REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF SUNDANCE BEACH
March 22, 2018
Sundance Beach Community Centre

PRESENT:

Present at the meeting were:

Mayor:	Peter Pellatt
Councillor:	Rich Miller (via teleconference)
Councillor:	Brian Waterhouse
CAO:	June Boyda

CALL TO ORDER:

The meeting was called to order by Mayor Pellatt at 6:00 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following item is hereby added to the agenda:
5.2 Miller – Status Updates
5.3 Flag Pole

Res. 2018-014 Agenda — Moved by Councillor Miller that the Regular Council Meeting agenda is hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. 2018-015 Minutes — Moved by Councillor Waterhouse that the Regular Council Meeting Minutes of January 18, 2018 are hereby approved as amended.

CARRIED

DELEGATIONS: none

BUSINESS ARISING FROM PREVIOUS MEETING:

Missing Link - Agreement

Will review the template from AUMA, compared to the currently drafted Missing Link Agreement. Look towards a unified approach with the other Summer Villages, signing the same drafted agreement.

Ask Missing Link for some degree of comfort in their ability to complete the project, including the financial capacity and references, as well as what happens if the project starts and they are unable to complete the project.

This topic was tabled until the next Regular Council Meeting.

Miller – Status Updates

Wastewater Inspection Project: The Mayor's Final Report on the project was shared with residents via email and on the website on February 1, 2018. We are down to 16 authorization forms that have not yet been submitted, plus 3 that homeowners have duplicate properties. With the duplicate properties, could have the residents confirm by phone or email and add the lot numbers to their authorization forms. Refunds and the letters to residents will be processed as soon as possible

Ice/Water Rescue Program: A request was made to the County of Wetaskiwin for a financial report for 2017 for the Ice/Water rescue program. The response was that the financial report was the last portion of the letter that was submitted. A further request has been sent for a breakdown of sources of income, total annual cost of the program, and some brief descriptions / categories of where the money is spent; if that information is available it will be brought forward to Council.

Budget: Will be reviewed at the next Regular Council meeting.

Electronic Fund Transfers: When the information is available, it will be brought forward to Council.

Hall Revenue: The revenue has been from Silver Beach's annual rental agreement. The financial software is in the process of being setup to more easily track the hall revenue and expenses, to track the full cost of operations. A rental package for potential renters is being created.

Flag Pole

Look up cost of flag, including purchase of a Canadian flag and an Alberta flag. This item was tabled until the next Regular Council Meeting.

REPORTS / RESOLUTIONS / BYLAWS

C.A.O. Report

Review with Baumann in the summer if the culvert needs to be fixed by #61/62 in Sundance; might need to adjust the angle of culvert.

Council agreed to accept this correspondence as information.

Pigeon Lake Protective Services – 2017 Annual Statistical Summary

Council agreed to accept this correspondence as information.

Policy #4-2018 Public Participation Policy

Council discussed wording changes to the policy. This item was tabled until the next Regular Council Meeting.

Bylaw #2018-01 Code of Conduct for Council Members

Res.2018-016 Bylaw Moved by Mayor Pellatt that Bylaw #2018-01 is hereby given first reading.

CARRIED

Land Title Changes

Council agreed to accept this correspondence as information.

CORRESPONDENCE / INFORMATION ITEMS

1 PLWMP Meeting Record – February 2, 2018
2 Web Analytics – Annual January 1, 2017 – January 1, 2018
3 Web Analytics – February, 2018
4 Association of Summer Villages of Alberta – Membership Information Letter

Council agreed to accept this correspondence as information.

DISCUSSION ITEMS

Assessment Review Board Appointments

Res. 2018-017 Agreement Moved by Mayor Pellatt that the following persons are hereby appointed as a slate of panelists that the Capital Region Assessment Services Commission can draw from to hold Assessment Review Board hearings:

Bennett – Judy	Groszko – Tina	Ralph - Raymond
Chartrand – Darlene	Hennig – Stewart	Normandeau – Guy
Chauvet - Paul	Richard Knowles	Ross - Dianne
Graff – Russell		

And further that Richard Barham is hereby appointed as the clerk of the assessment review board;
And further that Ray Ralph is appointed as the chair for LARB's and CARB's.

CARRIED

Alberta Recreational Lakes - Forum

Councillor Waterhouse will attend the forum.

COUNCIL COMMITTEE REPORTS:

Mayor Pellatt suggested to have Cannabis Legalization as a topic during the Annual Information Meeting. Administration to review what resources are available to assist with this topic, and what new regulations may be required.

Councillor Waterhouse reported on the APLM meeting: The In-Lake Technical Committee has a 3-phase approach. Phase 1 to identify the problem is substantially complete. APLM has approved to move to Phase 2 to review selected options including costs and effects. The committee is arranging a meeting with the Ministry of Alberta Environment and Parks. Phase 3 will be public consultation and selection of an option for remedial work.

Questions were raised around whether fuelling stations on the lake would help reduce spills into the lake; it seemed like Pigeon Lake was too small to warrant this type of solution.

Dates to note:

Pigeon Lake 101 Training Session April 7, 2018
Leaders Session led by PLWA and APLM on April 28, 2018.

Councillor Miller had a Director's meeting for the Easement Holders Association to discuss some outstanding issues, including the form of Easement Agreement to use for those that did not have easement agreements.

FINANCIAL REPORTS

2017 Assessment for 2018 Taxes

Council agreed to accept this correspondence as information.

MNP – Audit Service Plan

Council agreed to accept this correspondence as information.

Financial Statements – February 28, 2018

Remove 2017 Actual - Add % line of 2018 budget

Council agreed to accept this correspondence as information.

CLOSED SESSION: none

DATE OF NEXT MEETINGS

Res.2018-018 Meeting — Moved by Councillor Waterhouse that April 25, 2018 be added as a Regular Council Meeting, and the May 17, 2018 Regular Council Meeting be changed to May 24, 2018.

CARRIED

ADJOURNMENT:

Res.2018-019 Adjournment — Moved by Councillor Waterhouse that the Regular Council meeting of March 22, 2018 is hereby adjourned 8:28 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 25th DAY OF April, 2018

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MAYOR CHIEF ADMINISTRATIVE OFFICER