

**TOWN OF OXBOW
REGULAR MEETING OF COUNCIL
February 11, 2019**

In attendance: Mayor R. Goodward; Councillors D. Dunnigan, C. Mercer, R. Rossow, W. Nordin and CAO L. Pierce.

Regrets: Councillors R. Lamontagne, D. Pierce

Call to Order: A quorum being present, the Mayor called the meeting to order; 7:09 PM.

1. Agenda

Nordin/Mercer

037-19

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the agenda as circulated.

Carried

2. Minutes

Mercer/Dunnigan

038-19

BE IT RESOLVED THAT the Council of the Town of Oxbow adopt the January 28, 2019 regular meeting minutes as circulated.

Carried

3. Delegation

7:15 PM – Public Works Manager, D. Morin – Report on January 2019 activities (attached). Also discussed tandem needs, snow removal, grease clogging sewer lines on the east side of town, and water quality issues and associated remedial procedures. D. Morin left the meeting at 7:35 PM.

4. Correspondence

- a) SK Provincial Emergency Communications re: practice alerts; More information is necessary. CAO to discuss with EMO Coordinator and the Fire Department.
- b) SARM re: First Nations Emergency services agreements; acknowledged
- c) 2019 Heritage Forum; Acknowledged
- d) RCMP – Community Consultative Meeting, March 6, 2019 11:00 am; Councillor Dunnigan will try attend with CAO as backup if he cannot.
- e) CSKA – Community Safety and Wellbeing Conference, Saskatoon April 30 – May 1, 2019; Acknowledged

5. Bylaws/Policy/Agreements – NIL

6. Old Business

- a) Received notice from SaskEnergy that it will not require the level of works previously quoted, bringing the cost to nearly half of the amount originally budgeted.
- b) Reviewed quote received for a used 1999 tandem dump truck. Public works staff will assess the truck and have it looked over by Godson's Mechanical for potential issues before a decision is made. TABLED

7. New Business

- a) Discussed highlights of the SUMA Convention held in Saskatoon February 3 – 6, 2019; Among the attended were sessions on regional cooperation, Council procedures, recreation and sport promotion, and the true value of water. 9 of 13 Resolutions were carried as well. The trade show yielded many contacts and ideas for innovative, green, and technological applications. CAO is following up and items will be brought to the table upon conducting the research into applicability and affordability.
- b) EMCO Utilities quotation

Dunnigan/Mercer

039-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the quotation in the amount of \$42,650, plus applicable taxes and fees, received from EMCO Utilities to swab the distribution lines throughout the town this spring; and

BE IT FURTHER RESOLVED THAT these costs will be placed into the 2019 budget.

Carried

- c) Bi-weekly garbage pick-up – Many communities and cities are moving to bi-weekly garbage pick up instead of weekly in order to divert more waste from landfills and to utilize recycling more. This will also reduce the costs charged directly to the residence. Council would also like to explore compost options. CAO will follow up and report findings.

8. Financial

- January 2019 Statement of Financial Activities

Nordin/Rossow

040-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the statement of financial activities as at January 31, 2019.

Carried

- January 2019 Balance Sheet

Mercer/Dunnigan

041-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts the January 2019 balance sheet.

Carried

- January 2019 Bank Reconciliation

Dunnigan/Rossow

042-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby accepts the January 2019 bank reconciliation as presented.

Carried

9. Accounts – Councillor C. Mercer cited conflict of interest and abstained from the vote

Nordin/Dunnigan

043-19

BE IT RESOLVED THAT the Council of the Town of Oxbow approve the following accounts for payment:

Chqs 19486 - 19502	\$ 59,834.87
Online pmts	\$149,557.84
Payroll	<u>\$ 23,743.41</u>
TOTAL (for period Jan 26 – Feb 9, 2019)	<u>\$209,392.71</u>

VOID CHEQUES: NONE	Carried
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10. Reports

a) Council Reports

General Government

Health and Economic Development

Recreation

- Recreation Board 2019 profile; Acknowledged
- Chase the Ace pot is up to \$5500 now, the Day Care will be providing a meal as a fundraiser at a future Chase the Ace evening

Transportation

- A reminder is needed to ensure that local businesses get priority snow clearing once emergency routes are done; CAO will instruct accordingly.
- It has been noted that town operated vehicles and equipment have the flashers on at all times. Flashers must only be used to indicate that there is a clear and present hazard, danger, or emergency at their location so that members of the public will use caution when the flashers are on and not assume it is just the norm. CAO will instruct accordingly.

Sanitation

b) Administration

- Public Works – Performance Review and Salary Recommendation

Mercer/Rossow

044-19

BE IT RESOLVED THAT the Council of the Town hereby accepts the salary recommendations of the CAO as amended. (Report with amendments attached) **Carried**

- CAO – Performance and Salary Review – CAO exited Council Chambers at 8:48 PM and returned at 9:00 PM
Rossow/Mercer
045-19

BE IT RESOLVED THAT the Council of the Town hereby sets the salary of the CAO as according to the UMAAS Salary Schedule. (Schedule and NACLAA Level 1 Certificate attached) **Carried**

Rossow/Mercer
046-19

BE IT RESOLVED THAT the Council of the Town of Oxbow accepts all department reports as presented. **Carried**

10. Adjourn
Dunnigan
047-19

BE IT RESOLVED THAT the Council of the Town of Oxbow hereby adjourn; 9:08 PM. **Carried**

Mayor

Chief Administrative Officer