



Summer Village of Ma-Me-O Beach
 SPECIAL COUNCIL MEETING
 FRIDAY October 19, 2018 at 3:45 p.m.
 Summer Villages Office Council Chambers
 605-2nd Avenue, Ma-Me-O Beach, AB

MINUTES

Present:

Don Fleming, Mayor by teleconference
 John Slater, Deputy Mayor

Gail Coleman, A/CAO

Absent:

Peter Langelles, Councillor

Mayor Fleming called the Meeting to Order 3:54 p.m.

A. ADOPTION OF AGENDA

Res. #18-179

Moved by Deputy Mayor Slater to adopt the agenda as presented.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

None.

C. DELEGATIONS AND VISITORS

None.

D. BYLAWS & POLICIES

None.

E. REPORTS FROM STAFF/RESOLUTIONS

None.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Local Wastewater Collection Project

Council reviewed the Heat Tracing Memo provided by Administration.

Res. #18-180

Moved by Deputy Mayor Slater to grant a variance for the owners of the lots that have already had their pumps installed allowing them to install the heat tracing between the CC valve and the main line using the Urecon wire and termination fitting using a single wrap on the termination kit.

CARRIED

Res. #18-181

Moved by Mayor Fleming to prohibit the installation of any additional pump systems in the Summer Village in 2018 without prior written approval from the Summer Village.

CARRIED

Res. #18-182

Moved by Mayor Fleming to pursue CSA approval for the single wrap on the Urecon termination fitting on or before March 15, 2019 at a maximum cost share value of \$4,500.

G. FINANCIAL

None.

H. CORRESPONDENCE AND INFORMATION ITEMS

None.

I. IN CAMERA

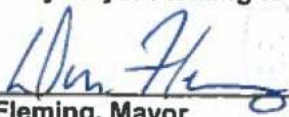
None.


J. ADJOURNMENT

Res. #18-183

Moved by Mayor Fleming to adjourn the meeting at 4:10 p.m.

CARRIED


 Don Fleming, Mayor
 Summer Village of Ma-Me-O Beach


 Gail Coleman, A/CAO
 Summer Village of Ma-Me-O Beach



**Summer Village of Ma-Me-O Beach
SPECIAL COUNCIL MEETING
FRIDAY October 19, 2018 at 3:45 p.m.
Summer Villages Office Council Chambers
605-2nd Avenue, Ma-Me-O Beach, AB**

AGENDA

Call to Order

A. ADOPTION OF AGENDA

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. None

C. DELEGATIONS AND VISITORS

1. None

D. BYLAWS & POLICIES

1. None

E. REPORTS FROM STAFF/RESOLUTIONS

1. None

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Local Wastewater Collection Project

G. FINANCIAL

1. None.

H. CORRESPONDENCE AND INFORMATION ITEMS

1. None.

I. IN CAMERA

J. ADJOURNMENT

Memorandum

To: Ma-Me-O Beach Council
From: Gail Coleman, ACAO
CC: Sylvia Roy, CAO
Date: October 19, 2018
Re: **Heat Tracing Update**

As Council is aware, Administration arranged for MPE to complete a test of the heat tracing fittings on the tank at the Community Hall.

We are happy to report that the heat tracing issue has been resolved and the fittings from the new supplier fit into the channel in the insulated pipe.

Item 1 – Single wrap on termination kit

Unfortunately, the new heat tracing cable requires a different thermocouple controller than the one initially installed on 10 properties. Therefore, if we install the new controller, we will have to re-dig at the tank as well as at the CC valve. Most of the properties involved have completed considerable landscaping on their properties as they were under the impression that no further on-lot digging would be required. In addition, Administration has been advised that one property already has the heat tracing fully installed with a single wrap using the original materials.

MPE has been advised unofficially by Urecon that the single wrap of the fitting should work without any issues. However, neither Urecon nor MPE wish to take any responsibility or liability with respect to the single wrap non-CSA approved configuration.

Using the Urecon single wrap termination would allow the installation to be completed on the 10 lots without further disturbance to their property and with a low risk.

Administration would like direction from Council regarding the option to grant a variance for the owners of the lots that have already had the pumps installed allowing them to install the heat tracing between the CC valve and the main line using the Urecon wire and termination fitting using a single wrap on the termination kit.

Item 2 - Cost

The new heat tracing system is expected to cost about \$1,000 per lot more than the original estimate. This would be an additional cost to the property owner for every lot that is related to a more costly thermocouple controller. There is no additional functionality associated with the higher cost.

As it is late in the season, Council could choose to prohibit any new installations this year and pursue CSA approval for a single wrap on the Urecon termination kit.

Urecon has insisted that there be some cost sharing on the \$9000 CSA approval process.

Administration would like direction from Council regarding delaying work until CSA approval can be obtained and approval to spend up to \$4500 on a cost share basis with Urecon for the CSA approval process.

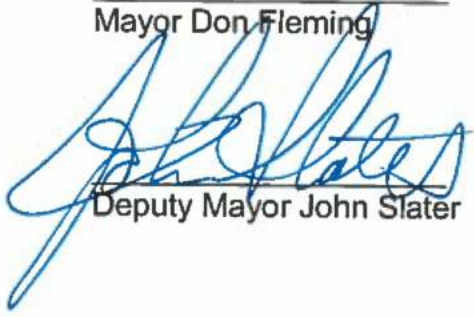
**Notice of Special Council Meeting of the
Summer Village of Ma-Me-O Beach**

Friday, October 19, 2018 at 3:45 pm in the Summer Villages Office at 605 – 2nd Avenue, Ma-Me-O Beach, Alberta.

As per Section 194(4) of the *Municipal Government Act*, we, the undersigned, agree to hold a Special Council Meeting for the Summer Village of Ma-Me-O Beach on Friday, October 19, 2018 at 3:45 pm at the Summer Villages Office in Ma-Me-O Beach, Alberta for the purpose of addressing the following:

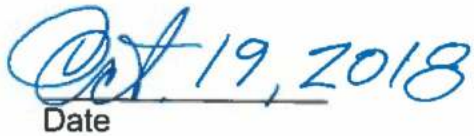
1. Local Wastewater Collection Project

Mayor Don Fleming



Deputy Mayor John Slater

Date



Date

Councillor Peter Langelle

Date