

Northern Lights Library System
Comparative Income Statement - Comparative Income Statement - YTD to Last Year

| | Actual 01/01/2019 to 01/31/2019 | | Actual 01/01/2018 |
|---|---------------------------------|----------------------|-------------------|
| REVENUE | | | |
| 1 Levies - Municipalities | | \$ 1,189,655.15 | |
| 2 Levies - Library Boards | | \$ - | |
| Prov. Operating Grant | | \$ - | |
| Prov. Rural Services Grant | | \$ - | |
| Indigenous Grant | | \$ - | |
| Prov. Establishment Grant | | \$ - | |
| Deferred Allotment | | -\$ 372,450.75 | |
| Travel Grants | | \$ - | |
| Non Resident Fees | | \$ 300.00 | |
| Sales - Misc. | | \$ 2,152.75 | |
| Sales Office Supplies-Resale | | \$ 607.00 | |
| Other Revenue General | | \$ 160.39 | |
| Sales-WRP/SRP | | \$ - | |
| Annual Conference | | \$ - | |
| Interest earned | | \$ 3,569.38 | |
| Myrnam Revenue | | \$ - | |
| TOTAL REVENUE | | \$ 823,993.92 | |
| | | | |
| EXPENSE | | | |
| Staff Expenses | | | |
| Staff Salaries | | \$ 97,913.85 | |
| EI Expense | \$ 1,846.03 | | \$ 1,703.84 |
| C.P.P. Expense | \$ 4,665.11 | | \$ 3,892.31 |
| Group Life | \$ - | | \$ - |
| Extended Health Expense | \$ 4,088.82 | | \$ 3,095.33 |
| Dental Expense | \$ 3,019.16 | | \$ 2,514.45 |
| W.C.B. Expense | \$ 299.87 | | \$ 218.07 |
| Expenses Sub Total | | \$ 13,918.99 | |
| TOTAL - GENERAL PAYROLL EXPENSES | | \$ 111,832.84 | |
| Other Staff Costs | | | |
| NLLS PD Training (Shared) | \$ 2,424.46 | | \$ 1,131.12 |
| Conference Fees (Shared) | \$ 410.00 | | \$ 1,626.69 |
| Hotel and Accommodations (Shared) | \$ 582.36 | | \$ 6,709.57 |
| Meals when Travelling (Shared) | \$ 361.37 | | \$ 1,189.15 |
| Travel Costs (Shared) | \$ 316.22 | | \$ 2,769.56 |
| Site Visits (Shared) | \$ - | | \$ - |
| Staff Recruitment | \$ - | | \$ - |

| | | | |
|-------------------------------------|------|----------------|------|
| Human Resource Tools | \$ - | | \$ - |
| Charge for Reimbursement Costs | \$ - | | \$ - |
| Other Staff Costs | | \$ 4,094.41 | |
| Total Other Staff Costs | | \$ 4,094.41 | |
| | | | |
| Book Allotment | | | |
| Coll. Development | | -\$ 336,189.01 | |
| Total Collection Development | | -\$ 336,189.01 | |
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| Library Services | | | |
| | | | |
| System Collections | | \$ 365.52 | |
| Indigenous Expenses | | \$ 55.44 | |
| | | | |
| ILL Service Supplies | | \$ - | |
| Bibs Service Supplies | | \$ 983.99 | |
| | | | |
| Shipping & Freight | | \$ 242.79 | |
| Catalog Process Forms Suppl | | \$ - | |
| | | | |
| Assistive Technologies IT | | \$ 7,931.55 | |
| | | | |
| Computer Replacement Program IT | | \$ - | |
| Web Hosting IT | | \$ - | |
| Library Assistance Software IT | | \$ - | |
| Server Software IT | | \$ - | |
| Computer Software IT | | \$ - | |
| Emerging Technology IT | | \$ 9,334.00 | |
| Network Hardware Warranty | | \$ - | |
| | | | |
| ACSI Managed Services | | \$ - | |
| | | | |
| TRAC | | \$ 104,661.00 | |
| | | | |
| Internet Service Fees IT | | \$ 260.00 | |
| e Resources Books on Line | | \$ - | |
| New Library Establishment Expense | | \$ - | |
| NLLS Annual Conference/Workshops PS | | \$ 539.45 | |
| DNU | | \$ - | |
| Library Managers Council PS | | \$ - | |
| Library Programming PS | | \$ - | |
| Postage/Courier | | \$ - | |
| Coll. Dev. Shipping/ILL BS | | \$ 20.60 | |
| Vehicle Expense BS | | \$ 1,392.71 | |

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|------------------------------------|------|---------------|------|
| Vehicle Fuel BS | | \$ 2,516.19 | |
| Online Databases PS | | \$ 31,738.78 | |
| Board of Record Payments | | \$ - | |
| Myrnam-Operating expenses | | \$ 784.87 | |
| Edm Garrison-DO NOT USE | | \$ - | |
| Board Travel | | \$ 1,523.68 | |
| Board Food and Beverages | | \$ 364.31 | |
| Board Conference/Education | | \$ - | |
| Special Events (Board) | | \$ 15.29 | |
| Board Committee Meetings | | \$ 2,043.36 | |
| Special Events (Admin) | | \$ 270.00 | |
| NLLS Hosting | | \$ - | |
| Office Equipment/Software Admin | | \$ 195.25 | |
| Photocopier (Admin) | | \$ - | |
| Professional & Legal Fees | | \$ - | |
| Marketing | | \$ - | |
| Audit Costs | | \$ 188.16 | |
| Bad Debts - Late Fees | | \$ - | |
| Bank Charges | | \$ 49.40 | |
| TAL-The Alberta Library Membership | | \$ - | |
| Insurance | | \$ 10,491.67 | |
| Subscriptions (Admin) | | \$ 173.65 | |
| NLLS Memberships (Shared) | | \$ 8,784.82 | |
| Resale Supplies & General Rebills | | \$ 6,401.47 | |
| Office Supplies (Admin) | | \$ 1,079.36 | |
| Telecommunications (Shared) | | \$ 1,085.58 | |
| General Maintenance/Contracts | | \$ 25,050.00 | |
| Janitorial/Caretaking/Landscaping | | \$ 1,725.00 | |
| Health & Safety | | \$ 316.52 | |
| Utilities | | \$ 3,025.88 | |
| Total Expenses | | \$ 223,850.61 | |
| Capital Reserves | | | |
| Transfer to Reserve | \$ - | | \$ - |
| Gain/Loss on Sale | \$ - | | \$ - |
| Total Reserves | | \$ - | |

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|-----------------------|--|---------------|--|
| Total Reserves | | \$ - | |
| | | | |
| TOTAL EXPENSE | | \$ 3,588.85 | |
| | | | |
| NET INCOME | | \$ 820,405.07 | |

| 18 to 01/31/2018 | GL Code | 2019 Budget |
|----------------------|---------|----------------|
| \$ 1,188,119.01 | 4010 | \$1,206,753.71 |
| \$ - | 4040 | \$575,424.95 |
| \$ - | 4041 | \$813,278.60 |
| \$ - | 4042 | \$340,242.75 |
| \$ - | 4530 | \$160,000.00 |
| \$ - | 4044 | \$0.00 |
| -\$ 331,738.89 | | |
| \$ - | 4126 | \$1,500.00 |
| \$ 450.00 | 4132 | \$1,200.00 |
| \$ 2,216.01 | 4510 | \$10,000.00 |
| \$ 1,524.01 | 4520 | \$150,000.00 |
| \$ 178.57 | 4530 | \$2,000.00 |
| \$ - | 4550 | \$3,000.00 |
| \$ - | 4560 | \$5,000.00 |
| \$ 2,839.53 | 4610 | \$30,000.00 |
| \$ - | 4613 | \$10,000.00 |
| \$ 863,588.24 | | |
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| | | |
| \$ 90,858.96 | 5500 | \$1,227,000.00 |
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| | | |
| \$ 11,424.00 | 5542 | \$150,000.00 |
| \$ 102,282.96 | | |
| | | |
| | 5981 | \$23,000.00 |
| | 5982 | \$7,500.00 |
| | 5983 | \$25,000.00 |
| | 5984 | \$6,000.00 |
| | 5985 | \$12,000.00 |
| | 5986 | \$9,000.00 |
| | 5987 | \$500.00 |

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|--------------|------|--------------|
| | 5989 | \$700.00 |
| | | |
| \$ 13,426.09 | | |
| \$ 13,426.09 | | |
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| \$ 40,318.96 | | |
| \$ 40,318.96 | | |
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| | | |
| \$ 1,087.24 | 6080 | \$20,000.00 |
| \$ 5,520.47 | 6081 | \$160,000.00 |
| \$ - | 6085 | \$5,000.00 |
| \$ 12.70 | 6090 | \$1,500.00 |
| \$ 120.24 | 6106 | \$1,500.00 |
| \$ 1,999.16 | 6108 | \$8,000.00 |
| \$ - | 6114 | \$15,000.00 |
| \$ - | 6118 | \$24,000.00 |
| \$ - | 6119 | \$19,400.00 |
| \$ - | 6120 | \$10,000.00 |
| \$ - | 6121 | \$20,000.00 |
| \$ - | 6122 | \$6,500.00 |
| \$ - | 6123 | \$10,000.00 |
| \$ - | | |
| \$ - | 6167 | \$35,000.00 |
| \$ 99,974.00 | 6168 | \$105,000.00 |
| \$ 1,120.00 | 6169 | \$18,000.00 |
| \$ 5,500.52 | 6170 | \$60,000.00 |
| \$ - | | |
| \$ - | 6206 | \$20,000.00 |
| \$ - | | |
| \$ - | 6208 | \$18,000.00 |
| \$ - | 6252 | \$25,000.00 |
| \$ 56.05 | 6266 | \$1,000.00 |
| \$ - | 6268 | \$500.00 |
| \$ 77.38 | 6270 | \$8,000.00 |

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|---------------|------|---------------|
| \$ 2,783.79 | 6271 | \$38,000.00 |
| | 6280 | \$85,000.00 |
| \$ 30,226.98 | | |
| \$ - | 6301 | \$ 340,242.75 |
| \$ - | 6400 | \$10,000.00 |
| \$ - | | |
| \$ - | 6500 | \$32,000.00 |
| \$ 200.42 | 6504 | \$5,000.00 |
| \$ - | 6508 | \$6,000.00 |
| \$ 114.15 | 6510 | \$12,000.00 |
| \$ 100.00 | 6520 | \$12,000.00 |
| \$ - | 6510 | \$5,000.00 |
| \$ 19.27 | 6522 | \$1,500.00 |
| \$ 168.32 | 6600 | \$7,000.00 |
| \$ - | 6602 | \$15,000.00 |
| \$ - | 6606 | \$2,500.00 |
| \$ 640.58 | 6608 | \$15,000.00 |
| \$ 124.69 | 6610 | \$13,000.00 |
| \$ - | | |
| \$ 43.20 | 6612 | \$1,000.00 |
| \$ - | 6613 | \$8,500.00 |
| \$ 10,702.70 | 6614 | \$11,000.00 |
| \$ 411.55 | 6615 | \$1,500.00 |
| \$ 9,468.28 | 6616 | \$5,700.00 |
| \$ 8,877.26 | 6618 | \$150,000.00 |
| \$ 2,222.34 | 6620 | \$8,000.00 |
| \$ 148.54 | 6622 | \$16,000.00 |
| \$ - | 6702 | \$15,000.00 |
| \$ 1,725.00 | 6704 | \$25,000.00 |
| \$ - | 6706 | \$2,500.00 |
| \$ 259.00 | 6708 | \$28,000.00 |
| \$ 183,703.83 | | |
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| \$ - | | |

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| \$ - | | |
| | | |
| \$ 339,731.84 | | |
| | | |
| \$ 523,856.40 | | |

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| Comments |
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| 2017 pop = 173,038 @\$5.15 per capita (1.5% increase) |
| 2017 pop @\$5.15 per capita (1.5% increase) |
| \$4.70 per resident; 2017 pop 173,038 |
| \$5.55 per resident; 2017 pop 61,305 |
| In and out |
| |
| |
| TRAC, PLSB offsett line 109 Expenses |
| Morinville/Bonnyville |
| Rental, Professional services |
| Offset with expense line 108 Expenses |
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| 2-day Conference |
| Bank/Investments Interest |
| Myrnam offset in line: 103 Expenses |
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| 1.5% COLA and step increments for 21 F/T staff members and 2 summer students 2019 |
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| Dental, Vision, Health, RRSP |
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| Webinars, Courses and Training Sessions |
| Conference and Workshops attending |
| Hotels and Travel costs |
| Meals 50% gst |
| Airfare, Baggage, Taxis |
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| Any staff vacancy |

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| Reference and HR Advisory |
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| Large Print, Professional collection, Ref, Audio, Kits and Blocks Makerspace |
| In and out |
| Library Cards, Stickers, Disc repair supplies, Canvas bags and DVD cases |
| Web dewey, CD, cataloguers desktop |
| Brokerage, Freight, Customs, Various Book Suppliers shipping cost |
| Laminating, macktac, barcodes spine lables |
| Anti Virus, Deep Freeze, FixMeStick, -3 yr prepaid going forward-2017 code changes |
| Laptops, Staff computers, Monitors - 2019 Towers need to be replaced |
| Econolution / Townlife |
| HelpDesk, GoToAssist, Cloud printing |
| Vmware, Veeam, Dell Desktop Authority |
| Office 365, Windows 10, Smart Draw, Asset Panda ect. |
| New technology for development |
| |
| Customer edge devices maintenance and 3 year contract. Paid in Dec each year |
| Cost of operations and maintenance of catalogue and Server at YRL |
| Cybera (3 yr/3 Exinda warranty for upgrade of bandwidth) New service provider (lower cost) |
| Overdrive, 3M, Hoopla, Zinio |
| |
| Conference and Workshops - LMC Workshop |
| |
| 3 LMC meetings a year, travel and meals |
| SRP WRP, entertainer, prizes, story teller, author talks |
| |
| Postage, (other than government courier an van run) |
| Maintenance |

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| Fuel |
| Cypress, Tumblebooks, Niche Acadamy, TAL - Lynda.com Rock of Ages (Ancenstory/Novelist/ Universal Core/DYI Auto Repair) |
| Operating expenses, salary, programming |
| Regular Board Meetings |
| Board and exec meetings meals. |
| Coverage for Board Chair and 3 additional board members |
| Board Chair Honorarium/Perdiem/Mileage for Travel to Municipalities (as per POS) |
| per diem for Board committees |
| Staff Long Service Awards. Projects |
| General Hosting |
| Repairs, software, small equipment/furniture purchases - Audio Visual equip-Rollover Amt |
| Rental, maintenance, toners |
| Strategic planning; legal contingency, strategy professional |
| Publicitiy,trade shows, newsletter, supplies, promo |
| RFP |
| Bank charges; Credit Card charges; US foreign exchange |
| Membership fee for The Alberta Library; increase depends on population adjustment |
| AMSC |
| Local newspapers / Copyright Lic, |
| AUMA, RMA, ALA, CLA, APLAC, travel and hotels |
| Furniture, computers, office supplies-Rebills |
| General office supplies, Simply accounting software |
| NLLS phones, and Cell phones |
| Upkeep and emergency repairs |
| Caretaking Contract, landscaping, snow removal, janitorial supplies. |
| Security system, safety workshops, |
| Water, hydro, garbage, shredder, gas |
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