

**TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
January 28, 2019**

In attendance: Mayor R. Goodward; Councillors R. Lamontagne, R. Rossow, D. Pierce and CAO L. Pierce.

Regrets: Councillors D. Dunnigan, W. Nordin, C. Mercer

Call to Order: A quorum being present, the Mayor called the meeting to order; 7:10 PM.

1. Agenda

**Lamontagne/Rossow
020-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

**Pierce/Lamontagne
021-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the January 14, 2019 regular meeting minutes as circulated.

Carried

3. Delegation

7:15 PM – Tami Scott on behalf of the Oxbow Enniskillen Recreation Board – 2019 Budget request.

**Pierce/Rossow
022-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow agrees to provide \$120,660.00 to the Oxbow Enniskillen Recreation Board for the 2019 budget year.

Carried

4. Correspondence

a) Saskatchewan EMFS offering new sessions for ICS200 training; Acknowledged

b) HELP International re: shelterbelt program; Acknowledged

c) SK Emergency Operations Centre re: civic addressing; A package will be arriving shortly to assist in setting the address registry up.

d) Oxbow Arts & Cultural Committee – Jamboree request

**Lamontagne/Rossow
023-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby grants permission to the Oxbow Arts and Cultural Committee to utilize the community entertainment area at Bow Valley Park to host the 2019 Jamboree on August 10, 2019.

Carried

e) Estevan Humane Society; Request for per capita funding

**Pierce/Rossow
024-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby agrees to provide funding of \$2.50 per capita to the Estevan Humane Society to assist with operating costs provided that one kennel per 72 hours is made available to the Town of Oxbow for the purposes of animal control.

Carried

5. Bylaws/Policy/Agreements – NIL

6. Old Business

a) Office generator

**Rossow/Lamontagne
025-19**

BE IT RESOLVED THAT the Council of the Town of Oxbow agrees to provide a contribution of up to \$2,000 for the purposes of installing a natural gas generator at the office located at 307 Main Street.

Carried

- b) Base tax reduction on unserved parcels

Lamontagne/Rossow

026-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby agrees to credit 35 unserved parcels located on Horizon Ave and Wylie Ave in the amount of \$325 each, representing the 2018 base tax increase applied to each parcel that receives no municipal services. **Carried**

- c) Traffic Control supervisor – April 24 and 25, 2019

Pierce/Rossow

027-19

BE IT RESOLVED THAT Dennis Peet and Diana Morin attend the Certified Traffic Accommodations Supervisor course being held in Regina April 24 and 25, 2019 at a cost of \$350 each plus applicable expenses. **Carried**

7. New Business

- a) Valve Exerciser

Lamontagne/Pierce

028-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the bid of \$5,000 from the Town of Carnduff for the valve exerciser previously tendered. **Carried**

- b) Motion to move for title – 7 properties

Pierce/Rossow

029-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby authorizes proceedings to request title for the following in arrears roll numbers: 303,228,514,153, 157, 366, and 183. **Carried**

- c) Appoint Verla Pierce to Housing Authority Board – Councillor D. Pierce abstained from the vote

Rossow/Lamontagne

030-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby appoints Verla Pierce to the Oxbow Housing Board. **Carried**

- d) Discussion regarding the dumping of snow into ravines at the end of Main Street and where that snow should go so as not to cause a hardship to residents. Councillor Lamontagne will speak to snow removal operators about this.

8. Financial

- Gas Tax Reserve

Rossow/Lamontagne

031-19

BE IT RESOLVED THAT \$80,441.00, representing the amount of gas tax revenue received in 2018, be placed in the Gas Tax Reserve as at December 31, 2018. **Carried**

- Deferred Revenue – Water meter deposits

Lamontagne/Pierce

032-19

BE IT RESOLVED THAT \$30,513.74, representing the revenue received upon dissolution of the Water Meter Deposit reserve, be placed into the Water Capital Reserve for use in 2019. **Carried**

- Machinery Reserve

Rossow/Pierce

033-19

BE IT RESOLVED THAT \$15,000, representing the unspent amount levied to purchase a lawn mower in 2018, be placed into the Machinery Reserve as at December 31, 2018. **Carried**

9. Accounts – Councillor R. Lamontagne cited a conflict of interest and abstained from the vote

Pierce/Rossow

034-19

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19458 - 19485	\$27,772.74
Online pmts	\$18,573.86
Payroll	\$ 0.000
TOTAL (for period Dec 31/18 – Jan 25, 2019)	<u>\$46,346.60</u>

VOID CHEQUES: NONE

10. Reports

a) Council Reports

General Government

- Oxbow Airport Authority Minutes January 21, 2019 and 2018 Financial Statement; Reviewed

Protection

- Bylaw enforcement report, January 22, 2019; Reviewed
- Fire Department would like the area to the north of the firehall to be regularly sanded
- D. Menzies will be contracted to maintain the Ewen back alley where seniors parking is located

Health and Economic Development

- WTP inspection report, Part 1; Reviewed
- CDO planned vacation days; Acknowledged
- Boscurvis Avenue between Tupper and Main streets has consistently poor water colour; This should be one of the first mains to be remediated and included in Budget 2019

Recreation

- Recreation Board minutes – January 22, 2019; Reviewed
- Facilities Manager Report – January 2019; Reviewed

Transportation

Sanitation

b) Administration

- Salary review and recommendations; TABLED for February 11, 2019 meeting, as majority of the Personnel Committee were not able to attend this meeting.

Lamontagne/Rossow

035-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accept all department reports as presented.

Carried

10. Adjourn

Pierce

036-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 8:20 PM.

Carried

Mayor

Chief Administrative Officer