

**TOWN OF OXBOW  
REGULAR MEETING OF COUNCIL  
November 26, 2018**

**In attendance:** Deputy Mayor R. Rossow; Councillors D. Dunnigan, C. Mercer, R. Lamontagne and CAO L. Pierce.

**Regrets:** Mayor, R. Goodward; Councillors D. Pierce, W. Nordin

**Call to Order:** A quorum being present, the Deputy Mayor called the meeting to order; 7:01 PM.

**1. Agenda**

**Lamontagne/Dunnigan**

**276-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the agenda as circulated.

**Carried**

**2. Minutes**

**Dunnigan/Lamontagne**

**277-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow adopt the November 13, 2018 regular meeting minutes as circulated.

**Carried**

**3. Delegation - NIL**

**4. Correspondence**

- a) SGEU re: Liquor Retail Permits; Acknowledged
- b) Bow Valley Villa – Letter of Appreciation; Received and Acknowledged
- c) Gov't of Saskatchewan re: Harassment Policy requirement under OH&S + FAQ; Acknowledged
- d) Southeast Regional Library Fall meeting notes, Strategic Plan, and Budget Highlights; Reviewed
- e) Oxbow Fitness Centre Corporate Sponsor Program; Acknowledged

**5. Bylaws/Policy/Agreements -NIL**

**6. Old Business**

- a) Neptune Kick-Off Meeting Agenda – A full outline of the water meter upgrade project tasks was presented. Unfortunately, the project start date has been delayed until January 9, 2019 due to the demand on warehouse inventories.
- b) Status of X-walk permit – SK Highways has agreed to issue a permit for the design of the signage and lights. A permit to perform the works can now be applied for. It may take some time, as the works require one lane of traffic to be blocked for the duration of the upgrade.
- c) “Your Speed” digital signage – CAO received quotation as directed and has an inquiry into SK Highways to see if the product meets design standards. The initial response was that they do not generally let communities place them. Telephone calls to other towns known to have these signs revealed that none are permitted and there has never been an issue with SK Highways. More follow up is needed.
- d) Rescind SUMA Resolution 266-18 as policy on live burn training is in development in cooperation with the Saskatchewan Association of Fire Chiefs, EMFS, and the Ministry of Environment. Resolution was not submitted to SUMA for consideration.

**Lamontagne/Dunnigan**

**278-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby rescinds Resolution 266-18, made November 13, 2018 due to redundancy.

**Carried**

**7. New Business**

- a) Unpaid Building Permits

**Dunnigan/Mercer**

**279-18**

**BE IT RESOLVED THAT** the following unpaid building permits totaling \$414.17 be moved to the tax roll: Keith Pauchard, Cory White.

**Carried**

b) Unpaid Utility Accounts

**Mercer/Dunnigan**

**280-18**

**BE IT RESOLVED THAT** the following unpaid utility accounts totaling \$26,599.41 be moved to the tax roll:

022 0000	099 0010	475 0010	192 0020	320 0000	529 0010
506 0000	342 0010	114 0000	560 0020	283 0000	710 0000
398 0000	451 0010	470 0010	551 0000	343 0010	590 0000
458 0000	575 0010	244 0010	341 0000	088 0000	526 0010
464 0000	360 0000	437 0000	539 0020		

**Carried**

**8. Financial**

a) October 2018 Bank Reconciliation

**Lamontagne/Mercer**

**281-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts the October 2018 bank reconciliation.

**Carried**

b) October 2018 Balance Sheet

**Mercer/Lamontagne**

**282-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts the October 2018 balance sheet.

**Carried**

c) October 2018 Statement of Financial Activities

**Dunnigan/Lamontagne**

**283-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accepts the October 2018 statement of financial activities.

**Carried**

d) Sensus, Interim Audit Findings – None

**9. Accounts**

**Mercer/Pierce**

**260-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19359 - 19376	\$36,340.72
Online pmts	\$ 2,024.94
Payroll	\$ <u>0.00</u>
<b>TOTAL (for period Nov 14 – Nov 26, 2018)</b>	<b><u>\$39,865.66</u></b>

VOID CHEQUES: NONE

**Carried**

**10. Reports**

a) **Council Reports**

**General Government**

- Council Declarations of Assets and Interests – Council members present filled out and returned their forms. The rest will receive them at the December 10, 2018 meeting.
- Councillors advised that all RO systems come with an inline pump to maintain pressure and the current office system likely just needs one. This will be forwarded to the Joint Board to discuss.

**Protection**

- Fire Board meeting cannot be December 4; RM has not appointed members and they are meeting that evening. May need to be this year if we want to add any outstanding accounts to the tax roll(s). A new date of December 10, 2018 at 6:00 pm was tentatively set.
- Commissionaires report November 14, 2018; Reviewed
- Safety concerns were raised regarding the placement of the fence on the north side of Taylor Street

which inhibits visibility for drivers when entering onto the highway at that intersection. No further upkeep of the fence is permitted.

**Health and Economic Development**

- OBA October 12, 2018 Minutes; Reviewed
- OBA November 13, 2018 Minutes; Reviewed

**Recreation**

- Facilities Manager Report for November 2018; Reviewed
- O/E Recreation Board November 19, 2018 Minutes; Reviewed
- Chase the Ace pot is up to \$2700 now
- The old swimming pool will not be utilized at all in 2019. It is hoped the new pool will be complete by the target date of July 1, 2019. The permanent fence around the site is now up and they are expected to pour concrete in the new two weeks.
- The Hall committee has made some decisions on refreshing up the interior of the building

**Transportation**

- Skid Steer Comparison Quotes
- Discussion on state and useful life of all equipment and vehicles; A special meeting will be held with Council and Public Works staff to review all equipment and set out a plan going forward.
- Tandem needs a lengthy list of repairs in order to pass safety; costs have yet to be investigated.

**Sanitation**

- Water Security Agency – Report on Bow Valley Flood Plain; Reviewed
- Water Tower Boilers – Are corroded and need repair; CAO is currently working with Mid-City Plumbing to have the issues rectified before it gets too cold out.

**b) Administration**

- CAO away at Asset Management workshop in Weyburn all day November 27, 2018
- CAO away November 30, 2018

**Mercer/Lamontagne  
285-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow accept all department reports as presented. **Carried**

**10. Adjourn  
Dunnigan  
286-18**

**BE IT RESOLVED THAT** the Council of the Town of Oxbow hereby adjourn; 8:14 PM. **Carried**

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Deputy Mayor

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Chief Administrative Officer