MEETING

6. Old Business

- a) Sidewalks – CAO requests that Councillors provide a listing of sidewalks to be remediated this year as well as a listing of those to abandon.
- a) EK-35 Road Stabilizer product has only been tested in northern Canada so far. A pilot project with the Province of Alberta is being undertaken this year and the results can be evaluated for the next budget cycle.

7. New Business

- a) Preliminary quote for the water meter project estimates that the hardware and software pricing will come in under \$300,000, leaving \$100,000 for installation and contingency in the 2018 budget year.
- b) Samson Engineering – Scope of proposal for drainage works; Reviewed
- c) Mosquitos – A check with the Ministry of Environment and Public Health assures that there are no regulated restrictions on mosquito control measures, however, preliminary cost estimates to fog or spray for mosquitos are quite high and there is concern from some citizens regarding long-term adverse effects of pesticide use. We have arranged for free drop off of tires at landfill this weekend to hopefully reduce the breeding of mosquitos. An appropriate vendor has agreed to receive them. Standing water will be treated as necessary to inhibit further hatching and a request to the citizens to take measures to help alleviate the population will be put out.

- d) 712 McCall – Homeowner request to enter/exit property via the rink parking lot and that snow not be pushed to inhibit access in the winter time.

Dunnigan/Nordin

161-18

BE IT RESOLVED THAT the Council of the Town of Oxbow agrees to allow the driveway into and out of 712 McCall via the rink parking lot with the condition that any change to the slope and/or elevation of the roadway must be approved with an acceptable drainage plan; and

BE IT FURTHER RESOLVED THAT the snow and ice from the Zamboni and parking lot accumulation be pushed elsewhere and removed from the area as soon as is feasible so as not to inhibit vehicular access to the property.

Carried

- e) Approve paving company – United

Pierce/Dunnigan

162-18

BE IT RESOLVED THAT the Council of the Town of Oxbow, as per quotes received, hereby awards the 2018 paving contract to United Paving.

Carried

- f) Parking restrictions on Tupper across from school; the signs can come down now as they were in place to mitigate traffic when the school buses were loading and unloading. No longer an issue now that the buses load to the south. Public works will be advised to remove them.

8. Financial

- a) May 2018 Bank Reconciliation

Nordin/Pierce

163-18

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the May 2018 bank reconciliation as prepared.

Carried

- b) Draft 2018 audit

Pierce/Mercer

164-18

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the 2017 year-end financial audit as prepared by Sensus Partnership of Chartered Accountants.

Carried

- c) Fire Board TCAs – Board secretary proposed, and the Fire Board adopted for recommendation, that the capital assets currently recorded on the Fire Board books be moved fully and equally to the parent municipalities, the Town of Oxbow and the RM of Enniskillen #3, so that the board deals with operations based on a cash budget only, as the assets are fully consolidated at the year-end anyway.

Dunnigan/Nordin

165-18

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the recommendation of the Fire Board, made May 22, 2018, to move the tangible capital assets to both the Town of Oxbow and RM of Enniskillen #3 balance sheets equally beginning in 2018, save for the land and building which is owned by the Town.

Carried

9. Accounts

Dunnigan/Pierce

166-18

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19096 - 19145	\$128,555.53 (chq 19090 VOID)
Online pmts	\$ <u>38,634.81</u>
TOTAL (for period May 12 – May 25, 2018)	\$ <u>167,190.34</u>

Carried

Councillor Mercer abstained from voting citing a conflict of interest

10. Reports

a) Council Reports

General Government

Protection

- The town siren was tested by the fire department over the weekend and it is no longer operational; removed from service.

Health and Economic Development

- OBA minutes June 12, 2018; Reviewed
- Municipal Award Nomination submitted for Moose Creek Region Video Series
- The water line to the cemetery developed a large leak and the service needed to be shut off. Once more personnel arrive, we will look into the issue and costs more closely.

Recreation

- Lobsterfest went well for the most part, but proceeds were down from prior years
- Facility manager is looking into the matter of chemical shipping costs in cooperation with administration

Transportation

- Reviewed priority paving/patching sites and will forward to United Paving immediately
- The Public Works shop yard needs a lot of work and Council would like it completed this summer

Sanitation

- Dump weekend "blitz" for July is construction/demolition materials which will be done in the fall as well.

b) Administration

- Personnel – Raymond Dyck and Diana Morin, start date July 3, 2018

Mercer/Nordin

167-18

BE IT RESOLVED THAT the Council of the Town of Oxbow employs Raymond Dyck as a public works operator as per the negotiated terms and conditions of his employment contract. **Carried**

Dunnigan/Pierce

168-18

BE IT RESOLVED THAT the Council of the Town of Oxbow employs Diana Morin as a public works operator as per the negotiated terms and conditions of her employment contract. **Carried**

- Set bi-election for September 12, 2018

Dunnigan/Pierce

169-18

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby calls for a bi-election on September 12, 2018 to replace the seat vacated by N. Shier. **Carried**

- Set summer meeting dates; July 9 and August 27, 2018.

Mercer/Dunnigan

170-18

BE IT RESOLVED THAT the Council of the Town of Oxbow accept all department reports as presented. **Carried**

11. Budget

Pierce/Dunnigan

171-18

BE IT RESOLVED THAT the Council of the Town of Oxbow adopts the 2018 operating and capital budget as prepared. **Carried**

12. Tax Levy

Council does not want to raise tax rates this year while the economy is beginning to stabilize. It was decided to adjust the base tax so that there is no longer a distinction between land only and land with improvements. This is deemed the fairest way to raise the additional funds necessary for the scope of operations planned for 2018, as the lands are serviced whether or not an improvement exists.

172-18

Mercer/Nordin

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1114 "A Bylaw of the Town of Oxbow to Establish the Property Tax Levy for the Year 2018" be read a first time.

Carried

173-18

Dunnigan/Pierce

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1114 "A Bylaw of the Town of Oxbow to Establish the Property Tax Levy for the Year 2018" be read a second time.

Carried

174-18

Dunnigan/Nordin

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1114 "A Bylaw of the Town of Oxbow to Establish the Property Tax Levy for the Year 2018" continue to third reading.

Carried Unanimously

175-18

Pierce/Mercer

BE IT RESOLVED THAT the Town of Oxbow Bylaw 1114 "A Bylaw of the Town of Oxbow to Establish the Property Tax Levy for the Year 2018" be read a third time, done and passed.

Carried

13. Adjourn

Lamontagne

176-18

BE IT RESOLVED THAT the Council of the Town of Oxbow does hereby adjourn; 8:39 PM.

Carried

Mayor

Chief Administrative Officer