

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, February 16, 2016.

PRESENT	Deb McMann	Mayor
	Robert Dobler	Councillor
	Morris Anderson	Councillor
	John Hlushak	Councillor
	Aaron Cannan	Councillor

ALSO PRESENT Jennifer Hodel Chief Administrative Officer

**Call to Order** Mayor McMann called the meeting to order at 7:02 p.m.

**Agenda**

2016-02-16/01 MOTION by Councillor Dobler that the agenda be approved with the following amendments:

**Additions:**

**NEW BUSINESS:**

- 7.3 STEP Student – Library/Museum
- 7.4 C.O.P. Program & Video Surveillance

**COUNCILLOR REPORTS:**

- 8.3 Library Board Meeting – February 10, 2016

**IN-CAMERA:**

- 11.1 Legal Matter

CARRIED

**Entry** Councillor Cannan entered Council Chambers at 7:06 p.m.

**Delegation**

Mr. Mike Fundytus addressed Council and requested that Council register with the Alberta Safety Council and grant Mr. Fundytus a Designation of Authority, allowing him to do safety inspections of commercial businesses within the Village.

2016-02-16/02 MOTION by Councillor Cannan that Mr. Fundytus's presentation be accepted for information.

CARRIED

**Departure** Mr. Fundytus departed Council Chambers at 7:11 p.m.

**Minutes**

2016-02-16/03 MOTION by Councillor Cannan that the January 19, 2016 Regular Meeting Minutes be adopted as presented.

CARRIED

**Business Arising from the Minutes**

**5.1 Business License Bylaw 614-16**

2016-02-16/04 MOTION by Councillor Hlushak that Council provide first reading to Business License Bylaw 614-16.

CARRIED

2016-02-16/05 MOTION by Councillor Dobler that Council provide second reading to Business License Bylaw 614-16.

CARRIED

2016-02-16/06 MOTION by Councillor Cannan that Council proceed to third reading of Business License Bylaw 614-16.

CARRIED UNANOMOUSLY

2016-02-16/07 MOTION by Councillor Hlushak that Council provide third and final reading to Business License Bylaw 614-16.

CARRIED

  
Mayor

  
CAO

**5.2 Salary & Wages Policy 1900-05**

2016-02-16/08 MOTION by Councillor Dobler that Council endorse Salary & Wages Policy 1900-05 as presented.

CARRIED**Policies and Bylaws****6.1 Municipal Policies****6.1a Employee Job Description Policy 1900-01**

2016-02-16/09 MOTION by Councillor Cannan that Council endorse Employee Job Description Policy 1900-01 as presented.

CARRIED**6.1b Public Works Employee Job Description Policy 1900-01A**

2016-02-16/10 MOTION by Councillor Cannan that Council endorse Public Works Employee Job Description Policy 1900-01A as presented.

CARRIED**6.1c New Employee Orientation Policy 1900-02**

2016-02-16/11 MOTION by Councillor Cannan that Council endorse New Employee Orientation Policy 1900-02 as presented.

CARRIED**6.1d Probationary Periods Policy 1900-03**

2016-02-16/12 MOTION by Councillor Dobler that Council endorse Probationary Period Policy 1900-03 as presented.

CARRIED**Entry**

Councillor Anderson entered Council Chambers at 7:40 p.m.

**6.1e Vacation Leave Policy 1900-07**

2016-02-16/13 MOTION by Councillor Dobler that Council table Vacation Leave Policy 1900-07 until the March 15, 2016 Regular Council Meeting.

CARRIED**6.1f Sick Leave Policy 1900-08**

2016-02-16/14 MOTION by Councillor Hlushak that Council endorse Sick Leave Policy 1900-08 as amended.

CARRIED**6.1g General Holidays Policy 1900-09**

2016-02-16/15 MOTION by Councillor Cannan that Council endorse General Holidays Policy 1900-09 as amended.

CARRIED**6.2 Master Rates & Fees Bylaw 617-16**

2016-02-16/16 MOTION by Councillor Cannan that Council provide first reading to Master Rates & Fees Bylaw 617-16.

CARRIED

2016-02-16/17

MOTION by Councillor Anderson that Council provide second reading to Master Rates & Fees Bylaw 617-16.

CARRIED

2016-02-16/18

MOTION by Councillor Hlushak that Council proceed to third and final reading to Master Rates & Fees Bylaw 617-16.

CARRIED UNANOMOUSLY

2016-02-16/19

MOTION by Councillor Dobler that Council provide third and final reading to Master Rates & Fees Bylaw 617-16.

CARRIED**New Business****7.1 Purchase Inquiry for Village Owned Tower**

2016-02-16/20 MOTION by Councillor Anderson that the Council direct Administration to advertise and accept bids for the former Persona Communications tower, now owned by the Village.

CARRIED**7.2 Tax Payment Arrangement Approval**

2016-02-16/21 MOTION by Councillor Anderson that Council approve the request for Tax Payment Arrangements for Roll Numbers: 540, 730, 750 & 770 pursuant to Section 14(a) of Tax Payment, Non-Payment, Prepayment & Penalties Bylaw 598-15.

CARRIED

  
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Mayor

  
\_\_\_\_\_  
CAO

**7.3 Library/Museum S.T.E.P. Student**

2016-02-16/22

MOTION by Councillor Dobler that Council endorse the Village of Innisfree Library Board application for a summer student under the Provincial S.T.E.P. program that will be utilized at the Prairie Bank of Commerce Museum when the employee is not working at the Innisfree Library. Further, that the Library Board will be responsible for all financial reporting.

CARRIED**7.4 C.O.P. Program/Video Surveillance**

2016-02-6/23

MOTION by Councillor Anderson that Council direct Administration to investigate further.

CARRIED**Councillor Reports****8.1 A.C.E. Water Corporation**

Council reviewed Councillor Hlushak's written report on the A.C.E. Water Corporation's meeting held on January 29, 2016.

**8.2 Kalyna Country**

Council reviewed Mayor McMann's written report on the Kalyna Country meeting held on February 3, 2016.

**8.3 Library Board**

Council reviewed Mayor McMann's written report on the Village of Innisfree Library Board Meeting held on February 10, 2016.

2016-02-16/23

MOTION by Councillor Anderson that the Councillor Reports be accepted for information.

CARRIED**Administration Report**

2016-02-16/24

MOTION by Councillor Hlushak that the CAO Report and Financial Report for the period ending February 16, 2016 be accepted for information.

CARRIED**Correspondence****10.0 Correspondence List**

2016-02-16/25

MOTION by Councillor Dobler that the Correspondence List for the period ending February 16, 2016 be accepted for information.

CARRIED**In-Camera Items****11.1 Legal Matter**

2016-02-16/26

MOTION by Councillor Cannan that pursuant to Section 197(2) of the *Municipal Government Act* the meeting move *in-camera* at 8:39 p.m. to discuss a legal matter.

CARRIED


2016-02-16/27

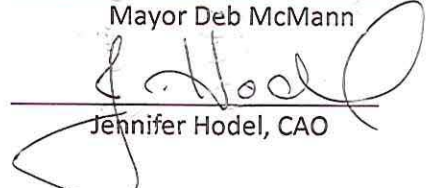
MOTION by Councillor Cannan that the meeting move *out of camera* at 8:47 p.m.

CARRIED**Adjournment**

2016-02-16/28

MOTION by Councillor Cannan that as there was no further business to discuss, the meeting be adjourned at 9:50 p.m.

  
 Mayor Deb McMann

  
 Jennifer Hodel, CAO

  
 Mayor

CAO