

Borrow & Download

1. If the title you are interested in is available to borrow, tap the **BORROW** button. The title will automatically begin downloading

2. Downloaded titles will appear in **MY BOOKS**. Tap on the ☰ icon to access

3. Tap on the book cover image to begin reading/listening

TIP: When reading a downloaded title, to return to the app menu at any time, quickly tap the centre of the screen and the **X** icon will appear at the top right of the page

Returning eBooks/Audiobooks

Ebook and audiobook titles will return automatically at the end of the loan period (21 days) . However, you may choose to return them early when finished.

1. In the Cloud Library app, tap on **MY BOOKS**

2. Tap on **RETURN** and choose the item you wish to return

Troubleshooting

If you have questions or need help using Cloud Library with your device:

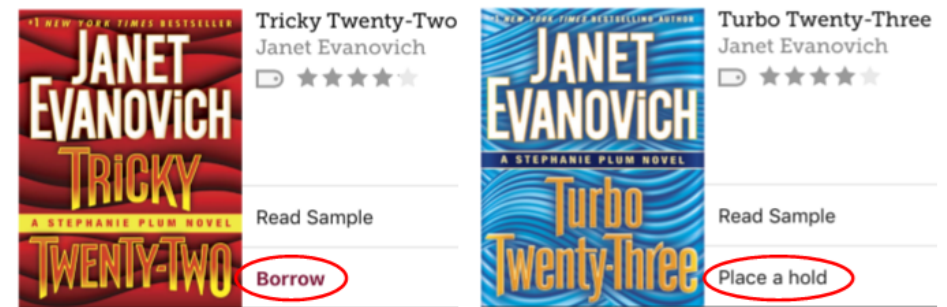
1. In the Cloud Library app main menu, tap on **ABOUT**
2. Choose **ONLINE HELP**

Tutorial: <https://my.nicheacademy.com/nlls/course/1301>

PLACING A HOLD:

eBooks and Audiobooks in Libby by OverDrive are the same as print library books - only one user may borrow a copy at a time (as per publisher's licensing).

For items that are currently borrowed by other users, you may choose to **PLACE A HOLD**. Once a hold is placed, you will be notified by email when it is available for you.



Borrow & Download

1. If the title you are interested in is available to borrow, tap the **BORROW** link, choose your loan period (7, 14, or 21 days), then tap on the **BORROW** button

2. You can now choose to keep browsing for more titles, or go to your bookshelf. If you choose to keep browsing, you may locate your borrowed titles at any time by going to your **SHELF**



TIP: By default, Libby by Overdrive downloads all loans. Downloads are paused while not connected to wifi. You can adjust these defaults in **DOWNLOAD SETTINGS**

3. To begin reading/listening, tap the **OPEN BOOK** link

TIP: When reading a downloaded title, to return to the app menu at any time, quickly tap the centre of the screen and tap the **BACK** link at the top left of the screen

Returning eBooks/Audiobooks

Ebook and audiobook titles will return automatically at the end of the loan period. However, you may choose to return them early when finished.

1. In the Libby by Overdrive app, go to your **SHELF**
2. Tap the cover of the title you wish to return. A list of options will appear. Tap on **RETURN TITLE TO LIBRARY** then tap on the **RETURN** button


Renewing Libby by OverDrive eBooks

If your Libby by OverDrive eBook doesn't have any holds on it, you will be permitted to renew it. The renewal option will activate three days prior to the end of the loan period.

1. In the Libby by Overdrive app, go to your **SHELF**
2. Tap the cover of the title you wish to renew, if the title is available for renewal, tap on **RENEW LOAN**

Troubleshooting

If you have questions or need help using Libby by Overdrive:

1. In the Libby by Overdrive app tap on the  menu
2. Tap on **TIPS & SECRETS**

Tutorial: <https://my.nicheacademy.com/nlls/course/1451>

Welcome to Cloud Library



device.


Cloud Library is a digital media service that enables you to borrow eBooks and audiobooks using your library card. eBooks and audiobooks borrowed using the free Cloud Library app can be downloaded on your Android mobile


Getting Started

1. Download the free Cloud Library app from the Google Play Store
2. Open app and sign in by choosing Country, Province, Library (TRAC), and entering your library card barcode and PIN (if you do not know your PIN, contact your local library)

Browse/Search

BROWSE: choose **FEATURED** to view featured collections, or choose **BROWSE** to view **SUBJECTS**

SEARCH: Tap on the  icon to open the **SEARCH** box. Enter an author, title, subject, or combination to search

TIP: Be sure to look at the format type! An icon will indicate whether the title you're looking at is an eBook or Audiobook 

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