

Mailing Address: 23830 Archwood Street. West Hills, CA 91307 // (415) 463-1330  
Office Address: 120 Wall Street, NFTE 18<sup>th</sup> Floor, New York NY 10005 // (646) 443-1313



### **Proposal Spring 2019**

The purpose of this document is to outline the parameters of the agreement to outsource said program between Bilingual Birdies, LLC and:

#### **Client:**

Lac La Biche County Libraries  
8702 91 Avenue, Lac la Biche, AB T0A 2C0, Canada  
Attn: Maureen Penn  
director@llbcl.ca /780-623-7467

#### **Professional Development Description:**

Bilingual Birdies has been successfully teaching foreign languages through music to children in early childhood centers and public libraries in New York since 2007. Since 2014 the program has made its unique teaching methodologies available to children's librarians through professional developments for 97 children's librarians in the NYPL as well as over 35 children's librarians in Brooklyn Public Libraries. Please find below the different professional development programs available:

#### **Global Passport: Embrace Diversity Using Music & Movement**

Learn techniques for infusing rhythm, voice, and hand percussion in your classroom to celebrate language and culture with your children. Participants will learn how to assess diverse backgrounds represented in their classrooms and empower children to be proud of their cultural heritages and build bridges with their classmates. This is ideal for educators with English Language Learners, Dual Language Learners, or classrooms that may have a lack of diversity.

\*Each participant receives a CD download and instrument to take home.

#### **Puppet Play: Promoting Social-Emotional Development**

Master the basic skills of puppetry and how to use them to enhance children's social-emotional development. The use of puppets can be a transformative tool to help children identify and regulate emotions as well as help model positive behavior.

\*Each participant receives a puppet to take home.

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### **Multicultural Inclusion Workshop: Engaging Your Bilingual Community**

Create a safe and joyful space where everyone can participate! This is geared towards Spanish or Mandarin speaking educators who want a system for connecting with their bilingual students and their English Language Learners. We'll guide you on effective ways to make your story time more bilingual with fun multicultural music.

\*Each participant receives a CD download and instrument to take home.

- **Training Day:** There is no pre-work necessary for the PD. Participants should arrive with their favorite book that they read in story time.

- **Note: Participants do not need to be bilingual to participate in any PD.**

- **Cost:**

**Half Day PD: \$3,200** plus travel/accommodation/per diem for one trainer for up to 30 people for an in-person 3-hour training of one Bilingual Birdies PD: Global Passport , Puppet Play, or Multicultural Inclusion Workshop.

### **Payment:**

- Total to be paid in full by the 1st of the month prior to services rendered. Bilingual Birdies will issue an invoice three weeks prior to the 1st of the month.
- Once payment has been made, Bilingual Birdies cannot allow for any refunds.
- Checks should be made out to Bilingual Birdies and mailed to:

**23830 Archwood Street  
West Hills, CA 91307**

### **Responsibilities of Bilingual Birdies:**

- Provide in person training with one facilitator
- Provide one instrument/puppet per participant to take home
- Provide a flier and blurb for promotional purposes
- Provide invoice

### **Responsibilities of Client:**

- Promote the PD services amongst client's community and staff
- Provide Space for the professional development to take place
- Provide necessary feedback to Bilingual Birdies about the program

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Bilingual Birdies, its employees, Director Sarah Farzam, and the facilities in which the training is held are not legally responsible for any illness, accident or injury to any participants, guests, or anyone else involved in these events. Your administrators are at all times responsible for the well-being of the participants, and are responsible for monitoring them, with their safety in mind.