

**TOWN OF OXBOW**  
**REGULAR MEETING OF COUNCIL**  
**October 22, 2018**

**In attendance:** Mayor, R. Goodward; Councillors D. Pierce, W. Nordin, R. Rossow, D. Dunnigan, C. Mercer, R. Lamontagne and Administrative Assistant C. Hook.

**Call to Order:** A quorum being present, the Mayor called the meeting to order; 7:00 PM.

**1. Agenda**

**Nordin/Pierce**  
**253-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the agenda as circulated.

**Carried**

**2. Minutes**

**Dunnigan/Lamontagne**  
**254-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the October 9, 2018 regular meeting minutes as circulated and amended.

**Carried**

**3. Delegation - NIL**

**4. Correspondence**

- a) Sandy Dalziel re: Continuation of full Flower program for 2018; Sandy Dalziel has offered to take over the hanging basket portion of the summer Flower program, while Assistant Administrators for the RM and the Town will assume responsibility for the Trivia Night Fundraiser. Seasonal staff will water the baskets, the planters and Cenotaph will continue to be maintained by Brenda King, and Lloyd Strong has volunteered to put the baskets up at the beginning of the season and take them down at the end.
- b) Sask Housing – Notice of R. Carpendale appointment; Acknowledged
- c) SUMA – Urban Update; Reviewed
- d) RCMP – Town Hall Meeting in Carnduff, October 23, 2018; Acknowledged
- e) Oxbow Gospel Trust notification of approved \$7,500 contribution toward the seal coat of Tupper road in front of the OGT Church. Payment should be received shortly.
- f) RM of Enniskillen – Notice of accepted tender of \$500 each for old chemical bins; Acknowledged

**5. Bylaws/Policy/Agreements -NIL**

**6. Old Business**

- a) 116 Fraser Avenue  
**Mercer/Pierce**  
**255-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby directs the CAO to proceed with tax enforcement procedures as normal.

**Carried**

**7. New Business**

- a) 211 Spruce Drive  
**Dunnigan/Nordin**  
**256-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow send notice to the owner of 211 Spruce Drive to inform them that any future rents owing from the current tenants shall be paid directly to the Town of Oxbow until such a time as the outstanding taxes are paid in full; and

**BE IT FURTHER RESOLVED THAT** following a period of 15 days, notice will be sent to the current tenants of 211 Spruce Drive to forward all payments and rents to the Town of Oxbow.

**Carried**

**8. Financial**

- a) September 2018 Bank Reconciliation

**Lamontagne/Rossow**

**257-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts the September 2018 bank reconciliation.

**Carried**

b) September 2018 Statement of Financial Activities

**Dunnigan/Pierce**

**258-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts the September 2018 statement of financial activities.

**Carried**

c) September 2018 Balance Sheet

**Rossow/Nordin**

**259-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts the September 2018 balance sheet.

**Carried**

**9. Accounts**

**Mercer/Pierce**

**260-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow approve the following accounts for payment:

|   |                     |
|---|---------------------|
| Chqs 19313 - 19334                      | \$101,636.39        |
| Online pmts                             | \$ 9,619.32         |
| Payroll                                 | \$ <u>0.00</u>      |
| TOTAL (for period Oct 7 – Oct 22, 2018) | <u>\$111,255.44</u> |

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| <p>VOID CHEQUES:<br/> 19313 – wrong amount<br/> 19333 – wrong amount</p> |
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**Carried**

**10. Reports**

**a) Council Reports**

**General Government**

- The deputy mayor will need to attend the tree lighting at Christmas in Oxbow on November 22, 2018; Deputy Mayor for November and December 2018 is Councillor R. Rossow.
- The OBA sponsored Christmas Social is set to be held at the legion on November 27, 2018

**Protection**

- The fire hydrant at 869 Walsh Avenue does not appear to be functioning correctly. Public works staff will investigate and advise what, if any, remedial measures should be undertaken.
- Many houses are missing the civic address numbers. This presents a safety risk if first responders cannot identify which residence they are called out to which may delay emergency services. Homeowners need to be reminded that it is a lawful requirement to place and display clearly the civic address numbers. Reminders will be placed on social media and on utility billing notices. Bylaw enforcement will also be utilized as a last measure for compliance.

**Health and Economic Development**

- CDO September 2018 report – Note: we are applying for a grant for flood mitigation for Site 3 of the Samson report. UPDATE: Site 3 is ineligible, as the grant is for protection of property endangered by high water levels and not from backing up due to freezing or undersized drainage works.

**Recreation**

- Facilities Manager, Jake Dyck now has his boiler and ice maker tickets.

**Transportation**

- Street signs – There are still several street signs missing. They have been ordered but have not yet arrived. Administration will follow up as to the estimated time of arrival. Staff have this task as a priority once the signs arrive.
- Yield sign on Spruce Drive

**Rossow/Pierce**

**261-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow move the yield sign currently at the intersection of Oxbow Crescent and Spruce Drive facing east to the southeast corner of the intersection facing south.

**Carried**

**Sanitation and Utilities**

**b) Administration**

- Next meeting will be November 13, 2018 as November 12, 2018 is to be taken in lieu of Remembrance Day.

**Mercer/Nordin**

**262-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accept all department reports as presented.

**Carried**

**10. Adjourn**

**Dunnigan**

**263-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adjourn; 8:00 PM.

**Carried**

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Mayor

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Chief Administrative Officer