

**TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
September 24, 2018**

Ron Rossow, duly elected on September 12, 2018 was sworn in by CAO L. Pierce.

In attendance: Mayor, R. Woodward; Councillors D. Pierce, W. Nordin, R. Lamontagne, R. Rossow, C. Mercer, D. Dunnigan, and CAO L. Pierce.

Call to Order: A quorum being present, the Mayor called the meeting to order; 7:03 PM. Mayor Woodward welcomed new Councillor R. Rossow. It was decided that portfolios will be assigned at the October 9, 2018 regular meeting of Council. CAO received Public Disclosure documents from Councillor Rossow.

1. Agenda

**Dunnigan/Nordin
223-18**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

**Pierce/Dunnigan
224-18**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the September 10, 2018 regular meeting minutes as circulated.

Carried

3. Delegation – Nil

4. Correspondence

a) CP Rail re: Rail Safety Week; Acknowledged

5. Bylaws/Policy/Agreements

- a) Asset Management Policy, Strategy, and the sanitary sewer segment drafts were reviewed for passing next meeting when all segments will be complete.
- b) Municipal Reserve Designation; Councillors were asked to consider where the municipal reserve monies should be dedicated and applied to. TABLED for future consideration

6. Old Business

a) Handivan Price Quote for a bus that has the same features as the current Handivan came in at \$98,500. The part needed to safety the current Handivan has been located in the US and should arrive shortly. It is hoped that the current bus can stay in service until funding programs open up in the new year.

**** Councillor Lamontagne declared a conflict of interest and left council chambers****

b) CAO received a proposal from Absolute Locating/Coldridge Road Land for the lease of warehouse space for chemicals and GPS services for underground facilities. Up to 500 ft² may be utilized for a flat monthly fee of \$250 with any additional square footage required at \$1/ ft². GPS services will be provided at a rate of \$100/hr and the Town of Oxbow will continue to enjoy free access to the online mapping tool Absomaps.

**Pierce/Dunnigan
225-18**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the proposal received from Absolute Locating/Coldridge Road Land as outlined above.

Carried

**** Councillor Lamontagne returned to council chambers****

c) The pricing for new high-visibility signs and lights for the Crosswalk on Hwy 18 and Main Street came in at \$2,009.40 + applicable taxes and is within the budgeted amount for 2018.

**Nordin/Mercer
226-18**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the quotation received from ATS

Traffic for the refurbishment of the Crosswalk.

Carried

7. New Business

- a) Disposal of old dust control tanks at RM shop; One belongs to the Town of Oxbow and the other to the RM of Enniskillen. The RM would like to tender these as a pair as they have a custom connecting mechanism and share the proceeds equally with the Town.

Lamontagne/Rossow

227-18

BE IT RESOLVED THAT the Council of the Town of Oxbow agrees to the disposal of the two dust control tanks currently stored at the RM of Enniskillen shop and the equal division of any proceeds.

Carried

8. Financial

- a) Southeast Regional Library 2019 funding

Mercer/Pierce

228-18

BE IT RESOLVED THAT the Council of the Town of Oxbow elects to maintain the Enhanced Level of service for the Oxbow Branch Library in 2019 at a cost of \$22,300.94.

Carried

9. Accounts

**** Councillor Lamontagne abstained from the vote citing a conflict of interest****

Mercer/Pierce

229-18

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19257 - 19284	\$46,411.69
Online pmts	\$ 0.00
Payroll	\$ <u>0.00</u>
TOTAL (for period Sept 8 – Sept 21, 2018)	<u>\$46,411.69</u>

Carried

VOID CHEQUES:
 19257-19258 – printer error
 19259-19264 – wrong amount

10. Reports

- a) **Council Reports**

General Government

- The Cadets will be holding their annual bottle drive at the Hall on September 29, 2018
- The appropriate use of social media was discussed with a reminder to include background information when notifying the public to avoid misconceptions. Social media requires a full policy to be developed. CAO will expand the current policies on Code of Conduct appropriately and draft a new Social Media policy for Council consideration.

Protection

- There is an EMO meeting scheduled for September 25, 2018

Health and Economic Development

Recreation

- Recreation Facilities Manager September 2018 report; Reviewed
- Recreation Board September 17, 2018 minutes; Reviewed
- Hall Committee meeting will now take place on the third Tuesday of each month
- The Hall Committee is providing the service for the October 10, 2018 Chase the Ace event
- Some concerns were noted on limiting public access to the furnace room at the Hall. Committee members will investigate and correct.
- The vacant Rink Committee seats have been filled
- Bow Valley Park had a very successful August

Transportation

- Work is progressing nicely on the Site 1 drainage remediation
- Council members would like public works personnel to return to an 8:00 am -5:00 pm schedule now that the weather is cool
- Erosion of the pavement on Hwy 18 and Mona due to drainage works is a concern. CAO will approach the Department of Highways about boring an additional culvert across the highway further west to alleviate the build up of water and subsequent erosion. In the meantime, the area should be secured with geotextile and rip-rap prior to permanent snow fall.

Sanitation

- August 2018 WTP report (not scanned); Reviewed and initialed

b) Administration

- Public Works / OH&S (in-camera)

Lamontagne/Mercer

230-18

BE IT RESOLVED THAT the regular public meeting adjourn and that Council enter into an In-Camera session to discuss personnel. **Carried**

Dunnigan/Mercer

231-18

BE IT RESOLVED THAT the In-Camera session adjourn and that the regular public meeting reconvene. **Carried**

Nordin/Rossow

232-18

BE IT RESOLVED THAT employment of Raymond Dyck as Public Works Operator beyond the three-month probation period cease. **Carried**

Mercer/Pierce

233-18

BE IT RESOLVED THAT employment of Diana Morin as Lead Operator-in-Charge beyond the three-month probation period continue permanently. **Carried**

****Councillor Rossow abstained from discussion and the vote citing a conflict of interest****

Lamontagne/Dunnigan

234-18

BE IT RESOLVED THAT the Town of Oxbow hire Dennis Peet as a full-time public works operator. **Carried**

Lamontagne/Mercer

235-18

BE IT RESOLVED THAT the Council of the Town of Oxbow accept all department reports as presented. **Carried**

10. Adjourn

Dunnigan

236-18

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 8:22 PM. **Carried**

Mayor

Chief Administrative Officer