

EVERGREEN REGIONAL WASTE  
MANAGEMENT SERVICES COMMISSION

Minutes of Regular Meeting  
County of St. Paul  
Monday, September 12, 2016

Members Present:

Steve Upham- Chairman, Dareld Cholak, Ken Kwiatkowski, Ernest Brousseau  
Debra McQuinn, Frank Barry

Absent:

Karen Melanson

Alternates Present:

Maxine Fodness, Ron Bobocel, Roy Dyck, Don Padlesky

Ramona Arnett- Manager Evergreen Landfill  
Ashley Cozzens- Recording Secretary  
Sheila Kitz- CAO County of St. Paul  
Dennis Bergheim- County of St. Paul  
Dave Franchuk- Smoky Lake County  
Paul Poulin- Evergreen Regional Landfill

1. CALL TO ORDER

Steve Upham called the meeting to order at 1:03 p.m.

a. **Additions to Agenda**

- 5. e.) Interim Manager
- 6. b.) Letter from Edmonton Waste Management Centre of Excellence
- 6. c.) Lafarge

Dareld Cholak made a motion to accept the agenda with the additions

**CARRIED**

2. MINUTES OF AUGUST 15, 2016 REGULAR MEETING


Ken Kwiatkowski made a motion to adopt the minutes of the August 15, 2016 Regular Meeting with the correction.

**CARRIED**

3. BUSINESS ARISING FROM MINUTES

a. **Freon**

Dareld Cholak, Ron Bobocel and Dave Franchuk removed themselves from the board meeting due to a conflict of interest.

 Smoky Lake County agree to provide Freon removal services with the rates of \$33.51 per hour for work performed by the Smoky Lake County Water/Sewer Technician and/or \$51.55 per hour for work performed by the Environmental Operations Manager plus mileage at a rate of \$0.55 per kilometer.

Debra McQuinn joined the board meeting at 1:10 p.m.

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Linda McDonald will help with setting up the Freon removal course. It should be able to happen if we can get enough people to attend.

Dareld Cholak, Ron Bobocel and Dave Franchuk rejoined the board meeting at 1:18 p.m.

Debra McQuinn made a motion that Administration get a date set up for the Freon removal course.

**CARRIED**

Frank Barry made a motion to file the Freon discussion for information.

**CARRIED**

**b. Asbestos**

Paul Poulin gave the board members information on how we use to handle asbestos (The asbestos just had to be double bagged.) compared to how we handle it now (The asbestos has to be double bagged and the bags are placed in a tote bag. We then can properly take the tote out of the haulers bin and it can be placed in a spot designated for the asbestos.).

Evergreen has prepared a code of practice that it will follow to accept asbestos in the future.

Dareld Cholak made a motion that Administration brings the Code of Practice for the Accepting of Asbestos to the next board meeting.

**CARRIED**

Frank Barry made a motion that Evergreen Regional Waste Management Services Commission will only accept asbestos if it is in tote bags.

**CARRIED**

Dareld Cholak made a motion that Evergreen Regional Landfill will charge customers \$50 for the small tote bags and \$75 for the large tote bags for hauling asbestos.

**CARRIED**

**4. TREASURER'S REPORT**

Ashley Cozzens presented the Treasurer's Report to August 31, 2016.

Ernest Brousseau made a motion to accept the treasurer's report as presented.

**CARRIED**

Ken Kwiatkowski made a motion to go into camera at 1:46 p.m. for labor.

**CARRIED**

Dareld Cholak made a motion to come out of camera at 1:47 p.m.

**CARRIED**

There was an introduction of Paul Poulin to the board members.

Ken Kwiatkowski made a motion to appoint Paul Poulin the interim manager of Evergreen Regional Landfill as of September 5, 2016.

**CARRIED**

Debra McQuinn made a motion to go into camera at 1:49 p.m. for labor.

**CARRIED**

Ernest Brousseau made a motion to come out of camera at 1:59 p.m.

**CARRIED**

5. **NEW BUSINESS**

a. **Regional Site Report**

Ramona Arnett presented the regional site report for the month of August 2016:

- Contaminated soil will be coming in from the Petro Canada gas station.
- The private haulers (Get Trashed, Wildrose) have been coming steady.

Dareld Cholak made a motion to file the Regional Site Report for information.

**CARRIED**

b. **Hiring Manager**

There have been ads for the Manager position put in the Smoky Lake Signal, Bonnyville Nouvelle, Two Hills and County Chronicle, St. Paul Journal and Alberta Urban Municipalities Association. The closing date is September 23, 2016.

Dareld Cholak made a motion that Evergreen Regional Waste Management Services Commission regrettably accepts Ramona Arnett's resignation of Manager of Evergreen Regional Landfill. Ramona will serve as advisor to the Interim Manager for the next two weeks.

**CARRIED**

Frank Barry made a motion that Steve Upham, Dareld Cholak, Dennis Bergheim and Sheila Kitz will make up the hiring committee for a new Manager for the Evergreen Regional Landfill.

**CARRIED**

Dareld Cholak made a motion that the dates that the hiring committee will meet are September 27, 2016 to short list the applicants and October 6, 2016 to hire for the Manager position.

**CARRIED**

  
c. **Alberta Local Authorities Reciprocal Insurance**

Received a letter from Alberta Local Authorities Reciprocal Insurance; an organization that predates the insurance company that we are with now; stating that they are closing and they will be giving us \$14,000.00 back.

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Dareld Cholak made a motion to accept the money from Alberta Local Authorities Reciprocal Insurance.

**CARRIED**

**d. Leachate Management and Landfill Gas Course**

There is a landfill gas course on November 22 and a Leachate Management course November 21 both in Grande Prairie, Alberta.

Dareld Cholak made a motion that Evergreen Regional Waste Management Services Commission sends the Manager of Evergreen Regional Landfill to the Landfill Gas Course and the Leachate Management Course on November 21 & 22, 2016 in Grande Prairie, Alberta

**CARRIED**

**6. OTHER BUSINESS/CORRESPONDENCE**

**a. Alberta Wood Waste Recycling Association**

There is a wood waste recycling workshop in Red Deer, AB on October 1/16.

Ken Kwiatkowski made a motion to file the Alberta Wood Waste Recycling Association discussion for information.

**CARRIED**

**b. Letter from Edmonton Waste Management Centre of Excellence**


Received a letter from the Edmonton Waste Management Centre of Excellence acknowledging Ramona Arnett and Paul Poulin for their interest and diligence to find and implement best practice solutions for worker and site safety when working with Asbestos Waste.

Debra McQuinn made a motion to accept our appreciation to Ramona Arnett and Paul Poulin regarding the work that they did with finding a safe way to accepting/handling asbestos waste. Lunch is to also be brought in to the next board meeting.

**CARRIED**

**c. Lafarge**

Dareld received an email from Lafarge Canada Inc. regarding them having a machine that will crush up our concrete; they will go out to our transfer's stations to do this.

 Dareld Cholak made a motion to file the Lafarge discussion for information.

**CARRIED**

**7. NEXT MEETING**

Ken Kwiatkowski made a motion that the next board meetings will be scheduled for Monday, October 31, 2016 at 10:00 a.m. and Wednesday, December 7, 2016 at 10:00 a.m. both at the County of St. Paul Office.

**CARRIED**

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9. ADJOURNMENT

Steve Upham adjourned the meeting at 2:30 p.m.

Dec 31 2016  
Date

  
Commission Chairman