

TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
January 14, 2019

In attendance: Mayor R. Goodward; Councillors D. Dunnigan, C. Mercer, R. Lamontagne, W. Nordin, D. Pierce and CAO L. Pierce.

Regrets: Councillor R. Rossow

Call to Order: A quorum being present, the Mayor called the meeting to order; 6:56 PM.

1. Agenda

Pierce/Nordin

001-19

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as amended to include a request to open a home-based business. **Carried**

2. Minutes

Dunnigan/Mercer

002-19

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the December 10, 2018 regular meeting minutes as circulated. **Carried**

3. Additions to Agenda

Lamontagne/Pierce

003-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby permits the operation of a home-based hair salon located at 121 Spruce Drive, not to exceed 25% of the square footage of the residence. **Carried**

4. Delegation

7:05 PM – Public Works D. Morin and D. Peet to review equipment assessments and needs; reports on December 2018 and also 2018 cumulatively (report attached). Also discussed the repairs to the water tower boilers and additional measures needed to treat the manganese and iron in the water. It is expected that the water will clear up significantly over the next few weeks.

5. Correspondence

- Moose Creek Regional Park October 23, 2018 minutes; Reviewed
- FCM Membership Renewal 2019

Nordin/Dunnigan

004-19

BE IT RESOLVED THAT the Council of the Town of Oxbow purchase a 2019 membership with the Federation of Canadian Municipalities. **Carried**

- RM of Enniskillen #3 2019 Committee appointments; Acknowledged
- RM of Enniskillen #3 – Request for permit to remove the former SaskPower office and a request to place guards surrounding the hydrant located in front to protect it in the case of a collision.

Mercer/Dunnigan

005-19

BE IT RESOLVED THAT the Council of the Town of Oxbow issue a demolition permit to the RM of Enniskillen to remove the former SaskPower office; and

BE IT FURTHER RESOLVED THAT guard posts be placed around the hydrant located directly in front to protect it in the case of a collision. **Carried**

- Hudson Bay Route Association – 2019 Membership Renewal

Nordin/Mercer

006-19

BE IT RESOLVED THAT the Council of the Town of Oxbow purchase a 2019 membership with the Hudson Bay Route Association. **Carried**

- Mark Wenner – request to lower base rate to prior years amount for unserviced lots; TABLED for further information
- Oxbow Black Knights Volleyball Club – Request for sponsorship; Not at this time
- Carnduff Music and Arts Festival – Request for sponsorship; Not at this time
- Notice of lagoon funding denial (Federal PTIC); Acknowledged
- Notice of Accessibility grant funding denial (Federal EAF); Acknowledged
- Southeast Library – SK Public Libraries Engagement Report posted online; Acknowledged

6. Bylaws/Policy/Agreements – NIL

7. Old Business

- a) Recreation Board re: appointee recommendations

Mercer/Dunnigan

007-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the recommendations of the Oxbow Enniskillen Recreation Board and does hereby revoke the appointments of Kim Sully and Clarke Tavanetz made October 9, 2018 and does hereby appoint Andrew Sinclair, Stephanie Sully, and Mark Barnes for the three-year term commencing January 2019. **Carried**

- b) Recreation Board/Swimming Pool Committee, request for \$20,000 to aid with unexpected SaskEnergy installation costs. As the Town of Oxbow purchased and provided the lands and will be the guarantor/borrower of the additional funds required to build the pool, the Town will not be contributing any additional outside funds to the swimming pool project at this time.

- c) The heaters at WTP are worn and fail every 2-3 years due to the high volume of chlorine gas and moisture within the plant.

Nordin/Mercer

008-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the quotation from Wright's Electric to supply and install 2 heavy duty heaters with moisture and gas protection at the water treatment plant. **Carried**

- d) ATS Traffic – quote for Certified Traffic Accommodations Supervisor services – TABLED for more investigation

8. New Business

- Subdivision application – NW 24-3-2 WPM2

Mercer/Lamontagne

009-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby approves subdivision application #T10081-18R, permitted under Schedule A Section 7.1 of Bylaw 1063 with the condition that both properties must remain as single home residential parcels unless application is made to and approved by the Town. **Carried**

- Appoint Board of Revision

Nordin/Pierce

010-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby appoints Gord Krismer & Associates Ltd to conduct the Board of Revision services for the year 2019 with the following members forming the Board: Clint Krismer, Gord Krismer, Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cameron Duncan, David Lang, Gail Wartman and Secretary, Aileen Swenson. **Carried**

- Appoint Solicitor

Dunnigan/Nordin

011-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby appoints James Trobert Law Firm as the municipal solicitor for the 2019 year. **Carried**

- Appoint Building Inspectors

Mercer/Lamontagne

012-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby appoints PBI Inc as the municipal building inspectors for the 2019 year.

Carried

9. Financial

- December 2018 Preliminary Statement of Financial Activities

Lamontagne/Nordin

013-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the preliminary statement of financial activities as at December 31, 2018.

Carried

- December 2018 Preliminary Balance Sheet

Pierce/Mercer

014-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the preliminary balance sheet as at December 31, 2018.

Carried

- December 2018 Bank Reconciliation

Dunnigan/Nordin

015-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the December 2018 bank reconciliation as presented.

Carried

10. Accounts – Councillors C. Mercer and R. Lamontagne cited conflict of interest and abstained from the vote

Dunnigan/Nordin

016-19

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19412 - 19457	\$92,683.16
Online pmts	\$21,180.27
Payroll	\$23,954.69 (all holidays paid out – no more carryover)
TOTAL (for period Dec 11/18 – Jan 2/19)	<u>\$137,818.12</u>

VOID CHEQUES: NONE	Carried
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11. Reports

a) Council Reports

General Government

- OBA Minutes – January 8, 2019; Reviewed
- Community Development Report – 2018; Reviewed
- Joint Office Board – January 8, 2019; Reviewed, the issue of whether to obtain a generator for the municipal office as the ICS in case of emergency was discussed. It had been approved in the past to equip the office with the ability to bring in a generator when necessary with little disruption. A newer proposal to place a natural gas generator in the building at an approximate cost of \$12,000 plus applicable taxes has been put forward. Discussion debated whether the need was for emergency purposes or office productivity and what the better and more cost-efficient option would be. Item is TABLED for further discussion.

Protection

- Fire Board Minutes – July 25, 2018; Reviewed

Health and Economic Development

- December 2018 WTP report; Reviewed and initialed

Recreation

- Recreation Board minutes – December 17, 2018; Reviewed
- Pool budget as at December 31, 2018; Reviewed
- Facilities Manager December 2018 report; Reviewed

Transportation

Sanitation

b) Administration

- Acknowledge CAO bond (Included in general insurance renewed April)

Mercer/Nordin

017-19

BE IT RESOLVED THAT the Council of the Town hereby acknowledges the bond of the CAO contained within the general municipal insurance held by SGI. **Carried**

- Audit is scheduled for February 28, 2019
- D. Peet will attend Level 1 Water Treatment and Distribution certification training in March 2019
- D. Peet and D. Morin will attend a hydrant maintenance workshop in May 2019
- CAO will be away February 1, 2019

Nordin/Lamontagne

018-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accept all department reports as presented. **Carried**

10. Adjourn

Dunnigan

019-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 9:45 PM. **Carried**

Mayor

Chief Administrative Officer