

EVERGREEN REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION

Minutes of Regular Meeting
County of St. Paul
Wednesday, December 7, 2016

Members Present:

Steve Upham- Chairman, Ron Bobocel, Ken Kwiatkowsk, Dan Kotylak,
Frank Barry

Absent:

Dareld Cholak, Debra McQuinn, Randy Mykitiuk, Casey Caron

Alternates Present:

Maxine Fodness, Edna Gervais

Paul Poulin- Interim Manager Evergreen Landfill
Ashley Cozzens- Recording Secretary
Sheila Kitz- CAO County of St. Paul
Holly Habiak- Town of St. Paul
Xiaomei Li- University of Alberta

1. CALL TO ORDER

Steve Upham called the meeting to order at 10:11 a.m.

a. **Additions to Agenda**

Ken Kwiatkowski made a motion to accept the agenda as presented.

CARRIED

2. MINUTES OF THE OCTOBER 31, 2016 ORGANIZATIONAL MEETING

Frank Barry made a motion to adopt the minutes of the October 31, 2016 Organizational Meeting as presented.

CARRIED

MINUTES OF THE OCTOBER 31, 2016 REGULAR MEETING

Ron Bobocel made a motion to adopt the minutes of the October 31, 2016 Regular Meeting as presented.

CARRIED

3. BUSINESS ARISING FROM MINUTES

a. **Delegation- U of A Study- Xiaomei Li and Scott Chang**

 Xiaomei Li came in and discussed the finding regarding the University Of Alberta Proof Of Concept Study.

Experiments were conducted using leachate samples collected from the Evergreen Regional Landfill Site to test the efficiency of biochar and compost for removing toluene using repacked columns in the laboratory.
Two biochar's made from two different feedstock types were tested with different rations of biochar to compost, using washed sand as the packing material.

They have concluded that biochar-compost mixtures were effective in removing toluene from leachate. The implication from this work is that biochar-compost combinations should provide a solution for removing toluene form landfill leachates at the landfill site for potential disposal of the landfill leachate on site, reducing the cost for trucking the landfill to a disposal site.

This discussion lasted for an hour.

Frank Barry made a motion to accept the U of A study report presented from Xiaomei Li.

CARRIED

There was a discussion on applying for a grant to be able to pay for the next stage of testing and the design of the columns that would need to be set up at the regional site.

Dan Kotylak made a motion that the Evergreen Regional Waste Management Services Commission is in favor of each Member taking back to their Municipality the idea of applying to the Alberta Community Partnership (ACP) Grant.

CARRIED

b. Delegation- Mayor Glen Anderson

Mayor Glen Anderson couldn't attend the meeting so Holly Habiak from the Town of St. Paul had a couple of things that Glen Anderson wanted to bring to the board members attention.

The Governance Letter regarding the Regional Municipal Waste Processing Facility is out and will be emailed.

In February there will be one last waste sample taken from the regional site for the Assessment of Municipal Solid Waste Utilization Study.

Dan Kotylak made a motion to receive the report from Holly Habiak from the Town of St. Paul for information.

CARRIED

Holly Habiak and Xiaomei Li left the board meeting.

c. In Camera- Labor

Ken Kwiatkowski made a motion to go into camera at 11:13 a.m. for labor.

CARRIED

Ashley Cozzens and Paul Poulin left the board meeting.

Ron Bobocel made a motion to come out of camera at 11:25 a.m.

CARRIED

Frank Barry made a motion to offer Paul Poulin the Manager Job for Evergreen Regional Landfill as presented by Sheila Kitz.

CARRIED

Ashley Cozzens and Paul Poulin returned to the board meeting.

d. Business Plan

The completed business plan was presented to the board members.

Ron Bobocel made a motion to accept the business plan as presented.

CARRIED

e. Code of Practice for Asbestos

There are some changes that are needed to be completed (spelling/grammar issues). There is one issue regarding if a demolition project comes into the landfill and we discover it has asbestos, who absorbs the cost of sending the analysis away.

Frank Barry made a motion to table the Code of Practice for Asbestos to the next board meeting.

CARRIED

4. TREASURER'S REPORT

Ashley Cozzens presented the Treasurer's Report to November 30, 2016.

Ken Kwiatkowski made a motion to accept the treasurer's report as presented.

CARRIED

5. NEW BUSINESS

a. Regional Site Report

Paul Poulin presented the regional site report for the month of November 2016:

- Paul thanked the commission members for sending him on the two courses in Grande Prairie (Leachate Management and Landfill Gas).
- Received an email from Richmond Steel regarding the current prices for metal. They will keep us informed on what's happening.
- Seven Lakes Oilfield Services have Fishing Lake on board. Paul has a meeting with them next Monday to discuss their contract that expires December 31, 2016.
- Thirteen people attended the Freon course.

 Frank Barry made a motion to file the Regional Site Report for information.

CARRIED

b. Late Trucks

Paul was wondering what the board members wanted to do if a late truck shows up at the regional site: stay late and you will be paying overtime or turn the truck away. The truck drivers usually phone if they are going to be late but sometimes we get a truck when we are closing the gates at the end of the day. Board members gave the okay to accept late loads.

Sheila Kitz gave an update on the CIPP Grant that the County of St. Paul applied for. Made it through the first hurdle and go to the interview stage but Sheila received an email stating that they were non-successful in getting it.

6. OTHER BUSINESS/CORRESPONDENCE

No other business/correspondence.

7. NEXT MEETING

Rob Bobocel made a motion that the next board meeting be scheduled Thursday, February 9, 2017 at 10:00 a.m. at the County of St. Paul Office.

CARRIED

9. ADJOURNMENT

Steve Upham adjourned the meeting at 11:59 a.m.

FEB 9 2017
Date


Commission Chairman