

EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION

Minutes of Regular Meeting
County of St. Paul Office
Thursday, December 6, 2018

Members Present:

Steve Upham- Chairman, Nathan Taylor, Debra McQuinn,
Dan Kotylak, Leo Chapdelaine, Richard Warren

Members Absent:

Randy Orichowski

Alternates Present:

Maxine Fodness, Ron Boisvert

Paul Poulin- Manager Evergreen Landfill
Ashley Cozzens- Recording Secretary
Tim Mahdiuk- County of St. Paul
Sheila Kitz- County of St. Paul
Kim Heyman- Town of St. Paul
Dave Franchuk- Smoky Lake County

1. CALL TO ORDER

Steve Upham called the meeting to order at 10:12 a.m.

a. **Additions to Agenda**

Add 5.c.) Operation agreements between Evergreen and Municipalities
Add 5.d) Request for Information- Town of St. Paul

Debra McQuinn made a motion to accept the agenda with the additions

CARRIED

2. MINUTES OF THE OCTOBER 31, 2018 REGULAR MEETING

Debra McQuinn made a motion to adopt the minutes of the October 31, 2018 regular meeting as amended.

CARRIED

3. BUSINESS ARISING FROM MINUTES

a. **MPE Update- Leachate Disposal**

On November 14 there was a meeting with the MPE engineers to discuss the possible options and cost to dispose of our leachate in the St. Paul water treatment center. There was a discussion on lagoon disposal; it is possible that the leachate characteristics would allow us to dispose of cells 5 & 6 and cells 3 & 4 into lagoons, while cells 1 & 2 would have to continue with deep well disposal

Richard Warren made a motion receive Paul's report on the MPE Update as information.

CARRIED



b. Chase Trucks

Town of St. Paul has decided on a price for the trucks they are selling

- One 4x4 at \$1,500
- Two 2x4 at \$750 each

Paul would like the 4x4 to remain a fleet truck for the landfill as a licensed unit. The other trucks would be used as chase trucks.

Richard Warren made a motion to purchase the 4x4 truck for \$1,500 and one 2x4 truck for \$750 from the Town of St. Paul.

CARRIED

Richard Warren made a motion to insure the 4x4 truck.

CARRIED

c. Regional Solid Waste Management Strategy

We replied to the email from Molly Fyten from Lac La Biche County on the subject of Regional Solid Waste Management Strategy Discussion: tonnage and transfer station information. There was an invitation sent out to Metis Settlements & First Nations to discuss regional solid waste management strategy. There will be a meeting in January that should be attended.

d. Update on training program

The feedback has been positive from the Frog Lake band and council regarding the cleanup of the Frog Lake site. Kehewin and Goodfish now want to know about this program and have Paul go to these sites as well.

e. Seven Lakes Oilfield

Paul had a meeting with Hurley of Seven Lakes with Tim and Nathan. There was a discussion on the contract we have with them and how we hope to improve the volumes. Until INAC decides when and how the Nations will do their waste handling, which can be sooner or later, not much more can be promised by Seven Lakes other than the fact that they are bringing all they can to Evergreen at this point. Paul received an invite to the meeting in Edmonton on December 18 with INAC.

Debra McQuinn made a motion to extend Seven Lakes Oilfield Services contract till June 30, 2019 at a tippage rate of \$55 per tonne.

CARRIED

f. 2019 budget

There was a budget presented for the 2019 year:

- Tippage rates at \$85 per tonne.
- Expenses we increased: road maintenance \$20,000; propane \$4,000; insurance \$14,000; fuel \$5,000; wages \$8,000; equipment maintenance \$4,000; rent of equipment \$3,000 and mileage \$1,000
- There will be upgrades to the computer equipment that will cost \$6,500

Nathan presented a new way to look at the budget, specifically funding the Commission Members.

This budget would be that we collect a portion of revenue from each Municipality upfront at the beginning of the year as a fixed contribution to the landfill and in return all the Member Municipalities would pay a lower tippage rate; so we are less reliant on garbage volume from our own Commission Members and more reliant on the upfront portion.



Looking at how to split the upfront portion:

- The budget is based on the Commission Members bringing in \$498,200 based on a tippage rate at \$85 per tonne.
- If we were to ask the Municipalities to contribute \$265,000 upfront in a formula based on a 50/50 split of equalized assessment and population the upfront portions would be:
 - County of St. Paul \$118,174.04
 - Town of St. Paul \$70,657.26
 - Town of Elk Point \$17,457.61
 - Smoky Lake County \$43,477.40
 - Town of Smoky Lake \$10,513.72
 - Village of Vilna \$2,656.30
 - Village of Waskatenau \$2,063.62
- The rest of the year the tippage rate for the Commission Members would be \$40 per tonne. Private haulers would still be at the \$85 per tonne.

Dan Kotylak made a motion to accept the proposed budget in principal with the changes on expenses and the upfront fees based on a 50/50 split of equalization assessment and population with the Commission Members bringing this back to their councils.

CARRIED

4. TREASURER'S REPORT

Ashley Cozzens presented the Treasurer's Report to November 30, 2018.

Nathan Taylor made a motion to accept the treasurer's report as presented.

CARRIED

5. NEW BUSINESS

a. Regional Site Report

- Loader is down for more repairs. Small hydraulic pump that runs the break system and also causes the engine to shut down needed to be replaced. Final cost will be around \$3,000.
- Signed the contract with Tervita.
- Will be receiving a demo shredder from Tana Compactors and Shredders to shred our wood and shingles.

Debra McQuinn made a motion to file the regional site report as information.

CARRIED

b. Insurance Policies

Paul will be in contact with the Municipalities to view the insurance coverage for the transfer stations. Evergreen is the registered owner of the sites, with the Municipalities operating the sites. As we continue to work on the agreements between Evergreen and the Municipalities Paul would like to review the details about specific sites and how Evergreen's insurance and the Municipality's insurance will cover these sites.

Debra McQuinn made a motion to file Paul's report on insurance policies for information.

CARRIED

c. Operation agreements between Evergreen and Municipalities



Diane Young from Reynolds Mirth Richards and Farmer sent Tim a copy of the lease and operating agreements between Evergreen and the Municipalities.

These agreements will be emailed out to the board members to look over prior to the January 2019 meeting.

d. Request for information- Town of St. Paul

This was discussed earlier.

6. CLOSED MEETING SESSION

Nathan Taylor made a motion to go into closed meeting session at 12:12 p.m. for legal.

CARRIED

Nathan Taylor made a motion to return to open meeting at 12:18 p.m.

CARRIED

7. OTHER BUSINESS/CORRESPONDENCE

a. Alberta Care Meeting

There is an Alberta CARE regional meeting held in Leduc December 7 at 10:00 a.m. that Paul hopes to attend.

8. NEXT MEETING

Next board meeting is scheduled for Thursday, January 10, 2019 at 10:00 a.m. at the County of St. Paul office.

9. ADJOURNMENT

Steve Upham adjourned the meeting at 12:20 p.m.

Date

JAN 10 2019



Commission Chairman