

EVERGREEN REGIONAL WASTE  
MANAGEMENT SERVICES COMMISSION

Minutes of Regular Meeting  
County of St. Paul Office  
Thursday, March 10, 2016

Members Present:

Steve Upham- Chairman, Dareld Cholak, Ken Kwiatkowski, Debra McQuinn,  
Frank Barry, Roy Krahulec

Absent:

Karen Melanson, Ernest Brousseau

Alternates Present:

Maxine Fodness, Ron Bobocel, Don Padlesky

Ramona Arnett- Manager Evergreen Landfill  
Ashley Cozzens- Recording Secretary  
Sheila Kitz- CAO County of St. Paul  
Dennis Bergheim- County of St. Paul  
Dave Franchuk- Smoky Lake County  
Harvey Filger- Town of St. Paul  
Holly Habiak- Town of St. Paul  
Randy Mykituk- Town of Smoky Lake

1. CALL TO ORDER

Steve Upham called the meeting to order at 10:05 a.m.

b. **Additions to Agenda**

Add 6. a.) Waste Diversion Basics

Dareld Cholak made a motion to accept the agenda with the additions.

**CARRIED**

a. **Audited Financial Statements- Barb McCarthy**

Barb McCarthy from JMD Group LLP presented the Audited Financial  
Statement for 2015.

Dareld Cholak made a motion to accept the audited financial statements as presented.

**CARRIED**

Barb McCarthy presented the Commission Members with two options for the 2015  
deficit:

Option A: Residential and Commercial Tonnage

Option B: Residential Tonnage only

Dareld Cholak made a motion that Evergreen Regional Waste Management Services Commission requisition all requisitioned partners the \$212,839.53 deficit in accordance with Option A; which is based on the 9,349.46 tonnes of residential and commercial waste that was hauled into the Evergreen Regional Landfill for 2015.

**CARRIED**

2. **MINUTES OF FEBRUARY 11, 2016 REGULAR MEETING**

Ken Kwiatkowski made a motion to adopt the minutes of the February 11, 2016 Regular Meeting as presented.

**CARRIED**

3. **BUSINESS ARISING FROM MINUTES**

a. **Business Plan Update**

Harvey Filger and Sheila Kitz gave a presentation to the Commission Members about options for the business plan.

Debra McQuinn made a motion to go into camera at 9:32 a.m.

**CARRIED**

Ken Kwiatkowski made a motion to come out of camera at 9:39 a.m.

**CARRIED**

Frank Barry made a motion that Evergreen Regional Waste Management Services Commission approves the expenditure of \$15,000.00 for the U of C Study in the ground treatment and irrigation of leachate.

**CARRIED**

Debra McQuinn made a motion that Evergreen Regional Waste Management Services Commission supports the communication with parties in waste management business regarding purchasing and/or outsourcing options. Any discussions with interested parties regarding a sale will not proceed beyond introductory stage until they have signed a non-disclosure agreement.

**CARRIED**

b. **Budget**

Ramona presented the board members with a budget for the 2016 year.

The budget was based on:

- Tipping rates would stay the same as last year for Commission Members (\$75) and Private haulers (\$82) for their MSW waste.
- The transfer station rate would go up to \$55/ tonne instead of the \$45/tonne it is now.
- There would be no 1000 kg free waste per year for residents that live inside of the commission. Either the County of St. Paul or Town of St. Paul would pay for the residents first 1000 kg's of waste.
- The hours of operation would change in the summer (May 1 to October 31) to Monday to Friday 8:00 a.m. to 4:30 p.m. We would not be open on Saturday.
- Winter hours (November 1 to April 30) we would be open Monday to Thursday 8:00 a.m. to 4:30 p.m. closed on Friday and Saturday.
- There would be four employees working.

**Evergreen Regional Waste Management Services Commission  
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The board members discussed the budget.

Steve Upham called a recess at 10:10 a.m.

Barb McCarthy and Harvey Filger left the board meeting at 10:10 a.m.

The board meeting resumed at 10:20 a.m.

Dareld Cholak made a motion to go into camera at 10:20 a.m.

**CARRIED**

Ramona Arnett and Ashley Cozzens were asked to leave the board meeting.

Ramona Arnett came back into the meeting at 10:40 a.m.

Dareld Cholak made a motion to go out of camera at 11:06 a.m.

**CARRIED**

Ashley Cozzens came back into the meeting at 11:06 a.m.

Roy Krahulec made a motion that effective May 1, 2016 the rates for both Commission Members and Private Haulers hauling from within the Commission will be charged at a rate of \$85.00 per tonne for MSW waste and \$55.00 per tonne for waste going to the transfer station.

**CARRIED**

Dareld Cholak made a motion to approve the amended budget for 2016.

**CARRIED**

**c. Richmond Steel**

Ramona received a quote from Refrigerative Supply out of Edmonton for Freon removal equipment. The price for the equipment would be \$1,865.24.

The price to send someone for training in Freon removal is \$500.00. The total price for equipment and training would be \$2,365.24.

Ken Kwiatkowski made a motion to that Evergreen Regional Landfill purchase the Freon removal equipment.

**CARRIED**

Debra McQuinn made a motion to sign the contract with Richmond Steel subject to them giving us \$7.00 a more per tonne if we remove our own Freon from our refrigeration units.

**CARRIED**

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**d. Alberta Care Conference**

Ramona discussed what happened at the Alberta Care Conference she attended in Lethbridge.

Frank Barry made a motion to file the Alberta Care Conference discussion for information.

**CARRIED**

4. **TREASURER'S REPORT**

Ashley Cozzens presented the Treasurer's Report to February 29, 2016.

Dareld Cholak made a motion to write off the follow accounts: Merwin Heights Restoration and Renovations \$149.29 & Allian Paul \$80.73.

**CARRIED**

Ken Kwiatkowski made a motion to accept the treasurer's report as presented.

**CARRIED**

5. **NEW BUSINESS**

a. **Regional Site Report**

Ramona Arnett presented the regional site report for the month of February 2016:

- Waste is up from last year due to the contaminated soil we received from Cold Lake.
- Quest has been hauling more.
- Will remap everyone's position.
- Everything is running good.

Debra McQuinn made a motion to file the Regional Site Report for information.

**CARRIED**

6. **OTHER BUSINESS/CORRESPONDENCE**

a. **Waste Diversion Basics**

There is a one day course in Edmonton at the Edmonton Waste Management Centre for councilors to understand the best practices around managing and diverting household wastes from landfills.

Dareld Cholak made a motion to file the Waste Diversion Basics discussion for information.

**CARRIED**

7. **NEXT MEETING**

Dareld Cholak made a motion that the next board meeting be scheduled for Thursday, April 14, 2016 at 8:30 a.m. at the County of St. Paul Office.

**CARRIED**

8. **AJOURNMENT**

Steve Upham adjourned the meeting at 11:28 a.m.

APRIL 14 2016  
Date

  
Commission Chairman