

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF SUNDANCE BEACH
November 15, 2018
Sundance Beach Community Centre**

PRESENT:

Present at the meeting were:

Mayor:	Peter Pellatt
Councillor:	Rich Miller (via teleconference)
Councillor:	Brian Waterhouse
CAO:	June Boyda
Guest:	David McCannel

CALL TO ORDER:

The meeting was called to order by Mayor Pellatt at 6:20 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

Res. 2018-068 Moved by Councillor Waterhouse that the Regular Council Meeting agenda is
Agenda hereby adopted as presented.

CARRIED

ADOPTION OF MINUTES:

October 11, 2018 – Regular Council Meeting Minutes

Res. 2018-069 Moved by Councillor Miller that the Regular Council Meeting Minutes of
Minutes October 11, 2018 are hereby approved as amended.

CARRIED

October 11, 2018 – Joint Policing Meeting Notes

Res. 2018-070 Moved by Councillor Waterhouse that the Joint Policing Notes of October 11,
Minutes 2018 are hereby accepted as presented.

CARRIED

DELEGATIONS:

David McCannel was in attendance, and expressed thanks to the Summer Village for allowing the Mulhurst Legion to put a poppy box in the office; ~ \$81 was raised from those poppy sales. Mr. McCannel also expressed thanks for the Summer Villages of Sundance Beach, Silver Beach and Itaska Beach purchasing a wreath for the November 11, 2018 Remembrance Day ceremony. Dan Rotzien placed the wreath on behalf of the Summer Villages.

BUSINESS ARISING FROM PREVIOUS MEETING:**Entrance Sign**

A letter of appreciation be sent to the members of the Canada150 Committee for their time, commitment, support and good work regarding the entrance sign. The members of the Canada150 Committee included: Dan Rotzien, Dave McCannel and Irene Stevenson.

Res. 2018-071 Moved by Mayor Pellatt that:

Public Works

- The single sided sandblasted cedar entrance sign, designed by the Canada150 Committee, for a cost of \$18,830 plus GST from Wallah Signs is hereby approved, and further that
- the existing entrance sign be removed, and further that
- basic landscaping be put in place, with a mound for the sign, covered with grass, and further that
- solar panel lighting be in place to light up the new entrance sign.

CARRIED

Regional Subdivision and Development Appeal Board Agreement

Res. 2018-072 Moved by Councillor Miller that the Regional Intermunicipal Subdivision and Agreement Development Appeal Board and Intermunicipal Regional Subdivision and Development Board Services with Parkland Community Planning Services is hereby approved.

CARRIED

Bylaw 2018-04 Regional Intermunicipal Subdivision and Development Appeal Board Bylaw

Res.2018-073 Moved by Councillor Miller that Bylaw #2018-04 is hereby given first reading.
Bylaw

CARRIED

Res.2018-074 Moved by Councillor Waterhouse that Bylaw #2018-04 is hereby given second
Bylaw reading.

CARRIED

Res. 2018-075 Moved by Councillor Waterhouse that approval is hereby granted for the
Bylaw presentation of Bylaw #2018-04 for third reading at this meeting.

CARRIED UNANIMOUSLY

Res. 2018-076 Moved by Mayor Pellatt that Bylaw #2018-04 is hereby given third reading and
Bylaw finally passed.

CARRIED

Fire – Joint Quality Management Plan

Council received this plan as information.

Council Access to Municipal Office

Councillors can receive temporary access to the office if required.

Garage Plan

Two additional garage quotes to be received on Option 1, including a secure door for the document room.

REPORTS / RESOLUTIONS / BYLAWS**C.A.O. Report**

Further to the wastewater project, follow-up with residents on February 1st, prior to the May 1st, 2019 deadline. Wastewater: 1st of Feb – don't leave it to the last minute; we haven't heard from you yet; what are your intentions

Association of Summer Villages of Alberta – 2018 Conference

Council agreed to accept this correspondence as information.

Bylaw 2018-03 Bylaw Enforcement Officer

Council reviewed the bylaw enforcement agreement. CAO Boyda to discuss details of the contract further with Ms. McAllister and bring this item back to the next Regular Council Meeting with Ms. McAllister to be invited to attend the next meeting.

C.A.O. Boyda – Municipal Affairs Performance Measures

Council agreed to accept this correspondence as information.

CORRESPONDENCE / INFORMATION ITEMS

1 Web Analytics – October, 2018

Council agreed to accept this correspondence as information.

DISCUSSION ITEMS**Ceridian – Payroll Software**

Res. 2018-077 Moved by Mayor Pellatt that the Ceridian software be used for the Summer Agreement Village payroll system.

CARRIED

Development Officer – Agreement Modification

Improvement to development services to include:

- Office hours available for contractors and / or residents to meet with development officer
- Automatic email reply setup on development officer's email
- More information on development posted on the website

Res. 2018-078 Agreement Moved by Mayor Pellatt that the Service Agreement Amendment with Imai Thomas Welch is hereby approved, and further that CAO Boyda develop a method to assess whether having office hours for the development officer is successful or not.

CARRIED

Legion – Donation Request

David McCannel presented a request for a donation to the Mulhurst Legion for their year end raffle. Last year other businesses and the Summer Village of Golden Days made donations.

Council acknowledges the Legion members service through the annual support of a wreath. Before committing further tax dollars to any donation, Council requested a policy be developed around donations that would help clarify how the donation would benefit the residents of Sundance Beach.

Res. 2018-079 Policy Moved by Councillor Miller to develop a policy for Summer Village donations.

CARRIED

Battle River Watershed Association – Funding Request

Res. 2018-080 Policy Moved by Councillor Miller to deny the funding request by the Battle River Watershed Association.

CARRIED

Muniware – Software Support and Software License Agreement

C.A.O. Boyda to request a version of the agreements with “track changes” highlighting the changes from the previous year’s agreements for future agreements.

Res. 2018-081 Agreement Moved by Councillor Waterhouse that the Software Support Agreement and Software License Agreement with Municipal Information Systems Inc. is hereby approved.

CARRIED

COUNCIL COMMITTEE REPORTS:

Mayor Pellatt reported on the work completed by the Association of Summer Villages of Alberta, and how they were able to work amiably with Municipal Affairs on getting more appropriate performance measures put in place for Summer Villages.

Councillor Waterhouse reported on the Alliance of Pigeon Lake Municipalities Meeting held on November 14, 2018. Dr. Vinebrooke, from the University of Alberta, presented some of his research which showed there were 102 different species of algae in Pigeon Lake, with some species in the middle of the lake, and different ones along the shoreline.

Res. 2018-082 Moved by Councillor Waterhouse that the \$200 fee for the APLM be in the Agreement budget as an annual expense

CARRIED

FINANCIAL REPORTS

Financial Statements – October 31, 2018

Council agreed to accept this correspondence as information.

2019 Interim Budget

Res.2018-083 Moved by Mayor Pellatt that the 2019 Interim Operating Budget and 3-Year Finance Financial Plan, along with the 2019 Interim Capital Budget and 5-Year Capital Plan is hereby approved as amended.

CARRIED

CLOSED SESSION: none

DATE OF NEXT MEETING

January 17, 2019 – Regular Council Meeting

ADJOURNMENT:

Res.2018-083 Moved by Councillor Waterhouse that the Regular Council meeting of Adjournment November 15, 2018 is hereby adjourned 9:55 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 25th DAY OF JANUARY, 2018

MAYOR

CHIEF ADMINISTRATIVE OFFICER