

**TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
November 13, 2018**

In attendance: Mayor, R. Goodward; Councillors D. Pierce, W. Nordin, R. Rossow, D. Dunnigan, and CAO L. Pierce.

Regrets: Councillors R. Lamontagne, C. Mercer

Call to Order: A quorum being present, the Mayor called the meeting to order; 6:58 PM.

1. Agenda

Pierce/Rossow

264-18

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

Nordin/Dunnigan

265-18

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the October 22, 2018 regular meeting minutes as circulated.

Carried

3. Delegation

7:10 PM, Diana Morin – Operator in Charge; Reviewed October 2018 activities and needs – report attached

4. Correspondence

- a) Government of Saskatchewan – Changes to Grant-in-Lieu property tax payments; All Crown Corporation real properties, which excludes any lines, pipes, and ROWs, will now pay the municipal tax amount as a grant-in-lieu provided conditions are met.
- b) SUMA – Convention 2019 is February 3-6, 2019 in Saskatoon; Registration deadline is December 18, 2018
- c) SUMA – Call for Resolutions

Pierce/Rossow

266-18

WHEREAS recent environmental regulatory changes place several restrictions on live burn training of structures for firefighters that require a significant amount of preparatory work before the training can commence; and
WHEREAS small and rural volunteer fire departments do not have the time or fiscal resources to meet these conditions; and

WHEREAS the continued success of fire departments depends on the ability to properly and safely train new firefighters and refresh vital skills needed when encountering an emergent structural fire; now

THEREFORE BE IT RESOLVED THAT the Saskatchewan Urban Municipalities Association lobby the Government of Saskatchewan to relax the restrictions in order for small and rural fire departments to burn structures for the purposes of safely training members the vital skills necessary to respond confidently and safely in an emergency situation or provide funding for regional training facilities and subsidize the costs.

Carried

- d) Government of Saskatchewan – Regional Planning forum; Council will wait for district meetings on this topic
- e) Moose Creek Regional Park – July 10, 2018 minutes; Reviewed

5. Bylaws/Policy/Agreements

- a) Bylaw 1116 “Utility Service Management Bylaw”

Dunnigan/Rossow

267-18

BE IT RESOLVED THAT Bylaw 1116 A Bylaw of the Town of Oxbow to Fix, Regulate and Control the Use and Consumption of Water and to Control and Regulate the Discharge of Sewage Within the Town of Oxbow known as the “Utility Service Management Bylaw” be read a first time.

Carried

Pierce/Nordin

268-18

BE IT RESOLVED THAT Bylaw 1116 A Bylaw of the Town of Oxbow to Fix, Regulate and Control the Use and Consumption of Water and to Control and Regulate the Discharge of Sewage Within the Town of Oxbow known as the “Utility Service Management Bylaw” be read a second time. **Carried**

Rossow/ Dunnigan

270-18

BE IT RESOLVED THAT Bylaw 1116 A Bylaw of the Town of Oxbow to Fix, Regulate and Control the Use and Consumption of Water and to Control and Regulate the Discharge of Sewage Within the Town of Oxbow known as the “Utility Service Management Bylaw” proceed to third reading. **Carried Unanimously**

Nordin/Pierce

271-18

BE IT RESOLVED THAT Bylaw 1116 A Bylaw of the Town of Oxbow to Fix, Regulate and Control the Use and Consumption of Water and to Control and Regulate the Discharge of Sewage Within the Town of Oxbow known as the “Utility Service Management Bylaw” be read a third time, done and passed. **Carried**

6. Old Business

a) Samson Engineering Wastewater Study Presentation will be ready after November 20, 2018. It will take approximately 2 hours. As members will be away for the November 26, 2018 meeting, the presentation will take place at the December 10, 2018 meeting which will start at 6:00 pm.

b) Incentive Payment made to D. Davidson

Dunnigan/Nordin

272-18

BE IT RESOLVED THAT the Council of the Town of Oxbow authorizes that the payment made to Dustin Davidson as a moving allowance and incentive, repayable for default of contract, be placed in Bad Debt as uncollectible given the circumstances. **Carried**

c) Water Meter Program Update: The contract with Neptune has been formally executed and most necessary information has been submitted to Neptune. A kick-off meeting with the project manager will take place November 29, 2018 at 9:00 am which is when Neptune will take over the remainder of the project with minimal administrative support from Town administration. Informational flyers will be placed in each box this week.

7. New Business

a) Council will meet once in December on the 10th at 6:00 pm.

b) Holiday hours for 2018; Closed December 24, 25, 26, 31, and January 1, 2019. Holiday hours will be posted on the website, social media, and the municipal office door.

c) Councillors were reminded to start thinking about Budget 2019

8. Financial – NIL

9. Accounts

Pierce/Dunnigan

273-18

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19335 - 19358	\$235,626.59
Online pmts	\$33,283.49
Payroll	<u>\$24,935.27</u>
TOTAL (for period Oct 23 – Nov 9, 2018)	<u>\$293,845.34</u>

VOID CHEQUES: 19342 – incorrect amount invoiced

Carried

10. Reports

a) **Council Reports**

General Government

- The OBA met earlier today and all is ready to go for Christmas in Oxbow on November 22, 2018

Protection

- A tentative date of December 4, 2018 at 6:00 pm is set for the next Fire Board meeting; Secretary will request listing of the RM appointed members following the October election to confirm attendance.
- EMO has been rescheduled to November 22, 2018

Health and Economic Development

- CDO October 2018 report; Reviewed

Recreation

- Chase the Ace pot is up to \$2,100 and attendance is slowly growing
- The Hall Committee will be doing the Chase the Ace and also offering a Beef on a Bun and Dessert

Transportation

- CAO was asked to look into the cost of 2 “Your Speed” radar display signs.

Sanitation

- October 2018 WTP report (not scanned); Reviewed and initialed
- Solid Waste Reduction workshop attended by CAO October 30, 2018; Focused primarily on recycling, failing commodities prices, and stricter restrictions on contamination levels from the receiving countries, of which few remain. The content and discussion focused more on how the Saskatchewan suppliers of recycling services could deal with this crisis and not so much on municipal collection. The main takeaway from this is that costs are going up significantly and that we need to educate the public to recycle more and to decrease or eliminate the use of non-recyclables like coffee lids and pods, straws, plastic bags, etc...
- Impact of Regulatory Changes for Operators (Water and Wastewater) Seminar attended by CAO and Lead-Operator on October 18, 2018; An in-depth look at the 2015 Federal Regulatory Amendments as well as the shift in Saskatchewan legislation from prescriptive to compliance based. Also discussed was the shift in focus from the collection and treatment of wastewater to meet certain prescribed standards to the receiving environment. This information will be presented in more depth on September 10, 2018 at 6:00 pm.

b) Administration

- Scent-free workplace; CAO has environmental sensitivities to some fragrances that interfere with productivity and attendance. As the building has several common areas and is shared with the RM of Enniskillen and James Trobert, the CAO requested that this issue go to the Office Joint Board for consideration. Council members are in general favour of a scent-free building and noted that it is a fairly common policy in governmental buildings in recent days.

Nordin/Rossow

274-18

BE IT RESOLVED THAT the Council of the Town of Oxbow accept all department reports as presented.

Carried

10. Adjourn

Dunnigan

275-18

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 8:43 PM.

Carried

Mayor

Chief Administrative Officer