

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, FEBRUARY 18, 2013
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Don Romanko
Deputy Mayor Frank Barry
Councillor Ron Farmer

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administration

ABSENT: Kevin Smith, Public Works

GALLERY:

ORDER: Mayor Romanko called the meeting to order at 7:01 P.M.

1. AGENDA:

ADD: 6(e) Fire Agreement
6(f) Joint Municipal Meeting Resolutions

Res 019-13 Councillor Farmer moved the agenda be adopted as amended.
CARRIED

2. DELEGATION:

3. MINUTES:

a. Regular Council Meeting December 17th, 2012

Res. 020-13 Moved by Councillor Farmer that the minutes of the January 21, 2013 Regular Council meeting be adopted with typing corrections.
CARRIED

Res. 021-13 Moved by Deputy Mayor Barry that the minutes of the February 7th, 2013 Special Council meeting be adopted as presented.
CARRIED

4. BUSINESS ARISING:

a. Transfer Site Operation

The meeting with Smoky Lake County Council regarding the cost share and operation of the Vilna Waste Transfer Station left many unresolved issues. The transfer of operational responsibility will not be determined until the cost share agreement is decided. Mr. Mayer has indicated that

the tasks are getting difficult for him. Administration has hired a new operator.

Res. 022-13

Moved by Deputy Mayor Barry that a letter be written to Smoky Lake County Council indicating that the Village of Vilna will continue to operate the Vilna Waste Transfer site and that the request to have the operation of the site be taken over by the County be rescinded. Be it further resolved that negotiations of the cost share agreement be continued, with the Village developing a more detailed survey form that will identify the types and volumes of garbage being delivered, as well as the jurisdiction from which it is being delivered.

CARRIED

5. REPORTS:**ADMINISTRATION REPORT & PUBLIC WORKS REPORT
Presented by CAO, Loni Leslie**

- We have done some research regarding the hospital x-ray being decommissioned and assurances made when the 1999 hospital closure occurred. A lot of documentation up to July 1999 is available in the files, but no documentation after that.. There has been some indication from residents and others that there was some type of article in a newspaper. We will be checking further into this.
- Water Week March 11-15, 2013 Kevin and I will be attending the Water Operators Conference. Malcolm Kane is anticipated to cover for Kevin and Earla will tend to the office.
- The Seniors Recreation Society development permit, for the addition they are adding to their building in the spring, was approved with the condition that utility services were extended from their existing service.
- Kevin has numbers regarding the Bobcat vs the backhoe.\
- The Water Treatment Plant Upgrade project is completed. A start-up meeting was held, minor adjustment are required. – final payments have been made to the contractor except for the standard holdback of 10%.
- Utility Billings for the end of February awaiting the ATCO reads. Auditors February 19 and 20, we are ready and began all accounting functions in the first week of the new fiscal year, which should take the auditor less time and cost us less money.
Costs of 51 Avenue break –\$ 8,833.52. We do not yet have an invoice for the Main street break.
Administration requires clarification of the status of the billing from the Fire Department for the Lumber Yard fire. Under the agreement

with the County, they will bill the Insurance Company on behalf of the Fire Department/Village.

- The costs of well pump breakdown was \$5,806.50 for the pump and well sleeve removal and reinsertion. One water invoice of \$500.00 has been received, but we are awaiting another from St. Paul. There is another invoice for a pump ordered by the County which was too large, and this pump will be returned. (\$ 4725.00)

We had a MLA inquiry re driveway snow, which was attended to, and we have heard nothing further.

- Phase 3 funding of Water Commission Line is virtually approved, we have provided the additional information requested from the department to Alberta Municipal Affairs
- The new Landfill attendant began on February 2 and is working out very nicely. We will have her do the two day training course when the next offering is available. In the meantime, she has all of the reading material available and has already begun re-training visitors to the site. We will also be providing her with a new sheet to take measure of the types of materials coming into the landfill and who is bringing them.
- I am currently working toward finishing the second course of Local Government Certificate, finishing in April.
- If there are no objections, I will prepare two door prize baskets for the Women's Conference - not as large as the one for the Fireman's Dine and Dance - about half the size.

PUBLIC WORKS REPORT

Written by Kevin Smith Presented by Loni Leslie

- The Water Treatment Plant is up and running. We are now injecting chlorine into the system, rather than diluting and pouring.
- We have been able to clear most of the streets, although the snow is still piled along the streets in places. It will soon be hauled away.
- I've been looking at skid steer machines and comparing quotes. So far I haven't found one that I would recommend to Council to purchase.
- Malcolm Kane is helping with equipment maintenance and also at the water treatment plant.
- Carmen Shankowsky is working at the Waste Transfer Station. She will be taking the prescribed training.
- The 1-ton Chev dump truck is being repaired so snow can be hauled off Main Street.

MAYOR ROMANKO'S REPORT

28/63 Water Commission Meeting, Thorhild, January 28, 2013

- The auditing firm of MNP LLP was appointed for a 3 year term for Highway 28/63. Their bid was for \$ 1500 while others were much higher.
- It was decided that the debenture payments would be sent to each municipality rather than to be included in the water rate. It would then be up to the municipality as to how they are to collect it.
- The claim for all expenses to date on Phase II was to be sent to Alberta Transportation.
- The chloramination issue foreseen for the Spedden – Vilna pipeline is to be solved by having two tanks set up at Spedden, one for lower use in winter and a second one for summer use. Lower chlorine levels to be solved by using bleeding flush system. Two companies now filling in St. Paul and Ashmont have agreed to use Spedden because water to be cheaper and better quality.
- Possible start up for Vilna and Spedden is October.

DEPUTY MAYOR BARRY'S REPORT

Meeting with School Board – January 31, 2013

Attendees: Brian LeMessieur (Sup),
Mark Francis (Asst Sup),
Bob Rohatynchuk
Loni, Earla, Frank

Brian updated us on what is happening at the school

- They have expanded the CTS program.
- They have increased family contacts.
- They have partnered with Portage College for certain courses.
- The age for remaining in school has been raised to 21 from 18.
- They are outgrowing the Outreach facilities and are looking to expand them.
- They are having a fair amount of success with the Outreach students
- We discussed a number of possible sites for a new / expanded Outreach school.
 - It must be a certain distance from the regular school so locating something on school property is out.
 - We came up with idea of using the Health Care Center which would be ideal since we already cannot collect taxes on the property (any property they buy or rent would be non-taxable).
 - We discussed the problems of using the building on the highway.

- Loni raised the issue of the washrooms along the trail. Brian said look into what they could do.

JEDI

- Shane reported on a number of initiatives he is working on the Bio-diesel group is making an offer for land in the area.
- A rig mat company is looking at several locations in the area including several in this area.
- A possible lake development north of Vilna.
- Another business is looking for a location to store, assemble, and service hoppers.
- No word as yet on the grant application.
- Shane presented some info on RV use in Alberta and projected use.
- We had a presentation from GO East of Edmonton which is a tourist group promoting eastern Alberta – wider area than Kalyna Country and Lakeland DM (Highway 28 to 13) - trying to sell services to us – Waskatenau has joined.
- Also had a presentation from Kalyna Country
- Smoky Lake still not committed
- Need to pass some sort of motion to allow people to attend these meetings.

Administrator meeting Feb 7 (attended by Frank Barry)

- Discussion of regional emergency manager and work on proposed agreement which is somewhat similar to what we already have – probably to be presented to Joint Muni in April.
- Our share of cost of trailers for generators is \$1431.00 agreed to at Joint Municipalities meeting.
- Regional Collaboration Grant
 - -still no word
 - -Smoky Lake Town tabled motion to withdraw from grant.
 - Discussion of what this meant to the grant approval amend or withdraw -feeling this would kill the grant
 - -will try to find out if Town of Smoky Lake can withdraw (Harvey feels they are committed).
- JEDI/ successor
 - County already discussing what to do if we not get grant
 - Do we keep on / call it quits / put some money in / do some limited projects.
 - Basically JEDI bylaw expired. Shane continues working until end of March under recreation grant.
- Each participating municipality should pass the following motions.
 - To pay 1431.00 for emergency trailer.
 - Motion to continue membership in ad hoc committee for joint projects.
 - Proceed with Consultation - Agreement with Shane and Municipal Planning Services as per motion at Joint Municipalities Meeting - both aforementioned motions are subject to getting the grant.

COUNCILLOR FARMER'S REPORTS**Special Evergreen Regional Waste meeting – January 30th, 2013**

- Budgets that were proposed were based on a tonnage that we may or may not make. If the tonnage is not met, then it is back to the Municipalities to make up the shortfall as usual.
 - 18,000 tonnes was the estimate with Beaver River.
 - The budget committee has been asked to go back & look at the numbers with a realistic amount.
- The rest of the meeting was held in camera.

Evergreen Regional Waste meeting – February 14th, 2013

- The budget still needs some tweaking; it will be presented with changes at the March meeting.
- All Commission members are in agreement that the Commission needs to expand its boundaries & also look at other alternatives to land filling. Ramona will also look at the possibility of a shredder to use less air space in the land fill.
- Ramona has been tasked with the challenge to cut hours at the landfill. Since Beaver River is no longer hauling there, the amount of garbage has dropped to less than half, with the expenses remaining the same.
- Effective April 1st, new hours of operation at Lafond will be 8:30 to 4:30 from 8:00 to 5:00. This will eliminate the daily accumulation of overtime. Saturday hours will be 9:00 to 1:00 PM from May 1st to September 30th.
- Waste Management asked for a one month extension before the rate increase to inform all of their customers. This request was denied, all rates will increase March 1st.

Next regular scheduled meeting will be Thurs., March 14th @ 10:00 AM

N.E. Muni-Corr Board Meeting - February 11th, 2013

- No updates from ISL on the trestle. The vehicle that was used to start the fire was not insured.
- Delegation from the Smoky Lake to Spedden water line will come before the Board at their monthly meetings to keep them apprised of the progress of the water line. They told us that:
 1. Weaver Welding is the contractor moving East from Smoky Lake & West Cantel is the contractor moving west from Spedden.
 2. The plan is to make the Bellis truck fill resemble a train station.
 3. There are 2 wet land areas that are causing problems in the White Earth Creek area, crews may have to put the line closer to the trail or possibly into the trail to avoid the water area. Other problems coming out of Smoky Lake are rocks being encountered in the drilling & also

Telus line being encountered. Snowmobilers are taking down barricades.

4. Both crews are approximately 3 to 4 weeks behind schedule, due to the late start of the tenders.
- The County of Smoky Lake has to deal with the property owner at the site of the truck fill in Bellis. The siding land does not belong to Muni-Corr. It was sold 7 years ago.

Next regular meeting - Monday, March 11th, 2013 @ 10:00 AM

Vilna Ag. Society Meeting – January 14th, 2013

- The Board has decided to sell some of the old wooden tables @ \$20.00 ea. & chairs @ \$5.00 each. These will be advertised for sale on Kijiji.
- \$200.00 has been received from Travel Alberta towards last year's CowboyFest.
- Malcolm reports that the curling ice is in great condition. Hockey ice is ready for use. Furnaces, locks & tractor have all been repaired at Arena. Public skating starts January 18th.
- Fly situation at arena is not going away. Malcolm is requesting a fly zapper.
- Upcoming Events:
 - January 26th - Fireman's Ball, Dine & Dance
 - February 15th - 17th – Curling Bonspiel weekend & Community Supper (16th)
 - March 2nd - Women's Conference
 - March 22th - County Regional Gas Co-op meeting & lunch.
 - June 1st - Vilna High School Grad
 - Loni reported that no rent money has been received from the school for the Arena use.
 - Board has agreed to enter into a 3 year agreement with North Parkland Power REA, Lac La Biche, at a rate of not more than 8.55 cents per KWH.

Next Meeting of the Ag Society to be held on Monday, February 11th, 2013 @ 7:30 PM

Res. 023-13

Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

6. NEW BUSINESS

a) Bonnie Lake Campground Operation

Res. 024-13

Moved by Deputy Mayor Barry that administration advertise the Request for Proposals for the general clean-up and the operation and maintenance of the camp site for the 2013 season.

CARRIED

b) CRASC Assessment Review Board Agreement

Capital Region Assessment Services Commission has trained a pool of people who can sit on Appeal Boards if required. The cost to train these members is substantial, so the Commission requires a commitment from its members acknowledging the costs and agreeing to participate. Each appeal hearing would cost approximately \$1,800.00.

Res. 025-13

Moved by Deputy Mayor Barry that the Village of Vilna enter into a three year agreement with Capital Region Assessment Services Commission, to provide trained Assessment Review Board panelists to the Village of Vilna.

CARRIED

c) Women's Conference Donation

Each year the Village has contributed \$200.00 through FCSS to support the regional Women's Conference. 2013 is the first year that the Vilna Agricultural Society will be hosting the Conference.

Res. 026-13

Moved by Deputy Mayor Barry that the Village of Vilna donate \$200.00 and some promotional materials to the Vilna & District Agricultural Society to support the 2013 Women's Conference.

CARRIED

d) Commercial Tax Recovery Property

Tax Roll#14 (Vilna Big Way Foods) and Roll #5 were offered for sale at the September tax recovery sale, with no offers. The grocery store has some equipment that may be sold to recover the taxes, and the taxes on the old garage are over the amount recoverable.

Res. 027-13

Moved by Deputy Mayor Barry that Administration take title of Roll #14, Lots 3 & 4, Block 1, Plan 1022CL, and Roll #5, Lot 15 & 16, Block 1, Plan 1022CL, and salvage and sell any materials and equipment with the net revenues being applied to the arrears taxes.

CARRIED

e) Fire Agreement

A new agreement was negotiated between the County of Smoky Lake, the Village of Vilna and the Vilna Fire Department identifying the responsibilities and cost sharing of fire services.

Res. 028-13

Moved by Deputy Mayor Barry that the Village of Vilna enter into a Fire Agreement with Smoky Lake County, as presented.

CARRIED

f) Joint Municipal Meeting Resolutions**1. Power Generator Trailers****Res. 029-13**

Moved by Deputy Mayor Barry that, with the demise of the Joint Emergency Preparedness Program, the Village of Vilna contribute \$1,431.00 toward the purchase of three trailers with which to transport the emergency power generators previously purchased through the JEPP program.

CARRIED

2. Smoky Lake Regional Collaboration Project Management Agreement**Res. 030-13**

Moved by Deputy Mayor Barry that the Village of Vilna, in partnership with the Village of Waskatenau, the Town of Smoky Lake, and the County of Smoky Lake, with the County acting as managing partner, of the Regional Collaboration Program, proceed with a Consultant Services Management Agreement with Shane Pospisil, for the provision of program management for the Smoky Lake Regional Community Development Partnership, for the term of February 1, 2013 to May 31, 2014, and for the provision to undertake and complete the 2013-2014 Work Plan Deliverable for Initiative I and Initiative II under the Regional Collaboration Program Grant; subject to confirmation of grant funding approval from Municipal Affairs.

CARRIED

3. Smoky Lake Regional Collaboration Project Planning Services Agreement**Res. 031-13**

Moved by Deputy Mayor Barry that the Village of Vilna, in partnership with the Village of Waskatenau, the Town of Smoky Lake, and the County of Smoky Lake, with the County acting as managing partner, of the Regional Collaboration Program, proceed with a Consultant Services Agreement with Municipal Planning Services, for the term of February 1, 2013 to May 31, 2014, for the provisions to undertake and complete the 2013-2014 Work Plan deliverable for Initiative III under the Regional Collaboration Program Grant; subject to confirmation of grant funding approval from Municipal Affairs.

CARRIED

4. Ad Hoc Committee**Res. 032-13**

Moved by Mayor Romanko that the Village of Vilna agree to participate in an Ad Hoc Committee with the municipalities in Smoky Lake County to take part in Joint Municipal Projects for the term of February 2013 to May 2014, and that Deputy Mayor Barry represent the Village on this Committee.

CARRIED

5. JEDI funding

Res. 033-13 Moved by Councillor Farmer that the Village of Vilna contribute the balance of the 2012 budgeted funding portion of JEDI contribution in the amount of \$6,639.77, as determined by the Trider Formula, which includes the Regional Recreation Master Plan,

CARRIED

6. Regional Collaboration Grant

Res. 034-13 Moved by Councillor Farmer that the Village of Vilna contribute its 2013 budgeted JEDI funds, in the amount of \$5,677.00 to be applied as our cash contribution to the Regional Collaboration Grant program for the Smoky Lake Regional Development Partnership.

CARRIED

7. BYLAWS AND POLICIES

8. FINANCIAL REPORT:

Res. 035-13 Moved by Mayor Romanko that of the accounts from cheque #11743 to #11759 in the amount of \$37308.66 for payment of accounts for 2012 expenses, and cheque #11760 to #11770 in the amount of \$155,738.18 for January 2013 expenses, be accepted as information.

CARRIED

9. CORRESPONDENCE:

1. Minister of Municipal Affairs, re: 2012 MSI Operation Grant
2. Evergreen Regional Waste Commission, Re: Increase in Tipping Fees
3. Alberta Sports, Recreation Parks & Wildlife Foundation; Re: Winter Games
4. Alberta Health, Re: Minister's Senior Service Awards
5. Smoky Lake Foundation, Re: Bar V Nook 50th Anniversary
6. Vilna & District Chamber of Commerce, Re: Slate of Officers
7. NLLS, Re: 2013 Levy
8. Alberta Seniors, Re: Build Age-Friendly Communities

Res. 036-13 Moved by Councillor Farmer that the correspondence be accepted for information.

CARRIED

12. "IN CAMERA"

13. NEXT MEETING:

- a) Regular Council Meeting March 18th, 2013 at 7:00 p.m.

14. ADJOURNMENT:

Res. 037-13

Mayor Romanko adjourned the meeting at 9:05 p.m.

Donald Romanko, Mayor

Loni Leslie, CAO