

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, OCTOBER 27, 2014
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Stephen Klassen

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administration

ABSENT: Kevin Smith, Public Works

GALLERY:

ORDER: Mayor Romanko called the meeting to order at 7:45 P.M.

1. AGENDA:

Additions to the Agenda:

6.g Agreement with The Inspections Group
6.h. Regional Strategic Priority Chart

Res. 129-14 Deputy Mayor Barry moved the agenda be adopted as amended.

CARRIED

2. DELEGATION:

3. MINUTES:

a. Regular Council Meeting – September 15, 2014

Res. 130-14 Moved by Councillor Klassen that the minutes of the Regular Meeting of Council of September 15, 2014 be adopted as presented.

CARRIED

4. BUSINESS ARISING:

a. X-Ray machine for Vilna Health Centre

CAO Loni Leslie reported that she and Deputy Mayor Barry attended a meeting hosted by the Premier's Rural Health Services task force, at which time she made a presentation indicating the need to have the X-Ray system replaced in Vilna. The presentation highlighted the Village's senior population, with emphasis on the extremely heavy traffic on Highway 28.

Deputy Mayor Barry expressed his appreciation to Ms. Leslie for the excellent job she did making the presentation.

5. REPORTS:

ADMINISTRATION REPORT and PUBLIC WORKS REPORT

Presented by CAO Loni Leslie October 27, 2014

- Taxes – 2014 not paid \$52,447.64 (does not include EFT accounts), Total owing \$147,841.20. Work is constantly ongoing to collect these. One property in escrow \$11,521.24 and should be paid shortly. Letters will be sent in November to remind property owners that another 10% penalty will be added to the total of outstanding taxes January 1, 2015. This usually helps to remind people to do something about their outstanding debt.

- X-Ray – The October 6th meeting with AHS was postponed, we are still seeking a date to re-book this session. All facets of health care (ie: Home Care, Diagnostics, Lab, Financial etc.) were to be here from AHS. We were to hold the meeting at the Health Centre. On October 7th Dr. Kevin Worry, North Zone Medical Director met with Mayor Romanko and I to share information about the needs of the region and to listen to our issues. We then took Dr. Worry to the Health Centre for a tour (Lab Tech attended) of the Health Centre and Lab/X-Ray spaces.
- On Friday October 24th Deputy-Mayor Barry and I attended an invitation to the Rural Health Review Panel which was put together by Premier Prentice. Minister of Health Mandel is to have a report from the Panel for the Premier by the end of December. I was very encouraged with the comments made by MLA Starke after our presentation. AHS will *likely* respond positively to our request to fundraise for an X-ray machine to put in Our Ladies Health Centre. *He stated this was not a promise.*
- Chloramine levels – we are still having some difficulty keeping the chlorine levels in the water up to our previous levels, Kevin is working with the Commission (Thorhild staff) and Engineer to try and solve the problem.
- Bonnie Lake – The campground is now closed for the season. We will be tendering the management during the winter to obtain a new contractor. Edith did a nice job during the short time she looked after the site. The garbage bin has been removed and Kevin has been requested to remove the dock (Hunters have requested that it stay in until duck hunting season is over).
- We are still reviewing the water rates and our system for accuracy. A number of glitches have arisen with the Utilities computer system vs. our billing rates, so we will continue to work on that. Actual readings are being conducted, and this will help a great deal. To date two meters have been installed into properties which previously had none and the exterior reader is being tested on those.
- Lift Station – We have been billed \$9750.00 for the use of a rental pump at the lift station by Renco Contracting for the uses of their pump so far, for 3 months. Kevin is researching a replacement, and administration is looking into grant funding.
- Vilna came in 2nd in the Wild Pink Yonder “pinkest little town in the west” contest!! Smoky Lake came in 3rd, and Gibbons took the grand prize. It was a very close race.
- The Regional Community Development Committee (RCDC) met Oct 22nd (regular) and this morning (special). They are close to hiring a Community Economic Development Officer for our Region. The meeting this morning was to shortlist the applicants (13).
- The Safety Codes audit went well. There were some items which were picked up by the auditors, but nothing major. We will work with our Agency to correct these items.
- We are preparing to meet with the Village’s auditor tomorrow morning and perhaps Wednesday for a pre-audit. The final audit should be occurring in February.
- Fire – another fire in the Village caused the loss of the Feed Mill – another historic building which is now gone forever. The owner was not insured. A billing has been sent to the owner.
- The Laundromat officially opened on September 19th, Deputy Mayor Barry was there to cut the ribbon and I attended when I returned from Edmonton that day. The facility is beautiful and we hope that they do very well.

Public Works Report by Kevin Smith presented by Loni Leslie

- The fall release of the Sewage Lagoons was started on October 27, 2014
- The motor has been replaced in the garbage truck and the safety inspection has been completed.
- Most of the equipment is ready for winter.
- The repairs have been done on all but one of the wooden sidewalks.
- Repairs are being done of the John Deere 1830 tractor.
- The installation of replacement water meters and readers has begun.
- All identified faulty water c.c.’s have been repaired.

MAYOR ROMANKO’S REPORT

Smoky Lake Foundation Project Meeting, Oct. 14

- Project is officially 52% complete; the paper work for additional funding is ready to be sent in for the additional 40%.
- Alberta Treasury Branch was informed that we would no longer need the line of credit.
- The Nurse Call system, Wander-Guard System (for dementia area), Wi Fi service and Television service contracts have all been signed.
- The parking lot adjustment has been decided, could only save one large Spruce Tree.
- The old sign has been disposed off and a new one will be ordered later.
- An updated cash flow was presented to the board; some of the contingency funds have been used.
- Informed by Minister of Seniors Housing that board should start work towards replacing old section of Bar V Nook, CAO will take lead on future project.

Smoky Lake Foundation Regular Meeting, Oct 14

- Received quote for improved lighting for Vilna Lodge, decided to wait for spring to complete extra parking lot for Vilna Lodge, County will donate gravel for both Vilna and Waskatenau parking lots.
- New furniture for the Smoky Lake and Waskatenau self-contained units has been ordered.
- Maintenance report included work being done in Smoky Lake and Waskatenau, three suites in Waskatenau had to be completely gutted as well as one in Smoky Lake. Work is ongoing.
- Both Vilna and Bar V Nook are at capacity.
- Goodfish Lake house is still on hold, waiting for Government inspection report.
- Next project meeting and regular meeting December 2.

DEPUTY MAYOR BARRY'S REPORT

Vilna Continuing Care and Health Centre

- a complete care facility offering a variety of services to our citizens and those of surrounding area
- doctors' office continuing current practice
- update X-ray and lab to provide service to clients (simply walk across the hall) and to seniors in the Continuing Care Center without having to leave building
- ambulance still housed in facility
- Public Health nurse retains her office
- remaining rooms could be converted into Continuing Care facilities --- save the cost of building new facility -still a cost to upgrade facility
- this will allow seniors to remain in community ----- community familiar to them and get the services they need

RCDC September, 2014

- Regional Collaboration grant almost ready for submission due in November
Include a covering letter regarding governance, action plan, priorities,
Jane Dauphine reports having trouble arranging second round of public meetings.
- Financial report can be submitted after the report itself has been submitted;
- Waskatenau wants to negotiate terms of annexation;
- Have not spent all the money,
Might be able to use leftover grant funds to pay Shane to help put together new grant application,
- Met with Andrew and Mundare regarding Highway 855 (will meet again),
- Decide to advertise for CEDO; leave Admin staff position until CEDO is hired.
- Bio-diesel people holding producer meetings south of the river,
- Recommend to Joint Municipalities that we create our own Wellness Committee,

Foundation meeting September, 2014

- Goodfish Lake house still occupied.
- Trying to promote better communication with Maintenance Department and have them submit written reports.

- Vilna staff would like to park at back (lack of parking).
- Request gravel from County (get price for rest of job).
Need permission from Alberta Housing
- Gifts for prepaying rent being well received;
- 47% of the project has been completed;
- Chair relieved about having less to do, had been trying to keep on top of things
- accept draft agreement with Connecting Care;
- Foundation and Board meeting to be held October 14th.

Evergreen Meeting Sept. /14

- send letter to Minister of environment regarding toluene level;
- Motion regarding toluene level approved at the zone level;
- Discussion of untarped loads held no solution
seek legal advice re passing bylaw
- Motion passed giving Manager power to transfer funds between accounts
- Suggestion to crush cement and use it on roads
- Lac La Biche gives some residents a composter to see if cuts down on waste
people buying into it
- Cell construction done ahead of time (final inspection done);
- Have to do some clean-up for material that had to be stored;
- Discussion re: Beaver River contract ends next year
Collected outstanding funds from Beaver River.
- Leachate is a major expense - having to haul it elsewhere
- Propane is another major expense (need to check tanks for certification)
- Getting fair amount of asbestos (more risky than contaminated soil)
- Met with Town of St. Paul regarding their letter to withdraw from Commission;
- Complained that there is no business plan, year to year makes it hard to budget
and explain to residents;
- Need a business plan before Town of St. Paul can withdraw;
- Commission has to apply for Town to withdraw
- May be able to get a grant to do business plan.

Water Commission

- Received a proposal from Joyce Pierce, it was filed for information;
- After discussion in camera Cory Ollikka was appointed as Manager, Janelle Cornelius was appointed as CFO, and Cory Ollikka was authorized to fill the position of Operations Manager;
- Appointed Cory and Janelle to attend CRNWSC, have to renegotiate new agreement this year.

Water Commission

- Cory has met with Thorhild Operations people and are looking into an Operational Agreement
- All Commission staff in fact work for their respective municipalities with their time billed to Commission.
- Vilna will have a bill coming for about \$500.00
- Phase 2 Associated Engineers may recommend not to pay withholding payment because of outstanding deficiencies' (Holdback twice estimated cost);
- Province says we have to accept lowest bid once they are opened, as long as they meet all the requirements;
- Suggestion – pre-qualifying contractors --set strict set of criteria
- question of liability insurance arose , Cory is to look into it.

COUNCILLOR KLASSEN'S REPORTS

RCDC Meeting October 22, 2014

- The meeting started with discussion in regards to the Alberta Community Partnership (ACP) Grant Application. There was a lengthy discussion concerning the deliverables as some thought that they didn't seem to be focused on much more than more studies being done.
- Jane Dauphinee's report was quite short but did mention her next step was to organize joint meetings with the three municipalities and Smoky Lake County.

- The next discussion was held in Executive Session in regards to the new Community Economic Development Officer position.
- After that the topic switched to the Regional Strategic Joint Municipal Priorities Chart. It was moved and carried that RCDC adopt this chart as well as the work plan. It was also moved and adopted that the draft by-law regarding this chart be submitted for review by the four councils. It was noted that one item on the chart has already been completed. The Village of Vilna drafted a letter to be signed and submitted by the councils to the Provincial Government in regards to Highway 28.
- Next, the committee moved to accept the economic development financial report for the 2013-14 Regional Collaboration Grant.
- Next it was asked if the committee wished to continue to advertise with Go East. After discussion it was moved that we continue. It was also moved that RCDC commit to booking a booth with the 2015 Edmonton Boat and Sportsman Show.
- Another item discussed was the upcoming interviews with the Rural Health Review Committee. It was moved that Loni and Pat be present for these interviews. The County was going to seek public input online through either the website or Facebook.
- Next meeting December 10, 2014

Vilna Ag Society Meeting October 14, 2014

- A detailed breakdown of the Vilna Fair financial report showed that this year's fair was a successful one. After calculating all incomes and expenses the fair committee reported a net loss of \$2,175.47 which by previous years was a significant gain. As such a motion was passed to approve a budget of \$15,000 for next year's fair.
- A request came from the school to book the hall for a Halloween event.
- There will be a Christmas Craft Sale on November 8.
- Two events on November 22 including a seminar during the afternoon and an evening event featuring Jimmy the Janitor.
- Next meeting November 10, 2014

Res 131-14

Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

6. NEW BUSINESS

a) Emergency Generator Trailers

Trevor Tychkowsky, the County Safety and Emergency Services Director, has obtained estimates for trailers for each of the three emergency generators. The Village share will be \$1,219.05.

Res. 132-14

Moved by Deputy Mayor Barry that the Village contribute their share (\$1,210.45) toward the purchase of three trailers for the Emergency Services Generators.

CARRIED

b) Highway 28/63 Water Commission Memorandum of Agreement

Smoky Lake County has prepared a draft Memorandum of Agreement to have Cory Ollikka appointed as Commission Manager. It was asked that each municipality review the proposal and forward comments or concerns.

The Memorandum of Agreement is put in place to identify the general terms of mutual understanding between the parties which will allow the Commission Manager to execute his required duties.

Res. 133-14

Moved by Councillor Klassen that the proposed Memorandum of Agreement for the Highway 28/63 Water Commission be accepted for information.

CARRIED

c) 2015 RCDC Budget

The Regional Community Development Committee has recommend that each respective municipality approve and accept the Economic Development Budget 2015, the Regional Community Development Committee (RCDC), total budget being \$138,500.00, with the Village's share being \$9,976.00.

Res. 134-14 Moved by Councillor Klassen that the proposed 2015 RCDC Economic Development Budget be approved, pending Grant approval.

CARRIED

Mayor Romanko called for a brief break at 8:45 p.m. reconvening at 8:45 p.m.

d) The Estates of Bonnie Lake development proposal

Smoky Lake County has received an application for the development of another residential development at Bonnie Lake. The Village has been notified of the development and given opportunity to submit comments or concerns regarding the proposal.

Res. 135-14 Moved by Councillor Klassen that the subdivision proposal named the Estates of Bonnie Lake be accepted for information.

CARRIED

e) Seniors Snow Removal Program

For the past several years, as part of the FCSS program, the Village has offered a driveway clearing program for the senior citizen residents of the Village. As in the past the snow clearing will take place after the major arteries are cleared. The service is offered to residents of the Village who reside in their homes and are either a senior citizen or those with physical disabilities. Each applicant is expected to pay a fee of \$50.00 per season for the service.

Res. 136-14 Moved by Deputy Mayor Barry that the Seniors Snow Clearing Program be offered to senior citizen or physically disabled residents of the Village, at the rate of \$50.00 per season.

CARRIED

f) Highway 28, letter to the Minister of Transportation

At the Regional Community Development workshop in September it was agreed that a letter be sent to the Minister of Transportation imploring urgent improvements and upgrades to Highway 28, highlighting the deterioration due to the heavy industrial use as well as the tremendous increase in motor vehicle incidents resulting from the increased traffic volumes as well as the deterioration of the road surface. A letter has been prepared and forwarded to the municipalities within Smoky Lake County.

Res. 137-14 Moved by Councillor Klassen that the Mayor of Vilna along with the Mayors of Smoky Lake, the Village of Waskatenau and the Reeve of Smoky Lake County jointly sign a letter to the Minister of Transportation requesting that urgent improvements be made to Highway 28, to reduce the number of incidents cause by the tremendous increase in heavy traffic., as per the Regional Strategic Priorities Chart - Priority #4 and Village of Vilna Operational Strategies #1.

CARRIED

g) Agreement with The Inspections Group

The Joint Quality Management Plan requires that an inspection company be hired to perform the inspections of all forms of construction within the participating municipalities, as identified under the Alberta Safety Codes Act. The current agreement with The Inspections Group Inc. expires on December 31, 2014. At the Joint Municipalities meeting held in Waskatenau on September 30, 2014, it was recommended that each respective Council pass a motion extending the current agreement for an additional two years.

Res. 138-14 Moved by Mayor Romanko that the current agreement between the participating municipalities and The Inspections Group Inc. for the provision of inspection services, as identified in the Joint Quality Management Plan, in accordance with the Alberta Safety Codes Act, be extended for an additional two years, that being January 1, 2015 – December 31, 2016.

CARRIED

h) Regional Strategic Priority Chart

At the Regional Community Development workshop held in September, 2014, a series of priorities which would benefit all or some of the municipalities in the region were identified. These priorities were compiled into a Regional Strategic Joint Municipal Chart, identifying who would take leadership of the initiatives and a timeline for the actions.

Res. 139-14

Moved by Councillor Klassen that the Village of Vilna adopt the process of a Regional Strategic Joint Municipal Priorities Chart, to be implemented and amended by the Regional Community Development Committee, as recommended by Joint Municipalities Meeting resolution JMM-49-14.

CARRIED

7. BYLAWS & POLICIES**8. FINANCIAL REPORT:****a) Expenditures****Res. 140-14**

Moved by Mayor Romanko that the expenditures in the amount of \$83,026.19 through payment of cheques #12279 - 12314 in the amount of \$52,462.71 and direct deposits and payroll for the months of September to October 15th, in the amount of \$30,563.48 be accepted for information.

CARRIED

9. CORRESPONDENCE:

- a) Community Futures, re: Board Representation
- b) ATCO Electric, re: Termination of meter reading agreement
- c) Alberta Capital Finance Authority, re: retirement of debenture
- d) Brownlee Law, re: Access to Information & Privacy team
- e) University of Alberta, re: Faculty of Agriculture centennial
- f) Associated Engineers, re: Drinking Water Safety Plan review
- g) Alberta Road Builders & Heavy Construction Association, re: Infrastructure Debt
- h) Vilna & District Chamber of Commerce, re: dissolution
- i) St. Paul Journal, Highway 28

Deputy Mayor Barry recommended that we purchase subscriptions to the St. Paul Journal and the Smoky Lake Signal.

Res. 141-14

Moved by Deputy Mayor Barry that the correspondence be accepted for information.

CARRIED

10. "IN CAMERA"**11. NEXT MEETING:**

Meeting Schedule:

a) Regular Council Meeting, Monday, November 17, 2014 @ 7:00 p.m.

b) Joint Municipality Meeting, Village of Vilna, December 1, 2014 @ 6:00 p.m.

12. ADJOURNMENT:**Res. 142-14**

Mayor Romanko adjourned the meeting at 9:25 p.m.

CARRIED

Donald Romanko, Mayor

Loni Leslie, CAO